



Slinfold Parish Council

Cherrytree Farm, Hayes Lane, RH13 0SQ

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Minutes of the Slinfold Parish Council Meeting held on

25th July

2024

1. Attendance and Apologies for Absence

In attendance: Councillors Casdagli, Pyle, Skeates, Nigel Smith, Sherwin-Smith and Walker.

Apologies from: Councillors A Roberts, J Slipper, P Smith and Kasia Greenwood which Councillors **RESOLVED** to approve.

Also in attendance: Sam Bell (Deputy Clerk), District Councillor Tricia Youtan and four members of the public.

2. To Receive Declarations of Interest, Notification of Changes to Members' Interests and consider any requests for a dispensation

There were none.

3. Public Session (Members of the Public may speak for up to five minutes at the discretion of the Chair)

A member of public from the Community Shed has approached SPC to gain permission to erect a storage shed at the side of the existing Community Shed building. Plans had been sent over to Councillors. However, discussions were had with the adjoining neighbours to Cherry Tree with Community Shed and a few concerns were raised over the plans. It was evident the first plans drawn were not approved by the neighbours but after a site visit, another option was discussed and these second proposed plans have been sent round to all Councillors prior to the meeting. Another member of public who was part of the discussions with Community Shed were happy to support the second proposed plan to place the storage shed behind the existing building. It was also suggested to stop users walking at the side of the building was to extend the current hedge round.

4. Minutes from the previous meeting on 25th June 2024

Councillors **RESOLVED** to approve the minutes from the meeting on 25th June 2024 as a true and accurate record.

5. Chairman's Report

No report as Chairman was not present.

6. Councillor Reports

To receive reports from the District and County Councillors.

District Councillor Tricia Youtan gave an update in relation to the HDC Local Plan being completed and the Government accepting more sites for housing. The Gatwick decision has created 10,000 more jobs which will have an increase stress on the local infrastructure and quality of life. It is important to reenergise the Slinfold Local Neighbourhood Plan. It was noted Councillor E Skates had already had a first meeting with the planning team and hoped for more volunteers for future meetings. Councillor Youtan also advised of inviting the new

Leader of the Council Martin Boffey to the next meeting which all Councillors agreed. Deputy Clerk to action this.

District Councillor Kasia Greenwood sent a report in her absence and these included events happening around Horsham. Councillors agreed to add this to Slinfold Parish Facebook page. Deputy Clerk to action.

7. Planning Applications

(a) To consider the following applications

DC/24/0867 Slinfold Church of England School The Street Slinfold Horsham Fell x1 Ash. Surgery x1 Oak (works to trees in conservation area). Councillors **RESOLVED** to have no objection.

DC/24/0967 37 Six Acres Slinfold West Sussex RH13 0TH Removal of existing hedge and fence line at boundary and installation of replacement brick wall with composite panelling. Councillors **RESOLVED** to have no objection.

DC/24/0984 & DC/24/0985 Smithawe Farm Nowhurst Lane Broadbridge Heath West Sussex Erection of a two storey side and rear extension. Replacement flat roof to pitched roof. Replacement of windows and doors. (Householder Application). Councillors **RESOLVED** to have no objection.

DC/24/0796 The Old Dairy and The Granary Crosby Farm Lyons Road Slinfold Conversion of the existing office buildings (Use Class E) into two residential units (Use Class C3). Councillors **RESOLVED** to have no objection.

DC/24/1040 Rapkyns Old Stable Guildford Road Broadbridge Heath West Sussex "Change of use, conversion and internal alterations of an existing residential dwelling to provide 5No. residential bedspaces for students with special educational needs. Conversion, internal alterations and change of use of the existing annex and garages to provide an additional residential unit with 3No. bedspaces." Councillors **RESOLVED** to have no objection.

DC/24/1037 & DC/24/1038 (LBC) Broadview Guildford Road Broadbridge Heath West Sussex Refurbishment, internal alteration and change of use of the existing building to provide 6No. bedspaces for students with special educational needs. Councillors **RESOLVED** to have no objection.

(b) To consider any planning applications received since the publication of the agenda

There was none.

(c) To receive an update from the Neighbourhood Plan Working Group

There was none.

8. Finance & Administration

(a) **To review the schedule of payments for July 2024 and bank reconciliation for 16th July 2024**
Councillors reviewed the schedule of payments for July 2024 and bank reconciliation for July 2024 and **RESOLVED** to approve them.

(b) **To review the variance report for budget vs actual expenditure**
Councillors reviewed and noted the report.

(c) **To receive an update on the Section 104 monies from Elivia Homes**

It was noted in the Clerk's notes by Councillors that the Clerk had wrote to EH raising concern over the fact they were looking at a S102 agreement instead of S104 and the implications for the licence agreement. But EH has assured that Southern Water are happy to proceed with the draft S104 which is currently with NHBC awaiting signature. Once this has been done, the £30,000 will be released.

(d) To consider a grant application from Air Ambulance Charity Kent Sussex and Surrey (KSS)

Councillor N Smith asked if could provide the schedule of previous grants/criteria. Councillors **RESOLVED** to approve this.

9. Gatwick FASI-S To receive an update

Councillors took note of the Clerk's notes explaining he had sent the letter to Gatwick agreed from the last meeting and an email to Rusper and Warnham Councils. Both Parishes have acknowledged and would like to meet with SPC. Councillors agreed there was not enough Councillors present to decide who to elect to lead on this communication. To be discussed at the next meeting when more Councillors would be present.

10. Grounds and Buildings Maintenance

(a) To receive an update on Slinfold Stores

No further updates. It was brought up that the Clerk was going to look through the paperwork regarding the A/C unit.

(b) To receive an update on a padel court at Slinfold Tennis Club

Councillor Casdagli obtained four quotes and he is now waiting for dates to discuss this further with Councillors and the Tennis Club members. The paddle court will also be accessible to all members of the public and not just restricted to the tennis club members.

(c) To receive an update on works to the disabled toilet at the Football Club

Clerk has arranged for the lighting to be done both internal and external. The last main issue is the position of the toilet – this was moved when the original works had taken place but this still cannot be accessed by large wheelchair users so needs to be rectified but the initial contractor says he cannot get anyone to look at the outstanding works. Clerk to chase this.

(d) To consider a request from the Community Shed for external storage

This was discussed in the public session. Councillor N Smith advised there was to be no extension to be had on the original plan and whether this would be setting a prejudice for future projects. Councillors agreed this would just be for storage and would tidy up both ends of the area as there is currently no room to store all their equipment and ongoing projects. Community Shed would need to look at costings themselves. All Councillors **RESOLVED** to the new proposed plans.

(e) To discuss the repair of the finger post sign on the junction of The Street and Hayes Lane

SPC asked Community Shed if they could repair the fingerpost road sign on The Street/Hayes Lane junction as WSCC no longer maintain these which means this falls to Parish Councils. Community Shed advised of quotes and it was agreed by Councillors for the higher end use of materials which Community Shed would come back to SPC with. It was also agreed by Councillors for the whole post to be repaired.

(f) To receive an update on the maintenance of Six Acres and Cherrytree balancing ponds

This is ongoing. There is a lot of work to be done at Six Acres which requires clearance to gauge how deep the pond is. Clerk is chasing up quotes so work can begin soon.

(g) To receive any update on the scout hut

No update as no response from Scouts on the proposed cladding.

11. Highways and Byways

(a) To receive an update on the 20mph buildouts

Councillor Pyle had received a reply from the contractor who originally did the work. He is ready to proceed with the repairs but is struggling to find a team to finish the works. They are hoping to get a date for when the works will take place.

(b) To receive an update on the A29 TRO consultation

The application has been submitted.

(c) To receive an update on the footpath on AJW land and applying for a definitive map modification order

The Clerk has chased this but has received no response as to whether AJW support the application.

12. Recreation, Youth and Environment

(a) To receive an update on the freehold of some land at Slinfold Golf Course

Clerk is waiting to hear about the additional cost to change the insurance wording in the lease. Clerk made contact with the Council's broker to enquire about an indemnity policy for contamination but the premium was £10,000. The solicitors fee to advise on contamination was £350 and is now trying to arrange a time with the golf club to meet and 5th August was suggested. Only one Councillor could attend this so more future dates were suggested.

(b)To receive an update on repairs to the fence at KGV

This has been repaired.

13. Committees and those on Outside Bodies

There were no updates.

14. Items for the next agenda

EO equipment and storage for this possible use of the green football container, village shop awning to look at the manufacture's instructions.

15. Next meeting date 26th September 2024

