



Slinfold Parish Council

Slinfold Football Club, Hayes Lane, RH13 0SQ

Telephone 07894 858048 email: clerk@slinfold-pc.gov.uk

You are duly summoned to the Meeting of Slinfold Parish Council on 24th September 2026 at Slinfold Village Hall commencing at 7:30pm

Members of the public are welcome to join this meeting and speak for a maximum of five minutes about an item on the agenda during the Public Session at the discretion of the Chair.

Mike Simpson

Clerk to the Council
18th September 2026

AGENDA

1. **Attendance and Apologies for Absence**
To accept apologies and reasons for absence.
2. **Declarations of Interest, Notification of Changes to Members' Interests and to consider any dispensations**
To receive any declarations of interests from Members in respect to items on the agenda.
3. **Public Session (Members of the Public may speak for up to five minutes at the discretion of the Chair)**
To note any comments.
4. **Minutes from the previous meeting on 30th July 2026**
To review and approve.
5. **Councillor Reports**
To receive reports from the District and County Councillors.
6. **Planning Applications**
 - (a) To consider any applications received since the publication of the agenda
 - DC/26/1271:** Waterside Five Oaks Road Slinfold West Sussex: Formation of hardstanding on a date four years previous (Lawful Development Certificate).
 - DC/26/1325:** Southview Hayes Lane Slinfold West Sussex: Conversion of an existing detached garage into habitable space involving the removal of the existing door, window and garage door and the installation of a rear window and bi-fold doors and rooflight to the side elevation.
 - DC/26/1359:** Pinkhurst Pinkhurst Lane Slinfold West Sussex: Erection of a mixed-use building for stabling and storage and the creation of a sand school.
 - DC/26/1263:** Lower Broadbridge Farm Billingshurst Road Broadbridge Heath West Sussex: Erection of grass bund (Retrospective).
 - DC/26/1377** Lackhams, Lyons Road Slinfold West Sussex Installation of 40 solar panels.
 - (b) To consider any applications received since the publication of the agenda.
 - (c) To receive an update on application DC/25/2006 for 38 dwellings on land east of Hayes Lane.
7. **Finances and Administration**

- (a) To review the schedule of payments and bank reconciliation since 30th July 2026.
- (b) To review the latest variance report.
- (c) To consider adopting an investment policy.
- (d) To receive an update on Horsham District Council's Community Governance Review.
- (e) To renew the Council's insurance premium.
- (f) To review the external audit report and conclude the audit for 2025-26.
- (g) To review Committee membership.

8. Highways and Byways

- (a) To receive an update on Community Speedwatch and consider the purchase of a body camera.
- (b) To discuss parking in laybys.
- (c) To discuss any other issues.

9. Grounds and Buildings Maintenance

- (a) To receive an update on Slinfold Stores.
- (b) To consider quotes to replace the barrier at Cherrytree.
- (c) To receive an update on the football club.

10. Recreation, Youth and Environment

- (a) To receive an update on KGV and Six Acres playground.
- (b) To consider quotes to repair the MUGA and footpath at King George V playground.

11. Committees and those on Outside Bodies

To receive any updates.

12. Communications and events

- (a) To discuss any articles for the parish magazine.
- (b) To discuss the Winter Newsletter.

13. Items for the next agenda

To discuss.

14. Next meeting dates

Council: 29th October 2026.

View Mini Statement

Balance Details

Available balance: **£ 32,308.87**Current balance: **£ 32,308.87**Overdraft limit: **£ 0.00**Remaining overdraft: **£ 0.00**Your balance as of: **17/09/2026**

Transactions list:

Transaction date	Bank reference	Customer reference	Type of payment	Credit amount (GBP)	Debit amount (GBP)	Balance (GBP)
16/09/2026	010000100352000001	HORSHAM DISTRICT C	Direct Debit		£ -30.60	£ 32,308.87
15/09/2026	HorshamLottery	CLIENTS DEPOSIT	Faster Payment	£ 15.00		£ 32,339.47
14/09/2026	KGV tree	George Potbury For	Standing Order		£ -1,416.00	£ 32,324.47
08/09/2026	604	OSBORNE CD	Standing Order		£ -1,420.00	£ 33,740.47
08/09/2026	2409-2410	Slinfold Village H	Standing Order		£ -190.50	£ 35,160.47
28/08/2026		Michael Simpson	Standing Order		£ -2,163.71	£ 35,350.97
28/08/2026	NR0503 Aug26	WSCC Pension Fund	Standing Order		£ -620.02	£ 37,514.68
28/08/2026		Tony Burroughs	Standing Order		£ -179.40	£ 38,134.70
21/08/2026	0128716-DD01659138	SSE ENERGY SUPPLY	First Direct Debit		£ -126.60	£ 38,314.10

**Bank Reconciliation Statement as at 31/08/2026
for Cashbook 1 - CO-OP**

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page</u>	<u>Balances</u>
CO-OP	28/08/2026		35,350.97
			<u>35,350.97</u>
<u>Unpresented Payments (Minus)</u>		<u>Amount</u>	
		0.00	
			<u>0.00</u>
			35,350.97
<u>Unpresented Receipts (Plus)</u>			
		0.00	
			<u>0.00</u>
			35,350.97
		Balance per Cash Book is :-	35,350.97
		Difference is :-	0.00

Signatory 1:

Name Signed Date

Signatory 2:

Name Signed Date

Detailed Receipts & Payments by Budget Heading 30/09/2026

Cost Centre Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<u>100 Income</u>							
118 Horsham Lottery	78	0	(78)			0.0%	63
1076 Precept	39,165	78,330	39,165			50.0%	
1080 Bank Interest	0	4,000	4,000			0.0%	
1100 Grants Received	2,700	2,800	100			96.4%	2,700
1120 Environment Cleansing	1,969	1,800	(169)			109.4%	1,969
Income :- Receipts	43,912	86,930	43,018			50.5%	4,732
Net Receipts	43,912	86,930	43,018				
6001 less Transfer to EMR	4,732						
Movement to/(from) Gen Reserve	39,180						
<u>200 Administration</u>							
4000 Clerk & Environment Officers	26,796	55,500	28,704		28,704	48.3%	
4025 EO Expenses	0	250	250		250	0.0%	
4055 Training	0	150	150		150	0.0%	
4060 Audit	319	650	331		331	49.0%	
4080 Subscriptions	747	753	6		6	99.2%	
4091 Chair's Allowance	0	400	400		400	0.0%	
4100 Insurance	0	2,389	2,389		2,389	0.0%	
4130 Hall Hire	117	850	734		734	13.7%	
4135 FC Office Hire	0	300	300		300	0.0%	
4140 Website and email	442	570	128		128	77.5%	
4150 Software	210	320	110		110	65.6%	
Administration :- Indirect Payments	28,631	62,132	33,501	0	33,501	46.1%	0
Net Payments	(28,631)	(62,132)	(33,501)				
<u>250 Football Club</u>							
1200 Rental Income	0	150	150			0.0%	
1205 Insurance Reclaimed	0	400	400			0.0%	
1210 Grounds Maintenance Reclaim	650	400	(250)			162.5%	
Football Club :- Receipts	650	950	300			68.4%	0
Net Receipts	650	950	300				
<u>255 Tennis Club</u>							
1200 Rental Income	0	150	150			0.0%	
1205 Insurance Reclaimed	0	360	360			0.0%	
1210 Grounds Maintenance Reclaim	0	900	900			0.0%	
Tennis Club :- Receipts	0	1,410	1,410			0.0%	0
Net Receipts	0	1,410	1,410				

Detailed Receipts & Payments by Budget Heading 30/09/2026

Cost Centre Report

		Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<u>260</u>	<u>Community Shed</u>							
1205	Insurance Reclaimed	0	92	92			0.0%	
	Community Shed :- Receipts	<u>0</u>	<u>92</u>	<u>92</u>			<u>0.0%</u>	<u>0</u>
	Net Receipts	<u>0</u>	<u>92</u>	<u>92</u>				
<u>270</u>	<u>Slinfold Stores</u>							
1200	Rental Income	250	1,000	750			25.0%	
1205	Insurance Reclaimed	0	300	300			0.0%	
	Slinfold Stores :- Receipts	<u>250</u>	<u>1,300</u>	<u>1,050</u>			<u>19.2%</u>	<u>0</u>
	Net Receipts	<u>250</u>	<u>1,300</u>	<u>1,050</u>				
<u>275</u>	<u>Cherrytree</u>							
4406	CT Bin Collection	91	0	(91)		(91)	0.0%	
	Cherrytree :- Indirect Payments	<u>91</u>	<u>0</u>	<u>(91)</u>	<u>0</u>	<u>(91)</u>		<u>0</u>
	Net Payments	<u>(91)</u>	<u>0</u>	<u>91</u>				
<u>300</u>	<u>Community Services</u>							
4310	Community Events	197	2,800	2,603		2,603	7.0%	
4320	Youth Services	5,123	8,000	2,877		2,877	64.0%	
4321	Youth Services Other	235	0	(235)		(235)	0.0%	217
4370	Newsletters/Promotions	1,427	3,000	1,573		1,573	47.6%	
4390	Grants Made	0	2,500	2,500		2,500	0.0%	
4395	Cosy Café	970	2,800	1,830		1,830	34.6%	970
	Community Services :- Indirect Payments	<u>7,951</u>	<u>19,100</u>	<u>11,149</u>	<u>0</u>	<u>11,149</u>	<u>41.6%</u>	<u>1,187</u>
	Net Payments	<u>(7,951)</u>	<u>(19,100)</u>	<u>(11,149)</u>				
6000	plus Transfer from EMR	1,187						
	Movement to/(from) Gen Reserve	<u>(6,765)</u>						
<u>350</u>	<u>Recreation</u>							
4400	Bin collection	461	750	289		289	61.4%	
4405	Dog bins	354	1,050	696		696	33.7%	
4412	Grounds Maintenance Extra Cuts	1,175	850	(325)		(325)	138.2%	
4420	King George V	2,020	1,260	(760)		(760)	160.3%	
4421	KGV playground inspection	0	270	270		270	0.0%	
4425	Six Acres	3,615	2,875	(740)		(740)	125.7%	3,615
4426	Six Acres playgroundinspection	0	125	125		125	0.0%	

Detailed Receipts & Payments by Budget Heading 30/09/2026

Cost Centre Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4435 Grounds Maintenance Cherrytree	1,360	1,300	(60)		(60)	104.6%	
4436 GM Football Club	345	400	55		55	86.3%	
4437 GM Tennis Club	255	900	645		645	28.3%	
Recreation :- Indirect Payments	9,584	9,780	196	0	196	98.0%	3,615
Net Payments	(9,584)	(9,780)	(196)				
6000 plus Transfer from EMR	3,615						
Movement to/(from) Gen Reserve	(5,969)						
<u>400 Highways & Byways</u>							
4200 Repairs & Improvements	150	0	(150)		(150)	0.0%	
4510 Streetlights & Maintenance	1,682	2,100	418		418	80.1%	
Highways & Byways :- Indirect Payments	1,832	2,100	268	0	268	87.2%	0
Net Payments	(1,832)	(2,100)	(268)				
<u>999 VAT Data</u>							
115 VAT on Receipts	1,106	0	(1,106)			0.0%	
VAT Data :- Receipts	1,106	0	(1,106)				0
515 VAT on Payments	822	0	(822)		(822)	0.0%	
VAT Data :- Indirect Payments	822	0	(822)	0	(822)		0
Net Receipts over Payments	284	0	(284)				
Grand Totals:- Receipts	45,918	90,682	44,764			50.6%	
Payments	48,911	93,112	44,201	0	44,201	52.5%	
Net Receipts over Payments	(2,993)	(2,430)	563				
plus Transfer from EMR	4,802						
less Transfer to EMR	4,732						
Movement to/(from) Gen Reserve	(2,923)						

List of Payments made between 31/07/2026 and 30/09/2026

<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
31/07/2026	Tony Burroughs	BACS	179.40		Salary July
31/07/2026	John Pilkington	BACS	241.20		Salary July
31/07/2026	Mike Simpson	BACS	2,163.71		Salary July
31/07/2026	LGPS	BACS	620.02		July 2026
31/07/2026	Carl Osborne	BACS	370.00		Invoice 596
17/08/2026	John Pilkington	BACS	241.20		Salary August
18/08/2026	Horsham District Council	DD	30.60		Cherrytree Bin
21/08/2026	SSE	DD	126.60		SSE
28/08/2026	Tony Burroughs	BACS	179.40		Salary August
28/08/2026	LGPS	BACS	620.02		August 2026
28/08/2026	Mike Simpson	BACS	2,163.71		Salary August
08/09/2026	Slinfold Village Hall	BACS	190.50		2409&2410
08/09/2026	Carl Osborne	BACS	1,420.00		Invoice 604
14/09/2026	George Potbury Forestry Ltd	BACS	1,416.00		George Potbury Forestry Ltd
16/09/2026	Horsham District Council	DD	30.60		CT bin collection
24/09/2026	4 The Youth	BACS	2,307.57		2289 Sep-Dec 2026
30/09/2026	Mike Simpson	BACS	2,545.80		Salary September
30/09/2026	LGPS	BACS	743.01		September 2026
30/09/2026	Tony Burroughs	BACS	179.40		Salary August
30/09/2026	John Pilkington	BACS	241.20		Salary September 2026
Total Payments			16,009.94		

Section 3 - External Auditor Report and Certificate 2025/26

In respect of **Slinfold Parish Council**

1 Respective responsibilities of the auditor and the authority

Our responsibility as auditors to complete a **limited assurance review** is set out by the National Audit Office (NAO). A limited assurance review is **not a full statutory audit**, it does not constitute an audit carried out in accordance with International Standards on Auditing (UK & Ireland) and hence it **does not** provide the same level of assurance that such an audit would. The UK Government has determined that a lower level of assurance than that provided by a full statutory audit is appropriate for those local public bodies with the lowest levels of spending.

Under a limited assurance review, the auditor is responsible for reviewing Sections 1 and 2 of the Annual Governance and Accountability Return in accordance with NAO Auditor Guidance Note 02 (AGN 02) as issued by the NAO on behalf of the Comptroller and Auditor General. AGN 02 is available from the NAO website – <https://www.nao.org.uk/code-audit-practice/guidance-and-information-for-auditors/>

This authority is responsible for ensuring that its financial management is adequate and effective and that it has a sound system of internal control. The authority prepares an Annual Governance and Accountability Return in accordance with *Proper Practices* which:

- summarises the accounting records for the year ended 31 March 2026; and
- confirms and provides assurance on those matters that are relevant to our duties and responsibilities as external auditors

2 External auditor limited assurance opinion 2025/26

On the basis of our review of Sections 1 and 2 of the Annual Governance and Accountability Return, in our opinion the information in Sections 1 and 2 of the Annual Governance and Accountability Return is in accordance with the *Proper Practices* and no other matters have come to our attention giving cause for concern that relevant legislation and regulatory requirements have not been met.

There are no other matters affecting our opinion which we draw to the attention of the authority.

3 External auditor certificate 2025/26

We certify that we have completed our review of Sections 1 and 2 of the Annual Governance and Accountability Return, and discharged our responsibilities under the Local Audit and Accountability Act 2014, for the year ended 31 March 2026.

External Auditor Name



External Auditor Signature

A handwritten signature in blue ink that reads "MOORE", written over a horizontal line.

Date

22/07/2026

Slinfold Parish Council

NOTICE OF CONCLUSION OF ANNUAL AUDIT

**ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2026
Accounts and Audit Regulations 2015**

- 1 The audit of accounts for Slinfold Parish Council for the year ended 31 March 2026 has been completed and the accounts have been published.**
- 2 The Annual Return is available for inspection by any local government elector in the area of Slinfold Parish Council on application to**
 - (a) Mike Simpson**
 - (b) Slinfold Football Club, Hayes Lane, RH13 0SQ**
 - (c) clerk@slinfold-pc.gov.uk 07894858048**
- 3 Copies will be provided to any person on payment of £1 for each copy of the Annual Return**

Announcement made by

Mike Simpson

Date of Announcement

3rd August 2026