



Slinfold Parish Council

Slinfold Football Club, Hayes Lane, RH13 0SQ
Telephone 07894 858048 email: clerk@slinfold-pc.gov.uk

Minutes of the Slinfold Parish Council Meeting 30th October 2025

1. Attendance and Apologies for Absence

To accept apologies and reasons for absence.

In attendance: Councillors Casdagli, Pyle, Sherwin-Smith, Skeates, Slipper, Paula Smith, Nigel Smith, Walker and Waples.

Apologies from: Councillor Roberts which it was **RESOLVED** to accept.

Also in attendance: Clerk, Mike Simpson, and three members of the public.

2. Councillor Vacancies

To receive written applications for the office of Parish Councillor and to consider co-option.

An application was received from George Snow (see appendices) and after a discussion it was **RESOLVED** to co-opt George as a member of Slinfold Parish Council. George signed the declaration of acceptance of office and joined the meeting.

3. Declarations of Interest, Notification of Changes to Members' Interests and to consider any dispensations.

There were none.

4. Public Session (Members of the Public may speak for up to five minutes at the discretion of the Chair)

To note any comments.

One member of the public provided an update on Gatwick FASI-S and the second runway. He said the redesigning of airspace was still on pause, partly due to a new central organisation which would be reviewing changes to airspace rather than individual airports. The new process was currently being consulted on until 18th December. There were two legal challenges, CAGNE and GAK, currently against the Government's decision to permit a second runway at Gatwick based largely on the legality of the decision and the negative economic and climate impact on the UK.

5. Minutes from the previous meeting on 25th September 2025

Councillors **RESOLVED** to approve the minutes as a true and accurate record.

6. Councillor Reports

To receive reports from the District and County Councillors.

Councillor Mitchell sent his apologies but circulated a written report before the meeting (see appendices). Councillor Youtan sent her apologies and advised there was no update on Local Government reform and said, due to water lessening of water neutrality rules, the Government was insisting that HDC find 21,000 new homes. Therefore, HDC was concerned about houses being allocated outside boundaries in Neighbourhood Plans.

7. Chair's Announcements

There were none.

8. Planning Applications

(a) To consider the following applications

DC/25/1572 White Owls Guildford Road Broadbridge Heath West Sussex Erection of single storey side extensions and a two-storey rear extension with pitched roofs.

Councillors **RESOLVED** to have no objection.

DC/25/1601 Bramble Hill Farm Five Oaks Road Slinfold West Sussex Erection of commercial building (Class B8 - storage) and associated parking arrangements

Councillors **RESOLVED** to have no objection.

DC/25/1626 (Listed Building Consent) & DC/25/1625 (Householder) 4 Kites Barn Guildford Road Clemsfold Horsham Installation of 3 x Velux's to south elevation, 1 x velux to north elevation roof slope. Insertion of 1 x window to south elevation. Installation of 2x log burner flues (1x to north elevation and 1x to outbuilding) and extension to existing mezzanine first floor (internal only). Insertion of 2x windows to north elevation of outbuilding.

Councillors **RESOLVED** to have no objection.

(b) To consider any applications received since the publication of the agenda.

DC/25/1640 Bridge House Environmental Centre Five Oaks Road Slinfold West Sussex: Replacement of existing vehicle access and pathway running through the site from mixed surfaces to tarmac surface. Renew drainage system and replace chipping parking area with Bodpave surface and chippings.

Councillors **RESOLVED** to have no objection.

(c) To receive an update on any planning appeals.

There were no updates.

(d) To receive any update from the Neighbourhood Plan Working Group on the Parish Management Statement.

There was no update. Changes to water neutrality regulations would mean likely more interest in development.

9. Gatwick

(a) To receive an update on Gatwick FASI-S

As discussed previously, airspace redesign in the UK was on hold whilst there was a consultation (until 18th December) on plans for a new central organisation to overview the redesign instead of individual airports.

(b) To discuss the second runway at Gatwick

There were two legal challenges, CAGNE and GAK, currently against the Government's decision to permit a second runway at Gatwick based largely on the legality of the decision and the negative economic and climate impact on the UK. Funding for CAGNE's campaign was discussed and it was agreed evidence that residents support the campaign should be provided with any application as such an exercise had not been carried out since 2013.

10. Finances and Administration

(a) To review the schedule of payments and bank reconciliation since the 25th September 2025.

It was **RESOLVED** to approve the payment schedule and bank reconciliation to 30th September 2025 (see appendices).

(b) To review the latest variance report.

Councillors reviewed the report and **RESOLVED** to approve it.

(c) To review the Council's reserves.

Councillors reviewed reserves and noted the increase in general since the Section 104 funding from Elivia South (see appendices).

(d) To receive an update on transferring the Scout Hut and land into the Council's name.

This item was deferred until the next meeting.

(e) To consider a Disciplinary Policy.

Councillor reviewed the policy and **RESOLVED** to adopt it (see Council website).

(f) To consider a Grievance Policy.

Councillors **RESOLVED** to adopt the policy (see Council website).

(g) To review the Council's Code of Conduct.

It was **RESOLVED** to adopt the code of conduct (see Council website).

(h) To review the Council's Complaints Policy.

This item was deferred until the next meeting.

(i) To review the Council's Document Retention Policy.

This item was deferred until the next meeting.

(j) To consider the External Audit Report for 2024-25.

At the July meeting, the Clerk presented the external audit report and explained he was querying the comments made by the auditor. A breakdown of reserves from the Council had been requested by the auditor which resulted in comments on the report that the Council should take reserves more seriously. The Clerk had responded to the external auditor confirming the Council takes reserves seriously and reviews them regularly and that he had only followed the AGAR guidance by sending the requested documents which did not include a breakdown of reserves. Furthermore, the AGAR explicitly stated to not send any additional documents. The Clerk had now received a response from the auditor:

'Firstly, please note Moore are not able to re-open a review once it has been certified, nor can we revise the report once it has been issued.'

'Regarding the first point, the reference to reserves was included in the 'Other Matters' section of our report. This section is designed to draw attention to items that do not affect our opinion on the AGAR. Our intention was to support the Council in preparing future submissions by clarifying the need for detailed information on reserves held at year-end.'

'We acknowledge that the Council regularly reviews its reserves, and our comment was meant to encourage the continuation of this practice. If it would be helpful, we are happy to issue a clarification letter to more explicitly reflect this within the 'Other Matters' section.'

The Clerk had responded confirming a clarification letter would be welcome but had asked, again, for the additional fee to be waived as he was only following rules set out in the AGAR.

(k) To discuss a draft budget for 2026-27.

The Clerk presented a draft budget which had been reviewed at the Finance and Establishment Committee on 20th October. An inflationary increase (4%) had been applied to the budget as well as a grant to cover the Cosy Café which resulted in a deficit of £2,430. It was recommended at the F&E committee meeting that the deficit was covered from general reserves instead of any additional increase on the precept.

(l) To transfer money within the Council's bank accounts.

It was **RESOLVED** to transfer £20,000 from the Council's COOP account to Unity Trust. It was also agreed to investigate an NS&I savings account.

11. Highways and Byways

(a) To discuss any issues with Highways

The gullies on Hayes Lane were blocked so once the acorns and conkers had stopped falling the Council would look at getting them cleaned. The Clerk had been in contact with WSCC about a crack on Lyons Road by one of the buildouts, which was causing a leak, and had been patch repaired.

12. Grounds and Buildings Maintenance

(a) To receive an update on Slinfold Stores.

The Clerk was still getting quotes and had contacted two new contractors.

(b) To discuss a quote to repair the edges of KGV playground footpath and basketball court

It was **RESOLVED** to approve, from the Council's CIL reserve, a quote of £990 from Pegley Ground Works to repair cracks to the footpath and basketball court at King George V playground.

(c) To discuss a quote for a parish wide tree survey

It was **RESOLVED** to approve a quote of £776.20 from Arbor Help for a parish wide tree survey.

(d) To discuss planting a hedge and orchard at Cherrytree

Councillors discussed extending the hedge by the car park towards the northern boundary of Cherrytree and planting an orchard in the space behind the community shed. A space would be left for football players accessing the changing rooms from the pitch. Councillors **RESOLVED** to approve the planting of a new hedge and orchard. The Clerk would contact the football club and community shed to advise them of the plans.

(e) To receive an update on parking the Slinfold Community bus at Cherrytree

The community bus would not be allocated any of the disabled parking bays. There was no further update.

13. Recreation, Youth and Environment

(a) To receive an update on plans for enhancing biodiversity in the parish.

Item 12(d) was included in part of the plans. The Clerk had also met Horsham Green Gym who said they were able to help plant the new hedge and trees for the orchard at Cherrytree. They would also be able to clear some of the dead trees in the woodlands to the west of the football pitch to enable more of them to grow. It might also be possible for Horsham Wilder to lay the existing hedge at the car park to try and enhance growth.

(b) To discuss funding a project to install a nature trail around the Parish.

A nature trail for the village was discussed (see appendices) consisting of 13 posts and plaques, costing £816, which Councillors **RESOLVED** to approve. Some of the locations required a licence from West Sussex which the Clerk was in the process of obtaining.

14. Committees and those on Outside Bodies

(a) To receive any updates.

The church had been broken into and had money stolen.

15. Communications and events

(a) To discuss any articles for the parish magazine.

The new tree at Lowfield Green.

(b) To receive an update on Remembrance Sunday.

The road closure permit had been granted. The Clerk had contacted WSCC via Councillor Christian Mitchell about the broken handrail on the Street pavement, as well as a loose slab on the steps, a couple of times but nothing had been done. He had advised WSCC that a lot of residents congregate there on Remembrance Sunday and it posed a danger.

16. Items for the next agenda

There were none.

17. Next meeting dates

Highways and Byways and Recreation and Environment Committees: 17th November 2025.

Council meeting: 27th November 2025.

Private and Confidential Session

The Council will move to exclude the public and press from the meeting during the consideration of agenda item 18 due to the confidential nature of the business to be transacted, in accordance with Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960

It was **RESOLVED** to exclude the public from the meeting during the consideration of agenda item 18 due to the confidential nature of the business to be transacted, in accordance with Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960

18. Staffing Matters

To receive an update on staff appraisals and make any decisions

The Council received an update on staffing matters and, due to the confidential nature of the discussion, took a separate set of minutes.

APPENDIX A

Application for Co-option

Thank you for your interest in becoming a Parish Councillor. Please provide the below information to assist the council in making their decision.

Full name & Title	[REDACTED]
[REDACTED]	[REDACTED] [REDACTED] [REDACTED] [REDACTED] [REDACTED]
[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]
Which Ward are you Applying For?	Slinfold

About You

Please provide the council with some background information about yourself.

I am an Airline Pilot for BA at Gatwick. My wife and I chose to buy our first home here just over two years ago. We fell in love with the historic and quaint setting of the village, but the tight knit community is what really made us feel welcome here. We spend a lot of our spare time doing walks around Slinfold and along the Downs Link.

I want to become a Parish Councillor to contribute to the community that has enabled us to call this lovely village home. Although I have no specific experience in council work, I have had a general interest in town planning and history since school and university. Most of all, I want to work with people that care about this community.

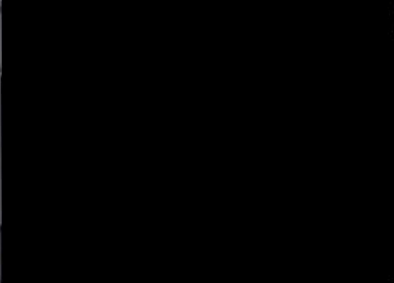
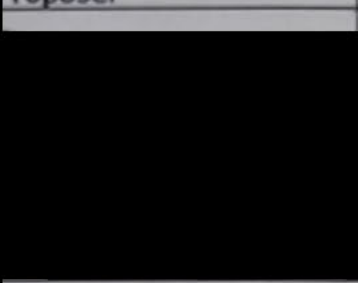
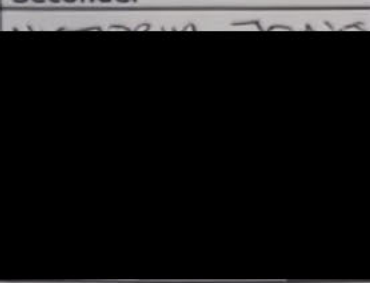
Reasons for Applying

Please provide the council with your reasons for wanting to become a Parish Councillor

Signature

[REDACTED]

Your application also requires signatures of 2 registered electors (known as a proposer and seconder) from the parish area:

	Proposer	Secunder
		

Please return your completed application to the Clerk to the council. Your application will be considered at the next available Council meeting where a vote will be held to decide whether the Council agrees to co-opt you onto Slinfold Parish Council.

Data Protection Act: The information provided on this application will remain private and confidential and will only be used for the purpose intended.

APPENDIX B

Co-option Eligibility Form

In order to be eligible for co-option as a Slinfold Parish Councillor you must be a British subject, or a citizen of the Commonwealth or the European Union; and on the 'relevant date' (i.e. the day on which you are nominated or if there is a poll, the day of the election) 18 years of age or over; and additionally able to meet one of the following qualifications set out below. Please tick which applies to you:

- a) I am registered as a local government elector for the parish; or
- b) I have, during the whole of the twelve months preceding the date of my co-option occupied as owner or tenant land or other premises in the parish; or
- c) My principal or only place of work during those twelve months has been within the parish; or
- d) I have during the whole twelve months resided in the parish or within 3 miles of it

1. Please note that under Section 80 of the Local Government Act a person is disqualified from being elected as a Local Councillor or being a member of a Local Council if he/she:

- a) Holds any paid office or employment of the local council (other than the office of Chairman) or of a joint committee on which the Council is represented; or
- b) Is a person who has been adjudged bankrupt or has made a composition or arrangement with his/her creditors (but see below); or
- c) Has within five years before the day of election, or since his/her election, been convicted in the UK, Channel Islands or Isle of Man of any offence and has been sentenced to imprisonment (whether suspended or not) for not less than three months without the option of a fine; or
- d) Is otherwise disqualified under Part III of the representation of the People Act 1983 for corrupt or illegal practices.

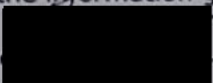
This disqualification for bankruptcy ceases in the following circumstances:

- i. If the bankruptcy is annulled on the grounds that either person ought not to have been adjudged bankrupt or that his/her debts have been fully discharged;
- ii. If the person is discharged with a certificate that the bankruptcy was caused by misfortune without misconduct on his/her part;
- iii. If the person is discharged without such a certificate.

In i and ii above, the disqualification ceases on the date of the annulment and discharge respectively. In iii, it ceases on the expiry of five years from the date of discharge.

Declaration

I, George Snow.....hereby confirm that I am eligible for the vacancy of Slinfold Parish Councillor, and the information given on this form is true and accurate record.

Signature..........

List of Payments made between 26/09/2025 and 31/10/2025

<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
26/09/2025	Jane Slipper	BACS	119.49		Cosy Cafe expenses
29/09/2025	Tony Burroughs	BACS	179.40		Salary September
29/09/2025	John Pilkington	BACS	248.80		Salary September
29/09/2025	Samantha Bell	BACS	254.52		Salary September
29/09/2025	LGPS	BACS	712.31		September
29/09/2025	Mike Simpson	BACS	2,010.31		Salary September
01/10/2025	Horsham District Council	DD	338.00		Dog bins
08/10/2025	Online Playgrounds	BACS	35.40		Playground equipment
23/10/2025	HMRC	DD	3,813.67		PAYE 2nd Quarter
24/10/2025	NEST	DD	24.27		September
30/10/2025	RBL Poppy Appeal	BACS	30.00		Wreath Donation
30/10/2025	Slinfold Village Hall	BACS	145.00		Youth club (2218)
30/10/2025	Slinfold Village Hall	BACS	168.00		Cosy Cafe (2207)
30/10/2025	Nicola Lewis	BACS	30.26		Christmas Trail
30/10/2025	Carl Osborne	BACS	1,545.00		GM October 511
31/10/2025	Samantha Bell	BACS	254.52		Salary October
31/10/2025	Tony Burroughs	BACS	179.40		Salary October
31/10/2025	John Pilkington	BACS	248.80		Salary October
31/10/2025	Mike Simpson	BACS	2,009.75		Salary October
31/10/2025	LGPS	BACS	712.31		October
Total Payments			<u>13,059.21</u>		

Bank Reconciliation up to 30/09/2025 for Cashbook No 1 - CO-OP

<u>Date</u>	<u>Cheque/Ref</u>	<u>Amnt Paid</u>	<u>Amnt Banked</u>	<u>Stat Amnt</u>	<u>Difference</u>	<u>Clear</u>	<u>Payee Name or Description</u>
02/09/2025	DD	27.38		27.38		R <input checked="" type="checkbox"/>	NEST
03/09/2025	Lottery		10.00	10.00		R <input checked="" type="checkbox"/>	Receipt(s) Banked
09/09/2025	S104		30,000.00	30,000.00		R <input checked="" type="checkbox"/>	Receipt(s) Banked
17/09/2025	DD	29.70		29.70		R <input checked="" type="checkbox"/>	Horsham District Council
24/09/2025	Rent SG		250.00	250.00		R <input checked="" type="checkbox"/>	Receipt(s) Banked
25/09/2025	BACS	725.22		725.22		R <input checked="" type="checkbox"/>	King Fisher Direct Ltd
25/09/2025	BACS	2,197.69		2,197.69		R <input checked="" type="checkbox"/>	4 The Youth
25/09/2025	BACS	676.75		676.75		R <input checked="" type="checkbox"/>	Slinfold Village Hall
25/09/2025	BACS	1,500.00		1,500.00		R <input checked="" type="checkbox"/>	Carl Osborne
25/09/2025	BACS	2,297.77		2,297.77		R <input checked="" type="checkbox"/>	Clear Councils
25/09/2025	BACS	874.80		874.80		R <input checked="" type="checkbox"/>	King Fisher Direct Ltd
25/09/2025	BACS	65.37		65.37		R <input checked="" type="checkbox"/>	SSE
25/09/2025	BACS	350.00		350.00		R <input checked="" type="checkbox"/>	Carl Osborne
25/09/2025	BACS	1,100.00		1,100.00		R <input checked="" type="checkbox"/>	Carl Osborne
25/09/2025	BACS	-874.80		-874.80		R <input checked="" type="checkbox"/>	King Fisher Direct Ltd
26/09/2025	BACS	119.49		119.49		R <input checked="" type="checkbox"/>	Jane Slipper
29/09/2025	BACS	179.40		179.40		R <input checked="" type="checkbox"/>	Tony Burroughs
29/09/2025	BACS	248.80		248.80		R <input checked="" type="checkbox"/>	John Pilkington
29/09/2025	BACS	254.52		254.52		R <input checked="" type="checkbox"/>	Samantha Bell
29/09/2025	BACS	712.31		712.31		R <input checked="" type="checkbox"/>	LGPS
29/09/2025	BACS	2,010.31		2,010.31		R <input checked="" type="checkbox"/>	Mike Simpson
29/09/2025	Precept 2		37,658.50	37,658.50		R <input checked="" type="checkbox"/>	Receipt(s) Banked
29/09/2025	CB Trans		2,429.59	2,429.59		R <input checked="" type="checkbox"/>	Receipt(s) Banked
		<u>12,494.71</u>	<u>70,348.09</u>				

Signatory 1:

NameSignedDate

Signatory 2:

NameSignedDate

30th September 2025 Bank Reconciliation and Reserves Position

COOP	91,956.01
Nationwide	85000
Charity Bank	84282
Unity Trust	59501
Total	320,739.01
Earmarked Reserves	220,437.54
General Reserves	100,301.47

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page</u>	<u>Balances</u>
CO-OP	30/09/2025		91,956.01
			<u>91,956.01</u>
<u>Unpresented Payments (Minus)</u>		<u>Amount</u>	
		0.00	
			<u>0.00</u>
			91,956.01
<u>Unpresented Receipts (Plus)</u>			
		0.00	
			<u>0.00</u>
			91,956.01
		Balance per Cash Book is :-	91,956.01
		Difference is :-	0.00

Signatory 1:

Name Signed Date

Signatory 2:

Name Signed Date

View Mini Statement

Account: 0892996534736800

Balance Details

Available balance: **£ 90,451.75**Current balance: **£ 90,451.75**Overdraft limit: **£ 0.00**Remaining overdraft: **£ 0.00**Your balance as of: **24/10/2025**

Transactions list:

Transaction date	Bank reference	Customer reference	Type of payment	Credit amount (GBP)	Debit amount (GBP)	Balance (GBP)
24/10/2025	NEST	IT000007173845	Direct Debit		£ -24.27	£ 90,451.75
23/10/2025	0000538159	HMRC SDDS	Direct Debit		£ -3,813.67	£ 90,476.02
16/10/2025	010000100352000001	HORSHAM DISTRICT C	Direct Debit		£ -29.70	£ 94,289.69
13/10/2025	XWV126000104572	HMRC VTR	BACS Credit	£ 823.82		£ 94,319.39
08/10/2025	HorshamLottery	CLIENTS DEPOSIT	Faster Payment	£ 15.00		£ 93,495.57
08/10/2025	SIN067060	FENLAND LEISURE	Standing Order		£ -35.40	£ 93,480.57
06/10/2025		HORSHAM DISTRICT C	BACS Credit	£ 1,897.32		£ 93,515.97
03/10/2025	77813616C REFUND	CLEAR INSURANCE GB	Faster Payment	£ 0.64		£ 91,618.65
01/10/2025	010000100352000001	HORSHAM DISTRICT C	Direct Debit		£ -338.00	£ 91,618.01
29/09/2025	2ND PRECEPT	HORSHAM DC V -A	Faster Payment	£ 37,658.50		£ 91,956.01
29/09/2025	CB WITHDRAWAL	10078047	Faster Payment	£ 2,429.59		£ 54,297.51
29/09/2025	LCO03076	Clear Insurance Ma	Standing Order		£ -2,297.77	£ 51,867.92
29/09/2025		Michael Simpson	Standing Order		£ -2,010.31	£ 54,165.69
29/09/2025	NS97 Sep 2025	WSCC Pension Fund	Standing Order		£ -712.31	£ 56,176.00

29/09/2025		Mrs S K Bell	Standing Order	£ -254.52	£ 56,888.31
29/09/2025	Slinfold PC	John Pilkington	Standing Order	£ -248.80	£ 57,142.83
29/09/2025		Tony Burroughs	Standing Order	£ -179.40	£ 57,391.63
26/09/2025	8700326971	SSE Energy Supply	Standing Order	£ -65.37	£ 57,571.03
26/09/2025	2195217321772181	Slinfold Village H	Standing Order	£ -676.75	£ 57,636.40
26/09/2025	0010075730	Kingfisher Direct	Standing Order	£ -725.22	£ 58,313.15
26/09/2025	499-501-503	OSBORNE CD	Standing Order	£ -2,950.00	£ 59,038.37
26/09/2025	2036	4 The Youth Ltd	Standing Order	£ -2,197.69	£ 61,988.37
26/09/2025	Cosy Cafe	Mrs J Slipper	Standing Order	£ -119.49	£ 64,186.06

Detailed Receipts & Payments by Budget Heading 31/10/2025

Cost Centre Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<u>100 Income</u>							
118 Horsham Lottery	88	0	(88)			0.0%	88
1010 Section 104	30,000	0	(30,000)			0.0%	
1076 Precept	75,317	75,317	0			100.0%	
1080 Bank Interest	124	8,180	8,056			1.5%	
1090 CIL Income	17,654	0	(17,654)			0.0%	17,654
1100 Grants Received	500	2,500	2,000			20.0%	500
1120 Environment Cleansing	3,795	3,700	(95)			102.6%	3,795
1999 Miscellaneous Income	1	0	(1)			0.0%	
	<u>127,478</u>	<u>89,697</u>	<u>(37,781)</u>			<u>142.1%</u>	<u>22,036</u>
Income :- Receipts							
	<u>127,478</u>	<u>89,697</u>	<u>(37,781)</u>				
Net Receipts							
6001 less Transfer to EMR	22,036						
Movement to/(from) Gen Reserve	<u>105,442</u>						
<u>200 Administration</u>							
1210 Grounds Maintenance Reclaim	(30)	0	30			0.0%	
	<u>(30)</u>	<u>0</u>	<u>30</u>				<u>0</u>
Administration :- Receipts							
4000 Clerk & Environment Officers	33,952	54,000	20,048		20,048	62.9%	
4025 EO Expenses	77	500	423		423	15.3%	
4055 Training	0	150	150		150	0.0%	
4060 Audit	193	650	458		458	29.6%	
4070 Legal & Consultancy	25	30	5		5	83.3%	
4075 Bank Fees	0	30	30		30	0.0%	
4080 Subscriptions	731	720	(11)		(11)	101.5%	
4091 Chair's Allowance	0	400	400		400	0.0%	
4100 Insurance	2,298	2,000	(298)		(298)	114.9%	
4110 Recruitment & Training	0	100	100		100	0.0%	
4120 Home Office	0	180	180		180	0.0%	
4130 Hall Hire	402	600	198		198	67.0%	
4135 FC Office Hire	0	300	300		300	0.0%	
4140 Website and email	560	570	10		10	98.2%	
4150 Software	203	350	147		147	58.0%	
4160 Stationery/printing	0	100	100		100	0.0%	
	<u>38,440</u>	<u>60,680</u>	<u>22,240</u>	<u>0</u>	<u>22,240</u>	<u>63.3%</u>	<u>0</u>
Administration :- Indirect Payments							
Net Receipts over Payments	<u>(38,470)</u>	<u>(60,680)</u>	<u>(22,210)</u>				

Detailed Receipts & Payments by Budget Heading 31/10/2025

Cost Centre Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<u>250 Football Club</u>							
1200 Rental Income	0	150	150			0.0%	
1205 Insurance Reclaimed	0	330	330			0.0%	
1210 Grounds Maintenance Reclaim	0	650	650			0.0%	
Football Club :- Receipts	0	1,130	1,130			0.0%	0
4200 Repairs & Improvements	165	0	(165)		(165)	0.0%	
Football Club :- Indirect Payments	165	0	(165)	0	(165)		0
Net Receipts over Payments	(165)	1,130	1,295				
<u>255 Tennis Club</u>							
1200 Rental Income	0	150	150			0.0%	
1205 Insurance Reclaimed	0	359	359			0.0%	
1210 Grounds Maintenance Reclaim	0	520	520			0.0%	
Tennis Club :- Receipts	0	1,029	1,029				0
Net Receipts	0	1,029	1,029				
<u>260 Community Shed</u>							
1205 Insurance Reclaimed	0	92	92			0.0%	
Community Shed :- Receipts	0	92	92				0
Net Receipts	0	92	92				
<u>270 Slinfold Stores</u>							
1200 Rental Income	500	1,000	500			50.0%	
1205 Insurance Reclaimed	0	354	354			0.0%	
Slinfold Stores :- Receipts	500	1,354	854			36.9%	0
4200 Repairs & Improvements	750	0	(750)		(750)	0.0%	750
Slinfold Stores :- Indirect Payments	750	0	(750)	0	(750)		750
Net Receipts over Payments	(250)	1,354	1,604				
6000 plus Transfer from EMR	750						
Movement to/(from) Gen Reserve	500						
<u>300 Community Services</u>							
4310 Community Events	2,553	3,200	647		647	79.8%	510
4320 Youth Services	5,007	8,600	3,593		3,593	58.2%	

Detailed Receipts & Payments by Budget Heading 31/10/2025

Cost Centre Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4370 Newsletters/Promotions	1,478	2,700	1,222		1,222	54.7%	
4390 Grants Made	0	1,000	1,000		1,000	0.0%	
4395 Cosy Café	1,651	2,500	849		849	66.0%	1,651
Community Services :- Indirect Payments	<u>10,688</u>	<u>18,000</u>	<u>7,312</u>	<u>0</u>	<u>7,312</u>	<u>59.4%</u>	<u>2,161</u>
Net Payments	<u>(10,688)</u>	<u>(18,000)</u>	<u>(7,312)</u>				
6000 plus Transfer from EMR	2,161						
Movement to/(from) Gen Reserve	<u>(8,527)</u>						
<u>350 Recreation</u>							
4200 Repairs & Improvements	737	0	(737)		(737)	0.0%	604
4400 Bin collection	361	385	24		24	93.8%	
4405 Dog bins	845	1,180	335		335	71.6%	
4410 Grounds Maintenance	0	1,172	1,172		1,172	0.0%	
4412 Grounds Maintenance Extra Cuts	725	0	(725)		(725)	0.0%	
4420 King George V	1,395	470	(925)		(925)	296.8%	
4425 Six Acres	2,943	1,800	(1,143)		(1,143)	163.5%	2,943
4430 Playground Inspections	0	215	215		215	0.0%	
4435 Grounds Maintenance Cherrytree	4,215	2,300	(1,915)		(1,915)	183.3%	
Recreation :- Indirect Payments	<u>11,220</u>	<u>7,522</u>	<u>(3,698)</u>	<u>0</u>	<u>(3,698)</u>	<u>149.2%</u>	<u>3,547</u>
Net Payments	<u>(11,220)</u>	<u>(7,522)</u>	<u>3,698</u>				
6000 plus Transfer from EMR	3,547						
Movement to/(from) Gen Reserve	<u>(7,673)</u>						
<u>400 Highways & Byways</u>							
4510 Streetlights & Maintenance	1,276	7,100	5,824		5,824	18.0%	
Highways & Byways :- Indirect Payments	<u>1,276</u>	<u>7,100</u>	<u>5,824</u>	<u>0</u>	<u>5,824</u>	<u>18.0%</u>	<u>0</u>
Net Payments	<u>(1,276)</u>	<u>(7,100)</u>	<u>(5,824)</u>				
<u>999 VAT Data</u>							
115 VAT on Receipts	1,141	0	(1,141)			0.0%	
VAT Data :- Receipts	<u>1,141</u>	<u>0</u>	<u>(1,141)</u>				<u>0</u>
515 VAT on Payments	830	0	(830)		(830)	0.0%	
VAT Data :- Indirect Payments	<u>830</u>	<u>0</u>	<u>(830)</u>	<u>0</u>	<u>(830)</u>		<u>0</u>
Net Receipts over Payments	<u>312</u>	<u>0</u>	<u>(312)</u>				

Detailed Receipts & Payments by Budget Heading 31/10/2025

Cost Centre Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
Grand Totals:- Receipts	129,089	93,302	(35,787)			138.4%	
Payments	63,368	93,302	29,934	0	29,934	67.9%	
Net Receipts over Payments	<u>65,721</u>	<u>0</u>	<u>(65,721)</u>				
plus Transfer from EMR	6,458						
less Transfer to EMR	22,036						
Movement to/(from) Gen Reserve	<u>50,143</u>						

		<u>Last Year</u>		<u>Current Year</u>						<u>Next Year</u>		
		Budget	Actual	Brought Forward	Net Virement	Agreed	EMR	Total	Actual YTD	Agreed	EMR	Carried Forward
100	Income											
118	Horsham Lottery	0	184	0	0	0	0	0	63	0	0	0
1010	Section 104	0	0	0	0	0	0	0	30,000	0	0	0
1076	Precept	66,220	66,220	0	0	75,317	0	75,317	75,317	78,330	0	0
1080	Bank Interest	2,000	5,561	0	0	8,180	0	8,180	124	4,000	0	0
1090	CIL Income	0	0	0	0	0	0	0	17,654	0	0	0
1100	Grants Received	0	3,375	0	0	2,500	0	2,500	500	2,800	0	0
1120	Environment Cleansing	3,492	3,652	0	0	3,700	0	3,700	1,897	1,800	0	0
1999	Miscellaneous Income	0	1,264	0	0	0	0	0	0	0	0	0
	Total Income	71,712	80,256	0	0	89,697	0	89,697	125,555	86,930	0	0
6001	less Transfer to EMR	0	4,336	0	0	0	0	0	20,114	0	0	0
	Movement to/(from) Gen Reserve	71,712	75,920			89,697		89,697	105,441	86,930		
200	Administration											
4000	Clerk & Environment Officers	39,000	50,899	0	0	54,000	0	54,000	26,682	55,500	0	0
4025	EO Expenses	0	1,006	0	0	500	0	500	47	250	0	0
4055	Training	0	56	0	0	150	0	150	0	150	0	0
4060	Audit	650	809	0	0	650	0	650	193	650	0	0
4065	Miscellaneous Expenditure	0	457	0	0	0	0	0	0	0	0	0
4070	Legal & Consultancy	0	28	0	0	30	0	30	25	0	0	0
4075	Bank Fees	0	28	0	0	30	0	30	0	0	0	0
4080	Subscriptions	689	724	0	0	720	0	720	731	753	0	0
4091	Chair's Allowance	0	400	0	0	400	0	400	0	400	0	0
4100	Insurance	1,691	2,252	0	0	2,000	0	2,000	2,298	2,389	0	0

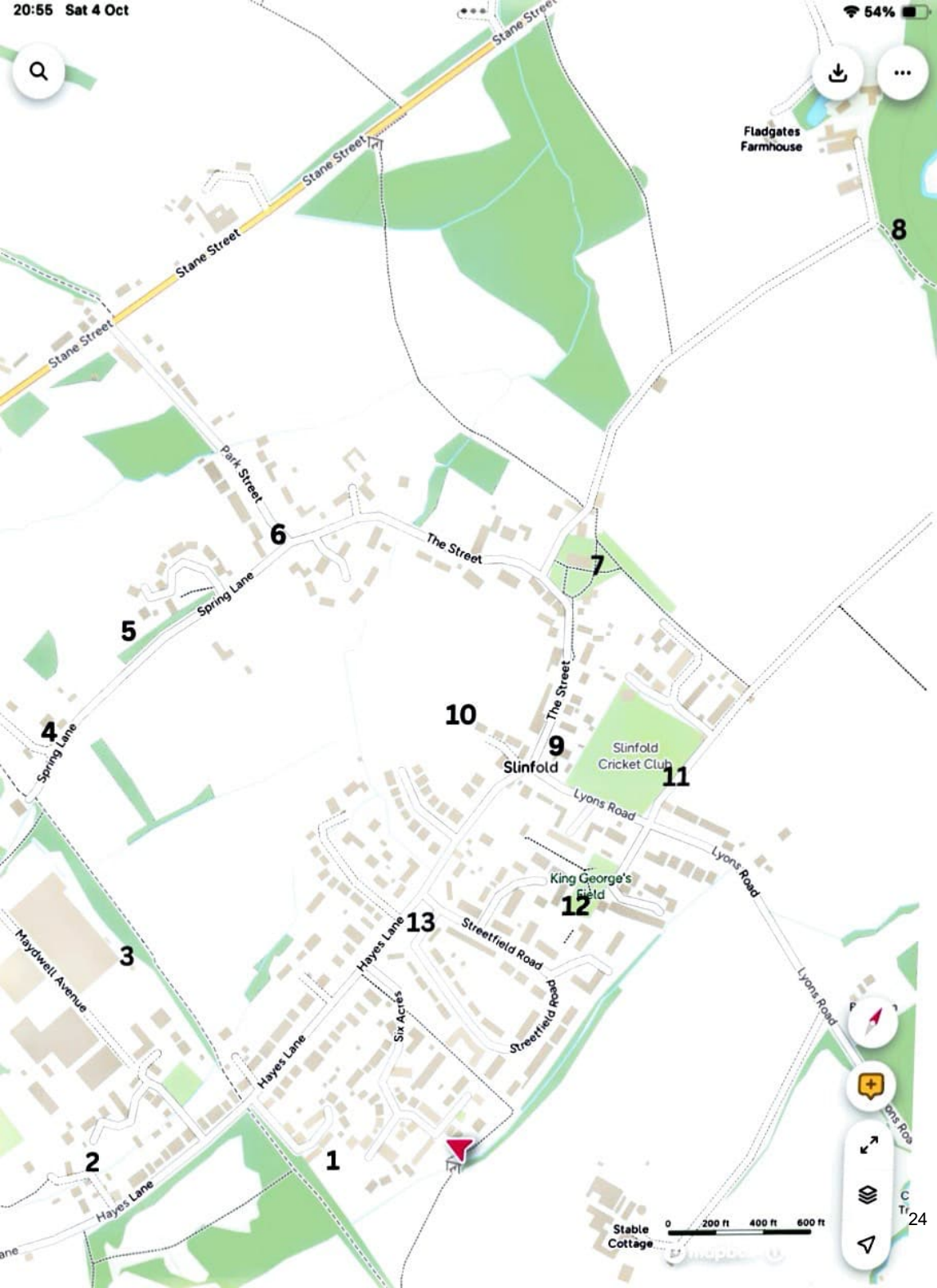
		<u>Last Year</u>		<u>Current Year</u>						<u>Next Year</u>		
		Budget	Actual	Brought Forward	Net Virement	Agreed	EMR	Total	Actual YTD	Agreed	EMR	Carried Forward
4110	Recruitment & Training	200	0	0	0	100	0	100	0	0	0	0
4120	Home Office	60	75	0	0	180	0	180	0	0	0	0
4130	Hall Hire	200	798	0	0	600	0	600	402	850	0	0
4135	FC Office Hire	0	300	0	0	300	0	300	0	300	0	0
4140	Website and email	900	560	0	0	570	0	570	560	570	0	0
4150	Software	0	291	0	0	350	0	350	203	320	0	0
4160	Stationery/printing	0	0	0	0	100	0	100	0	0	0	0
	Overhead Expenditure	43,390	58,683	0	0	60,680	0	60,680	31,140	62,132	0	0
	Movement to/(from) Gen Reserve	<u>(43,390)</u>	<u>(58,683)</u>			<u>(60,680)</u>		<u>(60,680)</u>	<u>(31,140)</u>	<u>(62,132)</u>		
250	Football Club											
1200	Rental Income	1,000	150	0	0	150	0	150	0	150	0	0
1205	Insurance Reclaimed	305	330	0	0	330	0	330	0	400	0	0
1210	Grounds Maintenance Reclaim	700	594	0	0	650	0	650	0	400	0	0
	Total Income	2,005	1,074	0	0	1,130	0	1,130	0	950	0	0
4200	Repairs & Improvements	0	1,174	0	0	0	0	0	165	0	0	0
	Overhead Expenditure	0	1,174	0	0	0	0	0	165	0	0	0
	Movement to/(from) Gen Reserve	<u>2,005</u>	<u>(100)</u>			<u>1,130</u>		<u>1,130</u>	<u>(165)</u>	<u>950</u>		
255	Tennis Club											
1200	Rental Income	150	150	0	0	150	0	150	0	150	0	0
1205	Insurance Reclaimed	332	359	0	0	359	0	359	0	360	0	0
1210	Grounds Maintenance Reclaim	520	333	0	0	520	0	520	0	900	0	0
	Total Income	1,002	842	0	0	1,029	0	1,029	0	1,410	0	0

	<u>Last Year</u>		<u>Current Year</u>						<u>Next Year</u>		
	Budget	Actual	Brought Forward	Net Virement	Agreed	EMR	Total	Actual YTD	Agreed	EMR	Carried Forward
4200 Repairs & Improvements	0	900	0	0	0	0	0	0	0	0	0
Overhead Expenditure	0	900	0	0	0	0	0	0	0	0	0
Movement to/(from) Gen Reserve	1,002	(58)			1,029		1,029	0	1,410		
260 Community Shed											
1205 Insurance Reclaimed	110	92	0	0	92	0	92	0	92	0	0
Total Income	110	92	0	0	92	0	92	0	92	0	0
Movement to/(from) Gen Reserve	110	92			92		92	0	92		
270 Slinfold Stores											
1200 Rental Income	1,000	1,000	0	0	1,000	0	1,000	500	1,000	0	0
1205 Insurance Reclaimed	327	354	0	0	354	0	354	0	300	0	0
Total Income	1,327	1,354	0	0	1,354	0	1,354	500	1,300	0	0
4200 Repairs & Improvements	0	6,230	0	0	0	0	0	750	0	0	0
Overhead Expenditure	0	6,230	0	0	0	0	0	750	0	0	0
270 Net Income over Expenditure	1,327	-4,876	0	0	1,354	0	1,354	-250	1,300	0	0
6000 plus Transfer from EMR	0	4,730	0	0	0	0	0	750	0	0	0
Movement to/(from) Gen Reserve	1,327	(146)			1,354		1,354	500	1,300		
300 Community Services											
4200 Repairs & Improvements	0	24	0	0	0	0	0	0	0	0	0
4310 Community Events	3,000	3,526	0	0	3,200	0	3,200	2,523	2,800	0	0
4320 Youth Services	7,500	7,469	0	0	8,600	0	8,600	4,862	8,000	0	0

		<u>Last Year</u>		<u>Current Year</u>						<u>Next Year</u>		
		Budget	Actual	Brought Forward	Net Virement	Agreed	EMR	Total	Actual YTD	Agreed	EMR	Carried Forward
4370	Newsletters/Promotions	2,600	2,907	0	0	2,700	0	2,700	1,478	3,000	0	0
4380	Community Improvement Projects	1,500	0	0	0	0	0	0	0	0	0	0
4390	Grants Made	1,500	3,195	0	0	1,000	0	1,000	0	2,500	0	0
4395	Cosy Café	1,500	2,832	0	0	2,500	0	2,500	1,363	2,800	0	0
	Overhead Expenditure	17,600	19,953	0	0	18,000	0	18,000	10,225	19,100	0	0
6000	plus Transfer from EMR	0	160	0	0	0	0	0	1,874	0	0	0
	Movement to/(from) Gen Reserve	<u>(17,600)</u>	<u>(19,793)</u>			<u>(18,000)</u>		<u>(18,000)</u>	<u>(8,352)</u>	<u>(19,100)</u>		
350	Recreation											
4200	Repairs & Improvements	0	486	0	0	0	0	0	737	0	0	0
4400	Bin collection	370	510	0	0	385	0	385	361	750	0	0
4405	Dog bins	1,150	1,024	0	0	1,180	0	1,180	507	1,050	0	0
4410	Grounds Maintenance	6,700	6,335	0	0	1,172	0	1,172	0	0	0	0
4412	Grounds Maintenance Extra Cuts	0	160	0	0	0	0	0	725	850	0	0
4415	Equipment	180	0	0	0	0	0	0	0	0	0	0
4420	King George V	500	734	0	0	470	0	470	1,395	1,260	0	0
4421	KGV playground inspection	0	0	0	0	0	0	0	0	270	0	0
4425	Six Acres	0	6,764	0	0	1,800	0	1,800	2,943	2,875	0	0
4426	Six Acres playgroundinspection	0	0	0	0	0	0	0	0	125	0	0
4430	Playground Inspections	0	204	0	0	215	0	215	0	0	0	0
4435	Grounds Maintenance Cherrytree	0	5,839	0	0	2,300	0	2,300	4,215	1,300	0	0
4436	GM Football Club	0	0	0	0	0	0	0	0	400	0	0
4437	GM Tennis Club	0	0	0	0	0	0	0	0	900	0	0
	Overhead Expenditure	8,900	22,056	0	0	7,522	0	7,522	10,882	9,780	0	0

		<u>Last Year</u>		<u>Current Year</u>						<u>Next Year</u>		
		Budget	Actual	Brought Forward	Net Virement	Agreed	EMR	Total	Actual YTD	Agreed	EMR	Carried Forward
6000	plus Transfer from EMR	0	6,764	0	0	0	0	0	3,547	0	0	0
	Movement to/(from) Gen Reserve	<u>(8,900)</u>	<u>(15,292)</u>			<u>(7,522)</u>		<u>(7,522)</u>	<u>(7,335)</u>	<u>(9,780)</u>		
400	Highways & Byways											
4200	Repairs & Improvements	2,000	0	0	0	0	0	0	0	0	0	0
4500	Hayes Lane Drainage	0	4,050	0	0	0	0	0	0	0	0	0
4510	Streetlights & Maintenance	7,000	5,543	0	0	7,100	0	7,100	1,276	2,100	0	0
	Overhead Expenditure	9,000	9,593	0	0	7,100	0	7,100	1,276	2,100	0	0
6000	plus Transfer from EMR	0	4,050	0	0	0	0	0	0	0	0	0
	Movement to/(from) Gen Reserve	<u>(9,000)</u>	<u>(5,543)</u>			<u>(7,100)</u>		<u>(7,100)</u>	<u>(1,276)</u>	<u>(2,100)</u>		
999	VAT Data											
115	VAT on Receipts	0	14,097	0	0	0	0	0	318	0	0	0
	Total Income	0	14,097	0	0	0	0	0	318	0	0	0
515	VAT on Payments	0	5,984	0	0	0	0	0	824	0	0	0
	Overhead Expenditure	0	5,984	0	0	0	0	0	824	0	0	0
	Movement to/(from) Gen Reserve	<u>0</u>	<u>8,113</u>			<u>0</u>		<u>0</u>	<u>(506)</u>	<u>0</u>		
	Total Budget Income	76,156	97,715	0	0	93,302	0	93,302	126,373	90,682	0	0
	Expenditure	78,890	124,572	0	0	93,302	0	93,302	55,262	93,112	0	0
	Net Income over Expenditure	<u>-2,734</u>	<u>-26,857</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>71,110</u>	<u>-2,430</u>	<u>0</u>	<u>0</u>
	plus Transfer from EMR	0	15,704	0	0	0	0	0	6,171	0	0	0
	less Transfer to EMR	0	4,336	0	0	0	0	0	20,114	0	0	0

	<u>Last Year</u>		<u>Current Year</u>					<u>Next Year</u>			
	Budget	Actual	Brought Forward	Net Virement	Agreed	EMR	Total	Actual YTD	Agreed	EMR	Carried Forward
Movement to/(from) Gen Reserve	<u>(2,734)</u>	<u>(15,490)</u>			<u>0</u>		<u>0</u>	<u>57,168</u>	<u>(2,430)</u>		



- 1 Six Acres Kickabout
- 2 Cherrytree
- 3 Downs Link Lookout
- 4 Caravan Park
- 5 Springwood (2 options)
- 6 Park St/The Street
- 7 Churchyard Yew Tree
- 8 Clapgate/Footpath
- 9 Village Store
- 10 Pub Playarea
- 11 Cricket-field
- 12 King George's Field
- 13 Lowfield Green

Slinfold Village Brass Rubbing Nature Trail

Having visited Welland in Worcester I became aware of their Brass Rubbing Nature Trail throughout the village. It has been developed by their Parish Council with funding from Malvern Hills National Landscape team. It would be a great asset to have a similar scheme in our village.

Their Parish Council have been very helpful in providing an outline of the costs and supplies required.

Each nature plaque is made from synthetic stone and is mounted onto a wooden post at a height that enables a child to do a rubbing of the picture.

Information about the picture and maybe a quiz is added onto the upright of the post.

I propose 12 sites around our village.

Phase 1

Synthetic Stone Plaques	£336 from Osprey Signs
Posts and post crete	£480 from George Potbury
TOTAL	£816

Other costs

Stainless steel screws and raw plugs

Labour Envionmental Officer £20 HRS

Phase 2

Development of the information boards and quiz.

I have been quoted £25 an hour for the artwork.

Welland Parish Council are happy for us to follow their format and use what we need from their website which would keep the costs down.

Front panels would be required to contain the information.

Maintenance costs of posts, plaques and information boards.

Sites for the Nature Trail

Village Store	Conservation area	Permission required
Cricket Pitch		Agreed
KG park		
Green (Streetfield Road/Hayes Lane)		West Sussex CC
Kickabout Six Acres		
Cherry Tree		
Caravan Park	Space and/or	Downs link warden
Downs link viewpoint		Downs link warden
Spring Wood	Residents management committee	approached
Mikes Bikes		West Sussex CC
Clapgate Lane		West Sussex CC
Churchyard/Village Hall	Church warden	approached
Pub Garden.		Agreed

Plaques to be confirmed

1 Swallow

2 Bat

3 Butterfly

4 Squirrel

5 Bramble/Apple

6 Cherry Tree

7 Bluebells

8 Primrose/Rabbit

9 Oak/Acorn

10 Fox

11 Yew Tree

12 Hedghog