



Slinfold Parish Council

Cherrytree Farm, Hayes Lane, West Sussex,
RH13 0SQ email: clerk@slinfold-pc.gov.uk

Minutes of the Finance and Establishment Committee meeting Thursday 10th September at 7.30pm

1. Chair

To elect a Chair for 2026-27

It was **RESOLVED** to elect Councillor Skeates as Chair.

2. Attendance and apologies for absence

In attendance: Councillors Casdagli, Skeates, Slipper and Snow.

Apologies: Councillor Roberts which it was **RESOLVED** to accept.

3. Public Session

There were no comments.

4. Declaration of Interests and notification of change to members' interests

There were none.

5. Minutes

To review and approve the minutes from the meeting on 20th October 2025

It was **RESOLVED** to approve the minutes from the meeting as a true and accurate record.

6. Finance and administration

(a) To review the Council's reserves

Councillors noted the reserves. The Cosy Café had received grant funding to cover expenses for 2026-27. The largest reserve was Six Acres which was ringfenced for maintenance of the site. Other reserves would be discussed in more detail later in the meeting.

(b) To discuss an investment policy

The Clerk had omitted the policy from the documents so he would circulate after the meeting and add it to the next Council meeting agenda.

(c) To discuss use of the Council's Environment Cleansing Grant

This grant was received from Horsham District Council every year and should be spent in line with the Environmental Protection Act 1990. The main areas the Parish Council could fund were based around anti-litter campaigns and providing more litter and dog bins. Some of the funds could go towards equipment for the scouts as they carried out litter picking exercises. Although not strictly under the criteria, Councillors believed a good use of the funding would be to ensure ditches and gullies were clear to alleviate flooding and it could also be used towards Environment Officer salaries as part of their litter picking duties.

(d) To discuss the Council's allocation of CIL reserves

Around £22,000 was allocated for the shop repair work. Councillors also discussed spending some money (approximately £4,500) on repairing the barrier at Cherrytree whereupon it was **RESOLVED** to recommend this to Council and obtain more quotes.

7. Buildings and maintenance

(a) To receive an update on Slinfold Stores

Listed Building Consent had not been granted. It was agreed to contact the shop manager to check she was happy to continue running the shop, as she believed the lease had expired, and discuss again at the next council meeting.

(b) To receive an update on the football club

The football club had recently contacted the Clerk to advise that the roof of the club house needed repair and could the Council arrange it. The Clerk responded advising that it would be for the football club to repair under the terms of their lease. The club then asked if a claim could be made on the Council's insurance. However, under the lease, only 'insured risks' were covered such as damage from a storm. Councillors agreed with this position.

(c) To receive an update on the tennis club

There was no update.

(d) To discuss any other issues

There were none.

8. Next meeting Date

12th November 2026

Earmarked Reserves

<u>Account</u>		<u>Opening Balance</u>	<u>Net Transfers</u>	<u>Closing Balance</u>
320	EMR - Six Acres	104,999.34	2,692.00	107,691.34
321	EMR Environment Cleansing	6,909.51	1,969.42	8,878.93
322	EMR Scout Hut	40,000.00		40,000.00
324	EMR-Cosy Cafe	-223.10	4,635.66	4,412.56
325	EMR Neighbourhood Plan	5,000.00		5,000.00
380	EMR - CIL	61,153.13		61,153.13
395	EMR Village DAY	-10.48		-10.48
400	EMR Youth Club	259.74	-216.66	43.08
		<u>218,088.14</u>	<u>9,080.42</u>	<u>227,168.56</u>