



Slinfold Parish Council

Slinfold Football Club, Hayes Lane, RH13 0SQ

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Minutes of the Slinfold Parish Council meeting 25th June 2026

1. Attendance and Apologies for Absence

In attendance: Councillors Casdagli, Roberts (Chair), Sherwin Smith, Slipper, Skeates, Smith, Snow, Walker and Waples.

Apologies: There were none.

Also in attendance: Clerk, Mike Simpson, County Councillor Colin Minto, District Councillor Ross Dye and 2 members of the public.

2. Declarations of Interest, Notification of Changes to Members' Interests and to consider any dispensations

To receive any declarations of interests from Members in respect to items on the agenda.

There were none.

3. Public Session (Members of the Public may speak for up to five minutes at the discretion of the Chair)

To note any comments.

There were none.

4. Minutes from the previous meeting on 20th May 2026

It was **RESOLVED** to approve the minutes as a true and accurate record.

5. Councillor Reports

To receive reports from the District and County Councillors.

Councillor Dye provided a written report (see appendices). Councillors discussed item 3 of his report regarding Broadbridge Heath Parish Council's response to the recent HDC Community Governance review in which they recommended transferring the Lower Broadbridge Farm development into their parish. It was agreed that a letter should be sent to HDC clarifying that Slinfold's lack of response to the review did not equate to ambivalence, but they were content with the status quo. It should state that:

- The site at Lower Broadbridge Farm was currently within the Slinfold Parish and Ecclesiastic boundary of the Parish and had been for many years.
- The location formed a critical element of the Slinfold Neighbourhood Plan in Aim 1 Preventing Coalescence between Slinfold and Broadbridge Heath. Removing the area would undermine the ability to protect this Aim, which had already been significantly impacted by the Appeal application to which HDC itself objected.
- Slinfold Parish would miss out on a significant CIL contribution. As the site was now consented and Slinfold had a made Plan it is eligible for 25% of CIL receipts. Forgoing this contribution would deprive the Parish of substantial and budgeted community infrastructure projects. Broadbridge Heath did not have a Neighbourhood Plan.
- The new development would contribute a significant Council precept which would be lost from the residents of the Parish if the boundary was moved, yet Slinfold would still have to deal with the implications of many more residents enjoying the Parish facilities.

- Housing numbers for the Slinfold Neighbourhood Plan, present and future, rely on the contribution of the 133 new units from Lower Broadbridge Farm. Without these numbers the burden to provide additional units in the Parish to make up the shortfall would have a material and detrimental impact on the vitality and rural character of the Parish. These are fundamental Objectives of the made Neighbourhood Plan.

To maintain an objective viewpoint, Councillors also agreed to request an independent District Councillor acted on this matter as District Councillor Brookes had a clear conflict of interest.

County Councillor Minto advised that leadership positions had been established at WSCC and he was trying to change the notification system so that parishes only received road closure emails about their own area. He also shared with the Council his main priorities which were: to share highway reports on WSCC website so residents could see what had been reported and status; ensure that contractors fix pot holes and paving slabs near the location of the one being repaired instead of leaving it for another time; more speed limit reductions and an increase in average speed cameras.

6. Planning Applications

(a) To consider the following applications:

S106/26/0022: Lower Broadbridge Farm Billingshurst Road Broadbridge Heath Horsham: Application to discharge the obligation under Schedule 3, Clause 1 [submission of the Open Space Plan] of the legal agreement under the application DC/22/1052 (application as amended by DC/25/1886)

It was **RESOLVED** to remain neutral on this application.

S106/26/0023: Lower Broadbridge Farm Billingshurst Road Broadbridge Heath Horsham: Application to discharge the obligation under Schedule 3, Clause 3 [submission of the Affordable Housing Scheme] of the legal agreement under the application DC/22/1052 (application as amended by DC/25/1886)

It was **RESOLVED** to remain neutral on this application

DC/26/0715: Chewton The Street Slinfold West Sussex: Erection of a replacement cleft and rail fence and gate.

It was **RESOLVED** to remain neutral on this application.

DC/26/0740: Town House Farm Guildford Road Clemsfold West Sussex: Erection of a single storey side and rear extension

It was **RESOLVED** to remain neutral on this application.

(b) To consider any applications received since the publication of the agenda

DC/26/0106 Chewton The Street Slinfold West Sussex Erection of a new front driveway, replacement fence and gate
It was **RESOLVED** to object on highway safety grounds as the site was opposite a school and close to a junction, where traffic and pedestrian movement were already high, particularly at school start and finish times. It was not a safe location for an additional access point and it would be difficult for vehicles to reverse into or out of the driveway safely because of passing traffic. Furthermore, the presence of children, and other pedestrians, would increase the risk of accidents. The proposal would therefore have an unacceptable impact on highway and pedestrian safety and should be refused.

(c) To discuss any potential Section 106 Agreement regarding land east of Hayes Lane development

The Clerk had advised the agent for Taylor Wimpey Homes had been in contact about the development on Hayes Lane to update him on plans for the Scout Hut. He had also mentioned the drainage survey again, for which they would be happy to fund, if the Parish Council supported the application. Councillors agreed that it was likely Horsham District Council would approve the application for 38 houses, due to the Local Plan situation and not contesting appeals, so it was **RESOLVED** that a meeting should take place with a few Councillors and the developer to discuss the scout hut, design, drainage and affordable homes. The details of the meeting would be presented at the next Council meeting for consideration.

7. Finances and Administration

(a) To review the schedule of payments and bank reconciliation since 20th May 2026.

It was **RESOLVED** to approve the payment schedule and bank reconciliation since 20th May 2026 (see appendices).

(b) To review the latest variance report.

The report was noted.

(c) To review the Council's reserves.

The Clerk advised that another round of Environment Cleansing grant had been issued by Horsham District Council which would take the total reserve to around £10,000 by the end of the year. It was agreed to discuss expenditure options at the next Finance Committee meeting in September.

(d) To consider adopting an Investment Strategy Policy

This item was deferred until the next Finance Committee meeting.

(e) To review projects allocated for CIL reserves

This item was deferred until the next Finance Committee meeting.

8. Highways and Byways

(a) To receive an update on Community Speedwatch

The volunteer who said he would organise the group no longer had the time so Councillor Waples agreed to take on the role.

(b) To discuss parking in laybys

It was believed that Saxon Weald was taking some action. The Clerk would write to them and request that any updates on action are also sent to him. It was also **RESOLVED** to request a meeting with representatives of SW and Councillors Roberts, Slipper and Smith to discuss the issue further.

(c) To discuss any other issues

The Chair had received a complaint about parking on Clapgate Lane but it was agreed to pass onto County Councillor Minto as it was a WSCC issue.

9. Grounds and Buildings Maintenance

(a) To receive an update on Slinfold Stores

The Clerk had almost completed the Listed Building Consent application.

(b) To consider any quotes to remove dead ash trees at Six Acres

Two quotes for removing four trees with ash dieback at Six Acres were considered. Jonathan Carter had quoted £3,300 and Ansell had quoted £2,100 whereupon it was **RESOLVED** to approve the quote from Ansell for £2,100.

(c) To discuss any other issues

A resident had written in regarding trees overhanging the pavement on The Street near to Slinfold Stores. There were also loose slabs causing a trip hazard which was forcing pedestrians onto the road. It was agreed the Clerk would submit it to WSCC.

10. Recreation, Youth and Environment

(a) To receive an update on KGV and Six Acres playground

Playground inspections had been carried out recently which would be discussed at the next Committee meeting.

(b) To receive an update on Cherrytree

The football club had questioned the cutting schedule, but it had already been agreed and any changes would need to be approved.

11. Committees and those on Outside Bodies

Parish Cottages Charity were applying for planning permission for a new house.

12. Communications and events

To discuss any articles for the parish magazine.

A reminder for residents to cut back brambles, for which they are responsible, overhanging pavements.

13. Items for the next agenda

The A29 verge on entrance to the village.

14. Next meeting dates

(a) Council: 30th July 2026

(b) To set a date for the Annual Parish Meeting 2027

It was **RESOLVED** to set the date as 21st April 2027.

District Councillor Report 25th June 2026

1. Downs Link View Point. A resident raised the broken rail with me. He mentioned he thinks it's one for WSCC but thought I'd raise it with the PC first in case there's other background I should be aware of.
2. DC/26/0592 Lower Broadbridge Farm. I gather consultation has been extended to 8th July. I'm not yet aware of a date for a decision.
3. Community Governance Review. You'll be aware of the proposal made by BBH PC to transfer the Lower Broadbridge development and surrounding area to BBH Parish. I've spoken to Cllr James Brookes who's leading this review and is also a BBH District Councillor about this proposal. I gather Slinfold PC did not submit a response at this stage of the consultation. However, there will be a further opportunity to respond in the next round of consultation due late summer/early autumn.
4. Local Government Reorganisation. HDC issued a press release indicating they expected a decision from Central Government on their plan for Sussex by the Parliamentary recess on the 16th July. This was issued before the PM's resignation so we will have to wait and see if this goes ahead as planned.
5. Local Plan. HDC Cabinet meets on the 6th July to propose a new local plan to go to HDC Full Council on the 15th July. Papers for the 6th July meeting are due to be released tomorrow which will detail the sites allocated for development.
6. Next Local Plan. Despite not yet completing the previous plan and in the midst of LGR, Central Government are requiring HDC start preparing the next "new style" local plan taking the district up to 2045.
7. Pink Van. HDC are discontinuing this service with last collection date on the 10th July and last date for bookings on the 3rd July. Alternative arrangements are being put in place through other means such as Anglo Recycling. Further details on HDC's website.

List of Payments made between 21/05/2026 and 25/06/2026

<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
16/06/2026	Carl Osborne	BACS	1,125.00		Invoice 578
16/06/2026	SSE	BACS	130.61		SSE
17/06/2026	Horsham District Council	DD	30.60		Bin collection CT
25/06/2026	The Farm Studio	BACS	750.00		Newsletter Summer 2026 (20088)
25/06/2026	Slinfold Village Hall	BACS	371.00		2371/2364/2360
25/06/2026	Tony Burroughs	BACS	179.40		Salary June
25/06/2026	John Pilkington	BACS	241.20		Salary June
25/06/2026	Mike Simpson	BACS	2,163.71		Salary June
25/06/2026	LGPS	BACS	620.02		June 2026
25/06/2026	Jane Slipper	BACS	104.52		Cosy Cafe May
25/06/2026	Amelia Savage	BACS	100.00		June newsletter delivery
25/06/2026	Andrew Scott	BACS	200.20		Stamps newsletter June
Total Payments			<u>6,016.26</u>		

09:46

CO-OP

Cash Received between 21/05/2026 and 25/06/2026

<u>Date</u>	<u>Cash Received from</u>	<u>Receipt No</u>	<u>Receipt Description</u>	<u>Receipt Total</u>
09/06/2026	Horsham District Council	Lottery	Lottery Cosy Cafe	10.00
15/06/2026	Horsham District Council	ECleansing	Environment Cleansing	1,969.42
Total Receipts				<u>1,979.42</u>

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page</u>	<u>Balances</u>
CO-OP	22/05/2026		52,490.01
			<u>52,490.01</u>
<u>Unpresented Payments (Minus)</u>		<u>Amount</u>	
		0.00	
			<u>0.00</u>
			52,490.01
<u>Unpresented Receipts (Plus)</u>			
		0.00	
			<u>0.00</u>
			52,490.01
		Balance per Cash Book is :-	52,490.01
		Difference is :-	0.00

Signatory 1:

Name Signed Date

Signatory 2:

Name Signed Date

View Mini Statement

Account: 0892996534736800

Balance Details

Available balance: **£ 55,683.02**Current balance: **£ 55,683.02**Overdraft limit: **£ 0.00**Remaining overdraft: **£ 0.00**Your balance as of: **18/06/2026**

Transactions list:

Transaction date	Bank reference	Customer reference	Type of payment	Credit amount (GBP)	Debit amount (GBP)	Balance (GBP)
17/06/2026	368	OSBORNE CD	Standing Order		£ -1,125.00	£ 55,683.02
17/06/2026	010000100352000001	HORSHAM DISTRICT C	Direct Debit		£ -30.60	£ 56,808.02
16/06/2026	8701321036	SSE Energy Supply	Standing Order		£ -130.61	£ 56,838.62
16/06/2026	stamps	Andrew Scott	Standing Order		£ -200.20	£ 56,969.23
15/06/2026		HORSHAM DISTRICT C	BACS Credit	£ 1,969.42		£ 57,169.43
09/06/2026	HorshamLottery	CLIENTS DEPOSIT	Faster Payment	£ 10.00		£ 55,200.01
03/06/2026	CC-2627	AJ WALTER AVIATION	BACS Credit	£ 2,700.00		£ 55,190.01
22/05/2026	8701321036	SSE Energy Supply	Standing Order		£ -142.99	£ 52,490.01
22/05/2026		Michael Simpson	Standing Order		£ -2,163.71	£ 52,633.00
22/05/2026	NR0503 May 2026	WSCC Pension Fund	Standing Order		£ -620.02	£ 54,796.71
22/05/2026	2099	Mulberry Local Aut	Standing Order		£ -382.50	£ 55,416.73
22/05/2026	Slinfold PC	John Pilkington	Standing Order		£ -241.20	£ 55,799.23
22/05/2026		Tony Burroughs	Standing Order		£ -179.40	£ 56,040.43
22/05/2026	001	Slinfold Community	Standing Order		£ -150.00	£ 56,219.83

22/05/2026	0144	AJ Brown t-a The C	Standing Order	£ -139.50	£ 56,369.83
22/05/2026	2324-2345-2352	Slinfold Village H	Standing Order	£ -108.50	£ 56,509.33
21/05/2026	90112114 Slinfold	Nationwide Buildin	Standing Order	£ -10,000.00	£ 56,617.83
21/05/2026	10078047 Slinfold	Natwest	Standing Order	£ -9,000.00	£ 66,617.83

10:00

Detailed Receipts & Payments by Budget Heading 25/06/2026

Cost Centre Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<u>100 Income</u>							
118 Horsham Lottery	38	0	(38)			0.0%	38
1076 Precept	39,165	78,330	39,165			50.0%	
1080 Bank Interest	0	4,000	4,000			0.0%	
1100 Grants Received	2,700	2,800	100			96.4%	2,700
1120 Environment Cleansing	1,969	1,800	(169)			109.4%	1,969
Income :- Receipts	43,872	86,930	43,058			50.5%	4,707
Net Receipts	43,872	86,930	43,058				
6001 less Transfer to EMR	4,707						
Movement to/(from) Gen Reserve	39,165						
<u>200 Administration</u>							
4000 Clerk & Environment Officers	13,460	55,500	42,040		42,040	24.3%	
4025 EO Expenses	0	250	250		250	0.0%	
4055 Training	0	150	150		150	0.0%	
4060 Audit	319	650	331		331	49.0%	
4080 Subscriptions	747	753	6		6	99.2%	
4091 Chair's Allowance	0	400	400		400	0.0%	
4100 Insurance	0	2,389	2,389		2,389	0.0%	
4130 Hall Hire	94	850	756		756	11.1%	
4135 FC Office Hire	0	300	300		300	0.0%	
4140 Website and email	442	570	128		128	77.5%	
4150 Software	210	320	110		110	65.6%	
Administration :- Indirect Payments	15,272	62,132	46,860	0	46,860	24.6%	0
Net Payments	(15,272)	(62,132)	(46,860)				
<u>250 Football Club</u>							
1200 Rental Income	0	150	150			0.0%	
1205 Insurance Reclaimed	0	400	400			0.0%	
1210 Grounds Maintenance Reclaim	650	400	(250)			162.5%	
Football Club :- Receipts	650	950	300			68.4%	0
Net Receipts	650	950	300				
<u>255 Tennis Club</u>							
1200 Rental Income	0	150	150			0.0%	
1205 Insurance Reclaimed	0	360	360			0.0%	
1210 Grounds Maintenance Reclaim	0	900	900			0.0%	
Tennis Club :- Receipts	0	1,410	1,410			0.0%	0
Net Receipts	0	1,410	1,410				

Detailed Receipts & Payments by Budget Heading 25/06/2026

Cost Centre Report

		Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<u>260</u>	<u>Community Shed</u>							
1205	Insurance Reclaimed	0	92	92			0.0%	
	Community Shed :- Receipts	<u>0</u>	<u>92</u>	<u>92</u>			<u>0.0%</u>	<u>0</u>
	Net Receipts	<u>0</u>	<u>92</u>	<u>92</u>				
<u>270</u>	<u>Slinfold Stores</u>							
1200	Rental Income	0	1,000	1,000			0.0%	
1205	Insurance Reclaimed	0	300	300			0.0%	
	Slinfold Stores :- Receipts	<u>0</u>	<u>1,300</u>	<u>1,300</u>			<u>0.0%</u>	<u>0</u>
	Net Receipts	<u>0</u>	<u>1,300</u>	<u>1,300</u>				
<u>275</u>	<u>Cherrytree</u>							
4406	CT Bin Collection	30	0	(30)		(30)	0.0%	
	Cherrytree :- Indirect Payments	<u>30</u>	<u>0</u>	<u>(30)</u>	<u>0</u>	<u>(30)</u>		<u>0</u>
	Net Payments	<u>(30)</u>	<u>0</u>	<u>30</u>				
<u>300</u>	<u>Community Services</u>							
4310	Community Events	0	2,800	2,800		2,800	0.0%	
4320	Youth Services	2,670	8,000	5,330		5,330	33.4%	
4321	Youth Services Other	235	0	(235)		(235)	0.0%	217
4370	Newsletters/Promotions	1,050	3,000	1,950		1,950	35.0%	
4390	Grants Made	0	2,500	2,500		2,500	0.0%	
4395	Cosy Café	549	2,800	2,251		2,251	19.6%	549
	Community Services :- Indirect Payments	<u>4,504</u>	<u>19,100</u>	<u>14,596</u>	<u>0</u>	<u>14,596</u>	<u>23.6%</u>	<u>766</u>
	Net Payments	<u>(4,504)</u>	<u>(19,100)</u>	<u>(14,596)</u>				
6000	plus Transfer from EMR	766						
	Movement to/(from) Gen Reserve	<u>(3,738)</u>						
<u>350</u>	<u>Recreation</u>							
4400	Bin collection	253	750	497		497	33.8%	
4405	Dog bins	177	1,050	873		873	16.8%	
4412	Grounds Maintenance Extra Cuts	485	850	366		366	57.0%	
4420	King George V	510	1,260	750		750	40.5%	
4421	KGV playground inspection	0	270	270		270	0.0%	
4425	Six Acres	765	2,875	2,110		2,110	26.6%	765
4426	Six Acres playgroundinspection	0	125	125		125	0.0%	

Detailed Receipts & Payments by Budget Heading 25/06/2026

Cost Centre Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4435 Grounds Maintenance Cherrytree	710	1,300	590		590	54.6%	
4436 GM Football Club	215	400	185		185	53.8%	
4437 GM Tennis Club	180	900	720		720	20.0%	
Recreation :- Indirect Payments	3,295	9,780	6,485	0	6,485	33.7%	765
Net Payments	(3,295)	(9,780)	(6,485)				
6000 plus Transfer from EMR	765						
Movement to/(from) Gen Reserve	(2,530)						
<u>400 Highways & Byways</u>							
4200 Repairs & Improvements	150	0	(150)		(150)	0.0%	
4510 Streetlights & Maintenance	228	2,100	1,872		1,872	10.9%	
Highways & Byways :- Indirect Payments	378	2,100	1,722	0	1,722	18.0%	0
Net Payments	(378)	(2,100)	(1,722)				
<u>999 VAT Data</u>							
115 VAT on Receipts	1,106	0	(1,106)			0.0%	
VAT Data :- Receipts	1,106	0	(1,106)				0
515 VAT on Payments	281	0	(281)		(281)	0.0%	
VAT Data :- Indirect Payments	281	0	(281)	0	(281)		0
Net Receipts over Payments	825	0	(825)				
Grand Totals:- Receipts	45,628	90,682	45,054			50.3%	
Payments	23,760	93,112	69,353	0	69,353	25.5%	
Net Receipts over Payments	21,868	(2,430)	(24,298)				
plus Transfer from EMR	1,531						
less Transfer to EMR	4,707						
Movement to/(from) Gen Reserve	18,692						

Earmarked Reserves

Account		Opening Balance	Net Transfers	Closing Balance
320	EMR - Six Acres	104,999.34	5,002.00	110,001.34
321	EMR Environment Cleansing	6,909.51	1,969.42	8,878.93
322	EMR Scout Hut	40,000.00		40,000.00
324	EMR-Cosy Cafe	-223.10	2,188.61	1,965.51
325	EMR Neighbourhood Plan	5,000.00		5,000.00
380	EMR - CIL	61,153.13		61,153.13
395	EMR Village DAY	-10.48		-10.48
400	EMR Youth Club	259.74	-216.66	43.08
		<u>218,088.14</u>	<u>8,943.37</u>	<u>227,031.51</u>