



# Slinfold Parish Council

Slinfold Football Club, Hayes Lane, RH13 0SQ

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## Minutes of the Slinfold Parish Council Meeting 27<sup>th</sup> March 2025

### 1. Attendance and Apologies for Absence

**In attendance:** Councillors Casdagli, Roberts (Chair), Skeates, Slipper, Nigel Smith, Paula Smith and Walker.

**Apologies:** Councillors Pyle and Sherwin-Smith which Councillors **RESOLVED** to approve.

**Also in attendance:** Mike Simpson (Clerk), County Councillor Christian Mitchell and one member of the public.

### 2. Declarations of Interest, Notification of Changes to Members' Interests and consider any requests for a dispensation

There were none.

### 3. Public Session (Members of the Public may speak for up to five minutes at the discretion of the Chair)

There were no comments.

### 4. Minutes from the previous meeting held on 27<sup>th</sup> February 2025

Councillors **RESOLVED** to approve the minutes from the previous meeting as a true and accurate record.

### 5. Chairman's Report

There was no update.

### 6. Councillor Reports

#### (a) District Councillors

Councillor Youtan sent her apologies. Councillor Greenwood sent her apologies but circulated a written report before the meeting (see appendices).

#### (b) County Councillors

Councillor Mitchell had circulated a written report (see appendices). He also mentioned that Horsham District Council had been meeting some parish councils about the prospect of a Town Council forming in Horsham. WSALC had also been in contact with Broadbridge Heath Parish Council about the idea but Councillor Mitchell was concerned it could isolate some councils if they were not involved in any merger with other parishes. Slinfold had not been approached so Councillors asked the Clerk to contact Jane Eaton, Chief Executive of HDC, for more information and to see if they were planning on consulting Slinfold.

### 7. Planning Applications

(a) To consider the following applications

**WSSC/009/25** Slinfold CofE School, The Street, Slinfold, West Sussex RH13 0RR Demolition of existing modular classrooms and the erection of a single storey rear classroom extension and associated landscaping

Councillors **RESOLVED** to have no objection subject to a satisfactory Construction Environmental Management Plan being submitted in consultation with the Council.

**DC/25/0196** (amendment) Meadowhurst Lyons Road Slinfold West Sussex Erection of a barn for the mixed use of stabling of private horses and the storage of hay / plant and machinery

Councillors **RESOLVED** to object to this amended application as it could not see how it had changed from the original and therefore its objection still stood on the grounds that the mass, bulk and size of this building was out of character and appearance with this rural setting. As a result, it would be contrary to Policies 25, 32 and 33 of the HDPF as it would not sympathetically relate to its rural location; neighbouring built surroundings and failed to protect, conserve and enhance the landscape character of the area. Moreover, Policy 26 of the HDPF stated that any development that takes place in the countryside must be of an essential nature but, the Council did not consider that this size of building was essential for the purposes of a quiet informal recreational use which, in this instance, was stated to be the stabling of horses. As such it was inappropriate development which was harmful to the countryside and, therefore, contrary to Policy 26 of the HDPF.

**DC/25/0079** Millstones Stane Street Slinfold West Sussex Change of use from agricultural to incidental residential curtilage and retention of patio (Retrospective).

Councillors **RESOLVED** to raise no objection.

**DC/25/0286** Rapkyns Old Stable Guildford Road Broadbridge Heath West Sussex: Change of use, conversion and internal alterations of an existing residential dwelling to provide 5 residential bedspaces for students with special educational needs. Conversion, internal alterations and change of use of the existing annex and garages to provide an additional residential unit with 3 bedspaces.

Councillors **RESOLVED** to raise no objection.

**DC/25/0329** Violets Barn Guildford Road Slinfold West Sussex: Application to confirm the extension of land as residential garden in excess of 10 years (Lawful Development Certificate Existing)

Councillors **RESOLVED** to raise no objection.

**DC/25/0289** Broadview Guildford Road Broadbridge Heath West Sussex: Change of use of building to provide 6 bedspaces for students with special educational needs to include refurbishment and Internal alterations. (Full)

Councillors **RESOLVED** to raise no objection.

**DC/25/0290** Broadview Guildford Road Broadbridge Heath West Sussex: Change of use of building to provide 6 bedspaces for students with special educational needs to include refurbishment and Internal alterations. (Listed Building Consent)

Councillors **RESOLVED** to raise no objection.

**DC/25/0361** 19 Streetfield Road Slinfold West Sussex RH13 0SE: Surgery to 1x Oak

Councillors **RESOLVED** to raise no objection.

**(b) To consider any planning applications received since the publication of the agenda.**

**DC/25/0079** Millstones Stane Street Slinfold West Sussex: Change of use from equestrian to incidental residential curtilage and retention of patio (Retrospective).

Councillors **RESOLVED** to raise no objection.

**(c) To receive an update from the Neighbourhood Plan Working Group.**

No meeting had taken place since the last Council meeting but the Group would continue with a revision to the plan and present it at the Annual Parish Meeting.

**8. Finance & Administration**

**(a) To review the schedule of payments since the last meeting (27<sup>th</sup> February 2025) and the February 2025 bank reconciliation.**

It was **RESOLVED** to approve the payment schedule and bank reconciliation. (see appendices)

**(b) To review the variance report for budget vs actual expenditure.**

Councillors reviewed and noted the report. (see appendices)

**(c) To discuss the Council's CIL reserves.**

Councillors reviewed the draft allocation for remaining CIL reserves (see appendices) and **RESOLVED** to approve it.

**(d) To review the Council's risk assessment.**

Councillors **RESOLVED** to approve the risk assessment (see appendices).

**(e) To review the rent rate for the football club.**

Councillors **RESOLVED** to keep the rent for the football club at £150 per annum.

**(f) To review the Council's Financial Regulations.**

Councillors **RESOLVED** to amend clauses 5.4 and 5.7 to read:

**5.4** For a contract for the supply of goods, services or works where the estimated value will exceed the thresholds set by Parliament, the full requirements of The Procurement Act 2023 and The Procurement Regulations 2024 or any superseding legislation ("the Legislation"), must be followed in respect of the tendering, award and notification of that contract.

**5.7** For contracts estimated to be over £30,000 including VAT, the council must comply with any requirements of the Legislation regarding the publication of invitations and notices.

**(g) To review the Council's Standing Orders.**

Councillors **RESOLVED** to amend section 13 (e) so that the Council decides whether to grant a dispensation and not the Clerk.

**(h) To review the Council's reserves.**

It was **RESOLVED** to move £15,000 earmarked for village gates to general reserves.

## **9. Highways and Byways**

**(a) To receive an update on a draft definitive map modification order on land owned by AJW and Whitebreads Farm.**

Following the previous meeting, the Clerk had contacted WSCC about the Drovers' Track on Russetts land and whether there was any potential to reinstate it to provide an alternative route to the resident's draft DMMO (see appendices) via AJW and Whitebreads Farm land. However, WSCC had advised that for this to be explored further, a DMMO to adopt it as a PROW would need to be submitted and land being used as permissive pathways would not suffice. Therefore, Councillors agreed that, as both AJW and Whitebread's Farm were not amenable to dedicating footpaths, they should not proceed with this option.

Councillors then discussed the resident's application and agreed that it was the same situation and put the Council in a difficult position as both landowners were against it and therefore **RESOLVED** not to support it.

**(b) To receive an update on village gates for the A29.**

At the last meeting, the Council was advised by WSCC that the village gates would be installed on the A29 as part of the TRO to reduce the speed limit to 50mph. However, shortly after the meeting, WSCC said they would not install them which would result in an additional cost of circa £2,500 taking the overall cost to £6,200 whereupon Councillors **RESOLVED** not to proceed with the gates.

**(c) To discuss maintenance of the Alfred Shrubbs signs.**

There was no update.

## **10. Devolution**

**To consider a response to the devolution consultation for West Sussex, East Sussex and Brighton.**

Councillors decided not to respond to the consultation.

## **11. Grounds and Buildings Maintenance**

**(a) To discuss the maintenance of Slinfold Stores.**

A building survey had been carried out on 26<sup>th</sup> March which should uncover any maintenance required.

**(b) To receive an update on the draft easement for access to the air conditioning units at Slinfold Stores.**

The Finance and Establishment Committee had reviewed the draft easement and the Clerk had responded outlining concerns with the current wording.

## **12. Recreation, Youth and Environment**

### **(a) To receive an update on the freehold of some land at Slinfold Golf Course.**

There was no update.

### **(b) To discuss Cherrytree ditch maintenance and balancing pond.**

The ditch would be dredged towards the end of April and Carl Osborne was providing a quote to extend the balancing pond fence over the drainage ditch.

## **13. Events**

### **To receive an update on Village Day 2025.**

Plans were progressing, the request for the road closure had been submitted and a risk assessment carried out. The Clerk and Councillor Slipper met the school PTA to discuss stallholders. The school was going to have their own stallholders which will be covered under their insurance. The Clerk had submitted a grant application to Horsham District Council for a £500 grant and would investigate any licence required for the raffle. Councillors then discussed proceeds from the event and **RESOLVED** to donate any to the Scouts.

## **14. Committees and those on Outside Bodies**

### **To receive any updates.**

The Bishop of Chichester had approved advertising for a new rector for the parish and would be interviewing in April. The post would be 3 days a week which would be split between Slinfold and Itchingfield.

## **15. Communications**

### **(a) To discuss any articles for the parish magazine.**

Any suggestions should be sent to the Deputy Clerk.

### **(b) To discuss the summer newsletter.**

The Deputy Clerk was in the process of collecting articles.

## **16. Items for the next agenda**

There were none.

## **17. Next meeting dates**

Council Meeting- 24<sup>th</sup> April 2025.

**Bank Reconciliation Statement as at 19/03/2025  
for Cashbook 1 - CO-OP**

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page</u>	<u>Balances</u>
CO-OP	19/03/2025		18,875.63
			<u>18,875.63</u>
<u>Unpresented Payments (Minus)</u>		<u>Amount</u>	
		0.00	
			<u>0.00</u>
			18,875.63
<u>Unpresented Receipts (Plus)</u>			
		0.00	
			<u>0.00</u>
			18,875.63
		<b>Balance per Cash Book is :-</b>	<b>18,875.63</b>
		<b>Difference is :-</b>	<b>0.00</b>

**Signatory 1:**

Name ..... Signed ..... Date .....

**Signatory 2:**

Name ..... Signed ..... Date .....

## Detailed Receipts &amp; Payments by Budget Heading 19/03/2025

## Cost Centre Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<u>100 Income</u>							
118 Horsham Lottery	184	0	(184)			0.0%	10
1076 Precept	66,220	66,220	0			100.0%	
1080 Bank Interest	3,312	2,000	(1,312)			165.6%	
1100 Grants Received	3,375	0	(3,375)			0.0%	2,500
1120 Environment Cleansing	3,652	3,492	(160)			104.6%	1,826
1999 Miscellaneous Income	1,264	0	(1,264)			0.0%	
	<u>78,007</u>	<u>71,712</u>	<u>(6,295)</u>			<u>108.8%</u>	<u>4,336</u>
Income :- Receipts							
	<u>78,007</u>	<u>71,712</u>	<u>(6,295)</u>				
Net Receipts							
6001 less Transfer to EMR	4,336						
	<u>73,671</u>						
Movement to/(from) Gen Reserve							
<u>200 Administration</u>							
4000 Clerk & Environment Officers	50,875	39,000	(11,875)		(11,875)	130.4%	
4025 EO Expenses	1,006	0	(1,006)		(1,006)	0.0%	
4055 Training	56	0	(56)		(56)	0.0%	
4060 Audit	809	650	(159)		(159)	124.4%	
4065 Miscellaneous Expenditure	457	0	(457)		(457)	0.0%	
4070 Legal & Consultancy	28	0	(28)		(28)	0.0%	
4080 Subscriptions	724	689	(35)		(35)	105.0%	
4091 Chair's Allowance	400	0	(400)		(400)	0.0%	
4100 Insurance	2,252	1,691	(561)		(561)	133.2%	
4110 Recruitment & Training	0	200	200		200	0.0%	
4120 Home Office	75	60	(15)		(15)	125.0%	
4130 Hall Hire	798	200	(598)		(598)	399.0%	
4135 FC Office Hire	300	0	(300)		(300)	0.0%	
4140 Website and email	560	900	340		340	62.2%	
4150 Software	291	0	(291)		(291)	0.0%	
	<u>58,631</u>	<u>43,390</u>	<u>(15,241)</u>	<u>0</u>	<u>(15,241)</u>	<u>135.1%</u>	<u>0</u>
Administration :- Indirect Payments							
	<u>(58,631)</u>	<u>(43,390)</u>	<u>15,241</u>				
Net Payments							
<u>250 Football Club</u>							
1200 Rental Income	150	1,000	850			15.0%	
1205 Insurance Reclaimed	330	305	(25)			108.3%	
1210 Grounds Maintenance Reclaim	594	700	106			84.9%	
	<u>1,074</u>	<u>2,005</u>	<u>931</u>			<u>53.6%</u>	<u>0</u>
Football Club :- Receipts							
4200 Repairs & Improvements	984	0	(984)		(984)	0.0%	
	<u>984</u>	<u>0</u>	<u>(984)</u>	<u>0</u>	<u>(984)</u>		<u>0</u>
Football Club :- Indirect Payments							
	<u>90</u>	<u>2,005</u>	<u>1,915</u>				
Net Receipts over Payments							

## Detailed Receipts &amp; Payments by Budget Heading 19/03/2025

## Cost Centre Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<u>255 Tennis Club</u>							
1200 Rental Income	150	150	0			100.0%	
1205 Insurance Reclaimed	359	332	(27)			108.3%	
1210 Grounds Maintenance Reclaim	333	520	187			64.0%	
	<u>842</u>	<u>1,002</u>	<u>160</u>			<u>84.1%</u>	<u>0</u>
Tennis Club :- Receipts							
4200 Repairs & Improvements	900	0	(900)		(900)	0.0%	
	<u>900</u>	<u>0</u>	<u>(900)</u>	<u>0</u>	<u>(900)</u>		<u>0</u>
Tennis Club :- Indirect Payments							
	<u>(58)</u>	<u>1,002</u>	<u>1,060</u>				
Net Receipts over Payments							
<u>260 Community Shed</u>							
1205 Insurance Reclaimed	92	110	18			83.3%	
	<u>92</u>	<u>110</u>	<u>18</u>			<u>83.3%</u>	<u>0</u>
Community Shed :- Receipts							
	<u>92</u>	<u>110</u>	<u>18</u>				
Net Receipts							
<u>270 Slinfold Stores</u>							
1200 Rental Income	750	1,000	250			75.0%	
1205 Insurance Reclaimed	0	327	327			0.0%	
	<u>750</u>	<u>1,327</u>	<u>577</u>			<u>56.5%</u>	<u>0</u>
Slinfold Stores :- Receipts							
4200 Repairs & Improvements	6,230	0	(6,230)		(6,230)	0.0%	4,730
	<u>6,230</u>	<u>0</u>	<u>(6,230)</u>	<u>0</u>	<u>(6,230)</u>		<u>4,730</u>
Slinfold Stores :- Indirect Payments							
	<u>(5,480)</u>	<u>1,327</u>	<u>6,807</u>				
Net Receipts over Payments							
6000 plus Transfer from EMR	4,730						
	<u>(750)</u>						
Movement to/(from) Gen Reserve							
<u>300 Community Services</u>							
4200 Repairs & Improvements	24	0	(24)		(24)	0.0%	
4310 Community Events	3,494	3,000	(494)		(494)	116.5%	
4320 Youth Services	7,469	7,500	31		31	99.6%	
4370 Newsletters/Promotions	2,907	2,600	(307)		(307)	111.8%	
4380 Community Improvement Projects	0	1,500	1,500		1,500	0.0%	
4390 Grants Made	3,195	1,500	(1,695)		(1,695)	213.0%	
4395 Cosy Café	2,832	1,500	(1,332)		(1,332)	188.8%	160
	<u>19,921</u>	<u>17,600</u>	<u>(2,321)</u>	<u>0</u>	<u>(2,321)</u>	<u>113.2%</u>	<u>160</u>
Community Services :- Indirect Payments							
	<u>(19,921)</u>	<u>(17,600)</u>	<u>2,321</u>				
Net Payments							
6000 plus Transfer from EMR	160						
	<u>(19,761)</u>						
Movement to/(from) Gen Reserve							

## Detailed Receipts &amp; Payments by Budget Heading 19/03/2025

## Cost Centre Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<u>350 Recreation</u>							
4200 Repairs & Improvements	486	0	(486)		(486)	0.0%	
4400 Bin collection	510	370	(140)		(140)	137.8%	
4405 Dog bins	1,024	1,150	126		126	89.0%	
4410 Grounds Maintenance	6,335	6,700	365		365	94.6%	
4412 Grounds Maintenance Extra Cuts	160	0	(160)		(160)	0.0%	
4415 Equipment	0	180	180		180	0.0%	
4420 King George V	734	500	(234)		(234)	146.8%	
4425 Six Acres	6,764	0	(6,764)		(6,764)	0.0%	6,764
4430 Playground Inspections	204	0	(204)		(204)	0.0%	
4435 Grounds Maintenance Cherrytree	5,839	0	(5,839)		(5,839)	0.0%	
Recreation :- Indirect Payments	<u>22,056</u>	<u>8,900</u>	<u>(13,156)</u>	<u>0</u>	<u>(13,156)</u>	<u>247.8%</u>	<u>6,764</u>
Net Payments	<u>(22,056)</u>	<u>(8,900)</u>	<u>13,156</u>				
6000 plus Transfer from EMR	6,764						
Movement to/(from) Gen Reserve	<u>(15,292)</u>						
<u>400 Highways &amp; Byways</u>							
4200 Repairs & Improvements	0	2,000	2,000		2,000	0.0%	
4500 Hayes Lane Drainage	4,050	0	(4,050)		(4,050)	0.0%	4,050
4510 Streetlights & Maintenance	5,543	7,000	1,457		1,457	79.2%	
Highways & Byways :- Indirect Payments	<u>9,593</u>	<u>9,000</u>	<u>(593)</u>	<u>0</u>	<u>(593)</u>	<u>106.6%</u>	<u>4,050</u>
Net Payments	<u>(9,593)</u>	<u>(9,000)</u>	<u>593</u>				
6000 plus Transfer from EMR	4,050						
Movement to/(from) Gen Reserve	<u>(5,543)</u>						
<u>999 VAT Data</u>							
115 VAT on Receipts	14,097	0	(14,097)			0.0%	
VAT Data :- Receipts	<u>14,097</u>	<u>0</u>	<u>(14,097)</u>				<u>0</u>
515 VAT on Payments	5,946	0	(5,946)		(5,946)	0.0%	
VAT Data :- Indirect Payments	<u>5,946</u>	<u>0</u>	<u>(5,946)</u>	<u>0</u>	<u>(5,946)</u>		<u>0</u>
Net Receipts over Payments	<u>8,151</u>	<u>0</u>	<u>(8,151)</u>				
Grand Totals:- Receipts	94,862	76,156	(18,706)			124.6%	
Payments	124,260	78,890	(45,370)	0	(45,370)	157.5%	
Net Receipts over Payments	<u>(29,398)</u>	<u>(2,734)</u>	<u>26,664</u>				
plus Transfer from EMR	15,704						
less Transfer to EMR	4,336						
Movement to/(from) Gen Reserve	<u>(18,030)</u>						

## List of Payments made between 11/03/2025 and 31/03/2025

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<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
11/03/2025	Jonathan Carter	BACS	2,250.00		Cherrytree Ash
18/03/2025	Horsham District Council	DD	43.20		Bin collection cherrytree
18/03/2025	Horsham District Council	DD	36.96		Litter bins
18/03/2025	Horsham District Council	DD	-36.96		Bin bags
27/03/2025	Slinfold Village Hall	BACS	160.00		2081 Cosy Cafe
27/03/2025	Slinfold Village Hall	BACS	70.00		Invoice 2085 Meetings
27/03/2025	Slinfold Village Hall	BACS	105.00		Invoice 2093 Youth services
27/03/2025	King Fisher Direct Ltd	BACS	241.74		Litter bin Springwood
27/03/2025	Nicola Lewis	BACS	32.28		Easter trail
27/03/2025	Brian Gayle Surveyors	BACS	900.00		Slinfold stores survey 5422
31/03/2025	Samantha Bell	BACS	252.19		March 2025
31/03/2025	Tony Burroughs	BACS	239.20		March 2025
31/03/2025	John Pilkington	BACS	245.20		March 25
31/03/2025	Mike Simpson	BACS	2,154.40		March 25
31/03/2025	LGPS	BACS	689.84		March 25

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Total Payments	<u>7,383.05</u>
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Community Project Identified	Location of Project	Source of Identification e.g. Parish Plan	Estimated Cost	Identified and possible Sources of Funding	Notes	Contribution from
Drainage Improvements	Hayes Lane	Current issues, increased development	up to £10k	CIL/WSCC	Scheme which involves improvements to the current drainage system servicing Hayes Lane and surrounding areas	Funding approved Op Watershed, May need to top up
Improvements to the Village Shop	The Street	Liaison with the shop	up to £20k	CIL	Maintenance / improvement of the of Parish asset.	CIL
Community Traffic Management Scheme	Main routes from the outskirts to the centre of the village	Current issues, increased development, rat-running	up to £10k	CIL	Speed indicator displays to be purchased	CIL
New Scout Hut	Greenfield Road/Other	Liaison with Saxon Weald, HDC and the Scouts	up to £50k	CIL	The total costs to build a new hut may be around £300k. Scouts have advised that they will stay where they are and refurbish the existing dwelling	CIL
Village Hall	The Street	Extension to the existing hall	TBA	CIL	Not clear if extension will be allowed and how how improvements will be funded	CIL
Improved Physical and Mental Health	TBA	Council	£15k more	CIL/PC Budget	Community Shed/Building	CIL/Project underway
Allotments	Outstanding	Council	up to £30k	CIL	Need to find land	CIL
		<b>CIL Available (Circa)</b>	<b>150,000</b>			

# SLINFOLD PARISH COUNCIL RISK ASSESSMENT 2025

## RISK ASSESSMENT REVIEWS

<b>Assessment date</b>	<b>Review date</b>	<b>Review date</b>	<b>Review date</b>	<b>Review date</b>	<b>Review date</b>
27/03/2025					
<b>SITE LOCATION</b>		<b>ASSESSMENT Author, name / position</b>		<b>Assessment Author signature</b>	
Clerk's Home		Mike Simpson, Clerk			
<b>OVERALL TASK RISK RATING</b>		<b>LINE MANAGER NAME</b>		<b>LINE MANAGER SIGNATURE</b>	
		Adrian Roberts, Chair			

### RISK LEVEL GUIDE

		Likelihood of occurrence		
		High	Medium	Low
Likely Severity	High	H	H	M
	Medium	H	M	M
	Low	M	M	L

#### Severity

**High** - Very serious or worse

**Medium** - Serious

**Low** - Minor

#### Likelihood of occurrence

**High** - Very likely - it can be expected

**Medium** - Probable - it could happen

**Low** - Not likely - It would be unusual if it happened

**Activities with a high risk are not acceptable**

Subject	Risks Identified	Control Measures <i>What precautions are being /will be taken?</i>	Risk Level			Further action required <i>Identify by whom and when</i>
			Severity of risk	Likelihood of risk	Risk rating	Identify any additional actions required to make the risk acceptable
<b>Financial &amp; Management</b>		<b>Consider:</b> • legal requirements • good practice • Codes of Practice • generic RAs • own judgement				
Business Continuity	Loss of operating information held by the Clerk on the Parish Laptop.	The clerk backs up work on cloud and external hard drive The email account has appropriate security. The Council Website acts as a secondary back up area for standard documentation and finances.	High	Low	Medium	None required
Business Continuity	Loss or long-term incapacity of the Clerk.	The Clerk passes back up information to the Chair. The Clerk meets/speaks weekly to the Chair and so updating the Chair regularly on operations and projects. A locum Clerk would be recruited to cover long term absence of the Clerk.	Medium	Medium	Medium	None required.
Business Continuity	Full or majority resignation of the Council.	Maintain and adhere to Standing Orders Maintain and adhere to Members Codes of Conduct Clear and accurate minuting of Council meetings Clear communication between Council, outside bodies and Clerk Clear leadership and communication skills from Chair Clerk to develop relationships with HDC and local organisations in order to know who to approach	Low	Low	Low	None required
Financial Record Keeping	Mistakes in bank reconciliations Mistakes in data input of invoices and VAT figures Mistakes in receipts and payments	A payments schedule and bank accounts update is presented within every Council meeting. Payments are made within Council meetings and require two signatories with proof of invoice. The Clerk reconciles the accounts on a monthly basis. Quarterly budget figures submitted to Council The Parish Council's accounts are audited by independent internal and external auditors	Medium	Medium	Medium	None required
Banking	Incorrect funds transferred from one account to another Fraudulent use of bank accounts Bank charges due to late funding transfers between accounts Bank charges for returned cheques	Funds are transferred by the Clerk online following agreement within a Council meeting. Payments are not sent until the Clerk has checked that the funds are in the correct account. The online banking system is password protected and used only by The Clerk and authorised signatories to transfer funds from one account to another. Two signatories are required for all payments. Bank statement reconciliation carried out by Chair at meetings	Medium	Low	Low	None required
Grants and Funding	Overspend on grants/funding received for parish projects. VAT exclusion from Grants/Funding causing cash flow problems for Council Not adhering to terms and conditions of any grants and funding received.	The Clerk retains information on all grants and funds received and advises Council in regular meetings of the terms and conditions that need to be met.	Medium	Low	Low	None required.

Best Value Accountability	Overspend on services	<p>Three quotes for any work over £3,000; two quotes for any works costing between £1,000-£3,000(FR 5.8&amp;5.9) Where the value of works is below £1,000 then the Clerk shall obtain one quote. The Clerk will confirm the order for the work in writing to the contractor so that it is clear what has been agreed. The Clerk will check that all invoices submitted agree with orders issued. No payment will be made to service providers by the Clerk until the work has been verified as complete and as ordered.</p>	Medium	Low	Low	None required.
Precept	Adequacy of precept Requirements not submitted in time to Chichester District Council Precept not received by Council	<p>The Clerk prepares a budget update report including the actual financial position and projected position to the financial year end and indicative figures and costings which have been obtained on services/works/projects for the following year. Planning for precept starts at finance committee with recommendation to Council prior to submission to HDC. In November, the Council uses the budget update report to map out the required monies for standing costs and projects for the following year. The agreed precept is proposed and seconded during the December meeting. The Clerk submits the precept amount to HDC by the end of January. The Clerk informs the Council when precept monies are received.</p>	High	Low	Medium	None Required.
Salaries & Associated Costs	Salaries paid incorrectly Wrong hours paid Unpaid Tax and NI contributions Data protection and sensitive information not for public consideration Incorrect pension deductions	<p>All salaries are paid net of Tax and NI through HRMC PAYE tool Pension contributions paid every month The Clerks hours of work are detailed in his/her contract of employment. Any variation in salary/over time payment is arranged/agreed in a Council meeting. Within the Council Standing Orders is a provision for the Chair to request the public and press to leave a meeting due to the confidential nature of the business. Salaries are assessed and applied in line with NALC salary scales and reviewed annually at the November finance meeting</p>	Medium	Low	Low	Annual appraisal for clerk to take place every year.
Employees	Fraud by staff Actions undertaken by staff Injury or illness to staff Claims made against staff	<p>Insurance includes Fidelity Guarantee cover of up to £500,000. The Council ensures that all staff receive relevant training and reference books and access to advisory services. The Chair obtains employer references on previous employers of the Clerk/RFO. Annual appraisals to ascertain training needs take place for the Clerk. The Council has £10m Employers' Liability Insurance in case any employees become injured or sick. £100,000 Personal accident Council has £500,000 Officials Indemnity The clerk works from home and has the necessary equipment. Key person cover in place for clerk Environment Officers provided with suitable clothing and equipment</p>	High	Low	Low	

Councillor/Chair Allowances	Councillors overpaid	Supporting documentation is submitted by Councillors when claiming travel or subsistence expenses to the Clerk and this is approved in the payments section of Council meeting as noted on the payments schedule. The payment is made in the Council meeting and noted on the payments schedule.	Medium	Low	Low	None required.
Elections	Risk of an election cost in a contested election	When an election is due the Clerk will receive an estimate of the likely costs of a contested election from Horsham District Council and provision will be made for this when setting the precept for the year unless sufficient reserves are in place	Low	Low	Low	
Minutes/Agendas/Statutory Documents	Accuracy and legality of operations of Council	Agendas are prepared by the Clerk and sent to Council within statutory time frames. Council members have signed Electronic Agenda agreements for the use of emailing agendas. Agendas are displayed publicly and uploaded to Council website by the Clerk within the statutory time frames. Minutes are prepared, circulated and displayed and uploaded to the Council website by the Clerk within the statutory time frames. Minutes are approved and signed at the following Council meeting. The Clerk prepares statutory documents, and these are adopted within Council meetings. The Clerk consults with NALC regarding statutory documents to ensure compliance with legislation. The Clerk regularly attends training/seminars to keep up to date of legislative requirements. Business at Council meeting managed by Chair or Vice Chair in Chair's absence.	Low	Low	Low	
Members Interests	Conflict of interest with Parish Council Business.	Register of Members Interests Forms updated at least annually by Council (May ACM). Declaration of interests is an agenda item on all Council meetings to prompt members of their duty. Standing orders detail the correct procedure.	Medium	Low	Low	In place for new Members
Insurance	Adequacy of cover. Cost of cover. Compliance with insurance terms and conditions.	A review to be undertaken before the time of the policy renewal of all insurance arrangements in place. The Clerk to liaise with insurance provider and inform Council. The Clerk to obtain predicted insurance cover for following year ready for October meeting and precept planning.	High	Medium	Medium	
Data Protection/website	Compliance with Data Protection Act 2018 and accessibility guidelines	GDPR policy in place and on website. ICO fee paid by direct debit every year. Website WCAG compliant	Medium	Medium	Medium	
<b>Equipment/Buildings &amp; Land Owned By The Parish Council</b>	<b>Risks Identified</b>	<b>Consider:</b> • legal requirements • good practice • Codes of Practice • generic RAs • own judgement	<b>Severity of risk</b>	<b>Likelihood of risk</b>	<b>Risk rating</b>	<b>Identify any additional actions required to make the risk acceptable</b>
Assets	Loss/damage/deterioration to parish assets	An annual review of the Parish Council assets is undertaken, and a register of assets is kept and updated annually.	High	Medium	Medium	Assets checked in autumn

Buildings	Damage/theft	The tennis and football clubs and community shed carry out their own risk assessments and send them to the council. Football pavilion and tennis pavilions covered under council's buildings insurance. The tennis club is required to ensure that the tennis courts are kept in good condition which are insured under the Council's policy. The Football Club is required to keep the football pitches in good condition, there is a grass cutting contract with Grasstex. Coded barrier is in place to allow access to members and PC only Slinfold stores- there is a tenant in place and maintenance is covered by the lease. Building is insured under Council's policy. Copy of risk assessment required				
Balancing Ponds (Six Acres and Cherrytree)	Risk of drowning/flooding	Both ponds have fences and signs warning of danger and not to enter. Both ponds are maintained to ensure efficiency (last done in Summer 2024). Risk assessment in place for EOs and volunteers maintaining them. Any contractor working on the ponds has appropriate cover in place	High	Low	Medium	Cherrytree fence needs extending to drainage ditch
Drainage ditch	Risk of injury/flooding	EROs have protective equipment including high viz jackets when working in highways ditches. Risk assessment in place. Cherrytree ditch regularly cleared to alleviate flooding. Ditch to be dredged in Spring 2025. Council has contacted residents with ditches to remind them of riparian ownership to clear them.	Medium	Medium	Medium	Cherrytree ditch to be dredged in Spring 2025
Land and playgrounds	Risk/damage/injury to third parties	Playground equipment is checked weekly by EOs for safety and damage. Any problems are reported to the Clerk and added as an agenda item at the next meeting. Annual report received by independent Playground Safety Inspector is received and actioned accordingly. All public amenity land is inspected regularly. All repairs and relevant expenditure for these repairs are actioned/authorised in accordance with the correct procedures of the Parish Council. All contractors for grounds maintenance must provide Public Liability Insurance cover of £10m. The Clerk to check insurance is in place correctly. The Parish Council has insurance which includes the following: £10m Employers Liability' £10m Public Liability and £793,182 in buildings insurance. A detailed tree survey will be commissioned every three years to ensure trees in the public areas are safe. Last one in 2023	High	Medium	Medium	
Notice Boards	Risk of injury/damage	The Parish Council noticeboards are inspected regularly by the EOs and any repair/maintenance requirements brought to the attention of the Parish Council.	Medium	Medium	Medium	
Streetlights	Damage	The Parish Council has a maintenance agreement with WSCC to maintain the footway lighting. Faults are reported as required to e-Solve.	Low	Low	Low	

Benches	Risk of injury/damage/theft	Bench in the Street Bench at end of West Way - The bench has been securely bolted to the ground to prevent it being moved and causing an obstruction. Bench in Lyons Road opposite the Cricket Field - The bench has been securely bolted to the ground to prevent it being moved and causing an obstruction. Queens 90 <sup>th</sup> Birthday Benches (Park Street, Six Acres, Lowfield Road and Cherry Tree). Six Acres Benches x 2 fixed to prevent theft 2019 - New benches fixed Downs Link and Lowfield Green Checked by EOs	Low	Low	Low	
Post and Fences	Injury/damage	The Street - The Post and Rail Fence under insurance policy. Repairs are carried out by WSCC.	Low	Low	Low	
Bus Shelter	Injury/damage	The bus shelter has had lighting installed, which reduces vandalism. The roof was replaced in 2016. The shelter is in good condition. Checked by the EOs	Medium	Low	Low	
War Memorial	Injury/damage	War memorial and silent soldier insured. Maintained by the British Legion	Low	Low	Low	
Defibrillator	Damage	New case has been purchased which has a code instead of key to reduce threat of theft. Recently serviced with new battery and pads	Low	Low	Low	
Grit bins	Damage	Clerk and EOs carry out salt audit each year. Additional bin in Rowhook opposite chequers	Low	Low	Low	
Dog/litter bins	Damage	Checked by EOs and emptied weekly by HDC	Low	Low	Low	
Meeting Locations	Adequacy Health & Safety	The Parish Council meetings are held at Slinfold Village Hall The hall is adequate for the Clerk, Parish Council and members of the public who attend from comfort and health and safety aspects. There is enough parking available at the location for the meetings.	Medium	Low	Low	None required.
Council Records (paper)	Loss through: Fire Theft Damage	The Parish Council Minutes and Accounts are stored at the football club. Insurance cover is in place	Medium	Low	Low	None required
Council Records (electronic)	Loss through: Fire Theft Corruption of Computer	The Parish Council's electronic records are stored on the Council's laptop computer used by the Clerk. The clerk's emails are cloud-based and backed up on server Backups are taken of the council records and stored at the Chair's house. The Parish Council website also stores backup copies of standard documents. Insurance cover is in place	High	Low	Low	

<b>Activities and services organised by The Parish Council</b>	<b>Risks Identified</b>	<b>Consider:</b> • legal requirements • good practice • Codes of Practice • generic RAs • own judgement	<b>Severity of risk</b>	<b>Likelihood of risk</b>	<b>Risk rating</b>	<b>Identify any additional actions required to make the risk acceptable</b>
Village Day	Health & Safety of volunteers/ risk to public	HDC close The Street from vehicle use. First aid trained volunteer on site who can also use defibrillator. Risk assessment in place before event Public liability of £10m in place Volunteers covered under the council's Employer Liability insurance	Medium	Low	Low	Risk assessment
Christmas and Easter events	Health and safety of volunteers/risk to public	Public liability of £10m Risk assessments in place	Low	Low	Low	Risk assessment
Youth services	Health and safety of volunteers and children	Equipment and service managed by 4 the youth. Agreement signed in April 2023. 4 the youth shall indemnify and keep indemnified the Slinfold Parish Council from and against all loss damage or liability (whether criminal or civil) suffered and legal fees and costs resulting from a breach of agreement	Medium	Low	Low	
Cosy Café	Health and safety of volunteers and residents attending the cafe	The café is held at the village hall and is covered under the hall's liability cover. A Risk Assessment is carried out by the Council for the Hall	Low	Low	Low	

# Parish Council Report – March

## Interim Plan for Local Government Reorganisation

West Sussex councils have submitted their draft interim plan for Local Government Reorganisation (LGR) to the Minister for Local Government and English Devolution, Jim McMahon, outlining their progress and seeking guidance on several critical issues to ensure a successful final submission in September 2025.

Several key questions remain that require clarification from the government. Chief amongst these is the size and boundaries of potential new unitary authorities, particularly concerning any required expansion of Brighton & Hove. In addition, guidance is sought on how Crawley fits the unitarisation and devolution agenda, given its strong economic links to Surrey. The councils are seeking clear guidelines on population size limits, funding, timelines, and the impact of the Devolution Bill.

[More details](#)

## VE Day

As part of a whole host of celebrations to mark the Victory in Europe Day (VE Day) 80th anniversary celebrations on 8 May 2025, Horsham District Council is offering grants to community groups, neighbourhood councils and parish councils to help local people to celebrate over the May bank holiday weekend.

Grants of up to £500 per event will be made available to encourage local communities across the Horsham District to unite and celebrate 80 years of peace since the end of World War II in Europe.

If you are planning an event from 3 to 8 May 2025, whether you are hosting a garden party or street festival, lighting a beacon or light of peace, we would love to help you make it happen.

To apply for funding to support your VE Day activity please go to our VE Day webpage:

<https://www.horsham.gov.uk/community/grants-for-community-projects/ve-day-grant>

**Applications for funding are open from 20 March 2025 on a first come, first served basis.**

The grant funding is open to community and voluntary groups, neighbourhood and parish councils, faith groups (provided their activities are inclusive), charities, not for profit organisations, PTAs and residents' associations across the Horsham District.

The Council will also mark the occasion in Horsham town centre with a range of activities and events.

## Council's Community Climate Fund extended

We are delighted to announce that we have secured financial support for our Community Climate Fund for a further three years, offering local community groups up to £5000 to tackle climate change.

The next application round opens **Monday 1 April**.

[Find out more](#)



## Carbon Reduction

The Council has been accredited as a Bronze Carbon Literate Organisation.

This achievement highlights our ongoing commitment to sustainability and our efforts to play a positive role in addressing climate change.

We are committed to building upon this achievement and furthering our work towards achieving net zero for our direct emissions as a Council by 2030.

Being Carbon Literate is being aware of the impacts of climate change on humankind and our environment and having the ability and motivation to reduce emissions on an individual, community and organisational basis.

The Council already has a good track record of climate action, having reduced its own carbon emissions by 64% in the last five years and it is also collaborating on climate action throughout the Horsham District. It now aims to achieve the silver accreditation.

## Horsham Museum

### Easter crafts and Easter egg trails

The Easter holidays are fast approaching and there is lots to see and do at Horsham Museum during the break. Our family craft sessions feature a different craft each week. These are popular so we recommend booking in advance.

From 1 April you can take part in our Easter egg hunt around the museum. Don't forget that the museum is open all days across the Easter bank holiday (Friday 18 - Monday 21 April).

[Find out more](#)



## Food Waste

**How community fridges, larders and pantries are fighting food waste** - One of our favourite ways to love your leftovers and help stop food going to waste is community fridges, larders and pantries. They redistribute perfectly good food that was destined for the bin to the local community. Visit the Fare Divide website for a list of local initiatives.

[Find your local scheme](#)

Household food waste collections will begin in the Horsham District by spring 2026.

A phased roll-out of weekly food waste collections will launch in March 2026, with household refuse and recycling collections continuing as usual every two weeks.



## HDC Office Move

Horsham District Council is now officially operating from its new offices in Albery House, Springfield Road, Horsham, RH12 2GB.



## Volunteer Award Nominations Open

As part of Volunteers' Week in 2025, we want to celebrate the amazing volunteers that work in and around Horsham District.

*Photo: 2024 Winners' Group Photo. [Read more about the winners of 2024.](#)*

### Who will you nominate?

We'd love to hear about all the amazing and committed volunteers



making a difference in the local community.

**Make a Nomination**

You can make a nomination until 5pm on 11 April 2025.

Anyone can be nominated for one of the volunteer award categories provided:

- They are a volunteer providing a service in Horsham District.
- They have not already won an award in the Horsham District Volunteer Awards.
- They are not nominating themselves

## **Report to Slinfold Parish Council**

Cnty Cllr Christian Mitchell  
Thursday, 27 March 2025, 7:00pm

### **Slinfold C of E School (application Number WSCC/009/25)**

Proposal: Demolition of existing modular classrooms and the erection of a single storey rear classroom extension and associated landscaping. The application deadline to comments was 25 March 2025.

### **Electric vehicle charging points, Streetfield Road**

Connected Kerb, West Sussex County Council and Horsham District Council ( in addition Adur and Worthing District Councils, Arun District Council, Crawley Borough Council, Chichester District Council and Mid Sussex District Council) have formed a partnership to provide a Chargepoint network across West Sussex [here](#). This is the UK's largest council-led EV charging project

Mr Gareth Warner, EVI Project Support Officer an officer has briefed me regarding Streetfield Road.

WSCC decided which part of the highway was suitable for inclusion in the electric vehicle ("EV") Chargepoint network. The Chargepoint locations for this round of installations came from resident requests. Residents have long been invited (through our Chargepoint operator) to provide their postcodes if they wish to see charge points near their homes. Whilst each postcode isn't guaranteed an install, all postcodes will eventually be assessed for suitability.

Each Chargepoint is approximately hip height, much like a bollard. They are also situated 450mm from kerb edge away from the main walking path. Each Chargepoint has a green operational light as part of its make up.

The Chargepoint are funded by a central government grant, along with the grant funding come strict criteria in terms of site suitability and design. A full public consultation was conducted that invited residents impacted to share their thoughts. WSCC received three objections and three supports during the consultation.

WSCC are not changing the parking restrictions at this time. Should public sentiment shift to wanting to make the bays EV only, WSCC reserve the right to conduct a full public TRO consultation.

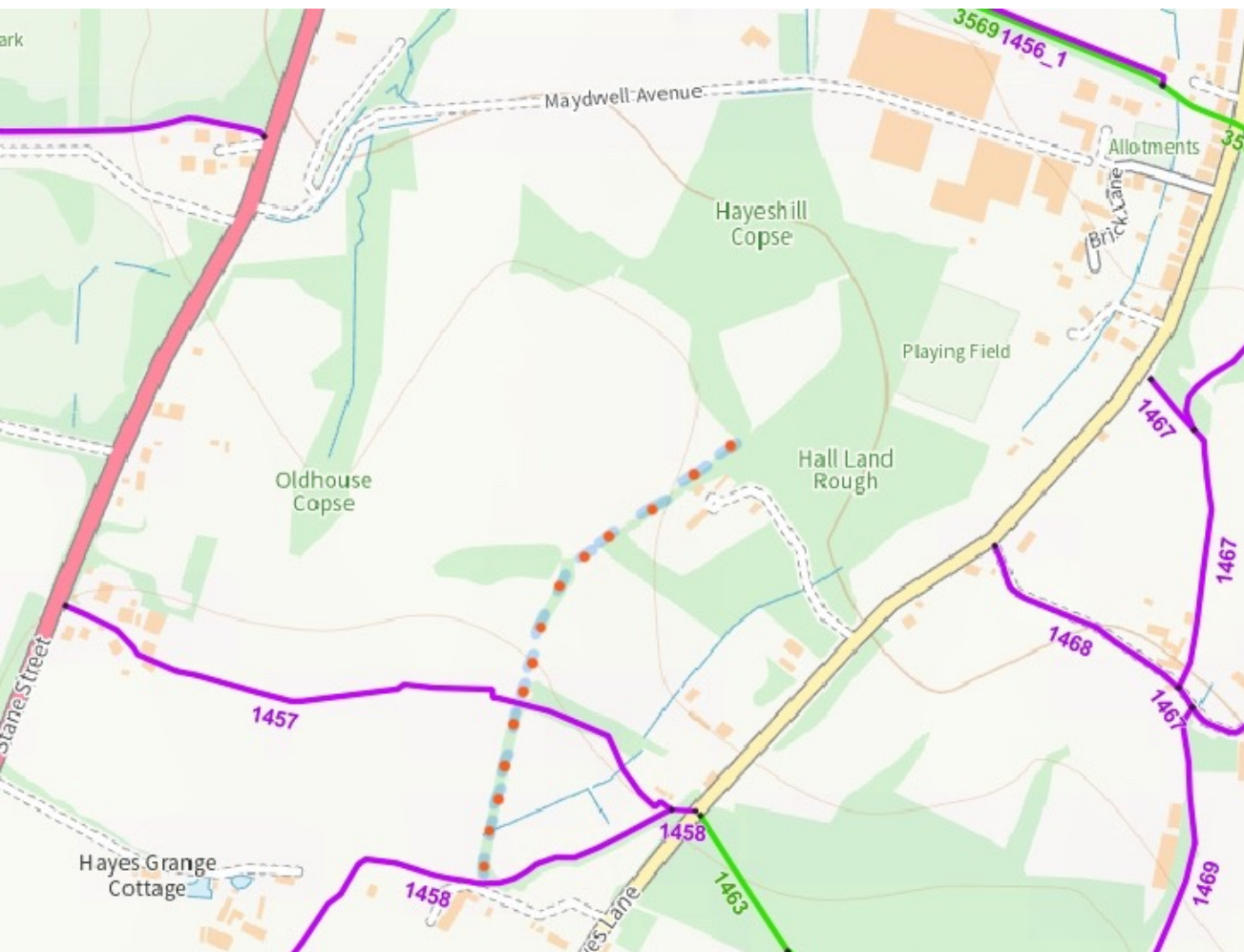
The rollout of EV Chargepoint and the maintenance of the carriageway are two different projects. The installation of the charge points is not effected by the carriageway at this time.

### **Business of the County Council**

Full Council last met, to set the budget, on Friday, 21 March 2025 at 10:30am [here](#).

The next meeting of full Council is the Annual Meeting on Friday, 16 May 2025 at 10:30am [here](#).

ENDS



# APPLICATION FOR DEFINITIVE MAP MODIFICATION ORDER

## Slinfold, Horsham, West Sussex

OS Grid Ref: TQ 11017 30094



TQ 11274 30513

`///forced.conveying.layered`



`///twit.pavilions.quarrel`

(/// = What3Words grid ref)

# BACKGROUND

- The proposed modification concerns a historic, 0.5KM rural track with over a century of demonstrable public use - without obstruction or permission from the landowner (Whitbreads Farm, Stane Street, Slinfold, Horsham, RH13 0RE) - as a perceived right of way.
- The track 'begins' from the south at a junction from public footpath #1457. It follows a broad, tree-flanked margin on the farm boundary for 350 metres, and then 150 metres along the border of a field used for arable and occasional sheep farming.
- At a long-established entry point, the track joins a permissive pathway through private woodland (Hayes Hill Copse managed by AJW Ltd). Ultimately, this 0.5KM path joins The Downs Link at the top of Spring Lane (<http://trifle.yummy.shears>).
- In late 2023, two years after Whitbreads Farm was acquired by new owners in Nov 2021, 'No Entry' signs appeared along the course of the track, and the entrance to the permissive pathway fenced off with barbed wire (without the knowledge of AJW Ltd). Community dialogue with a commercial land manager representing the farm landowner proved unproductive.

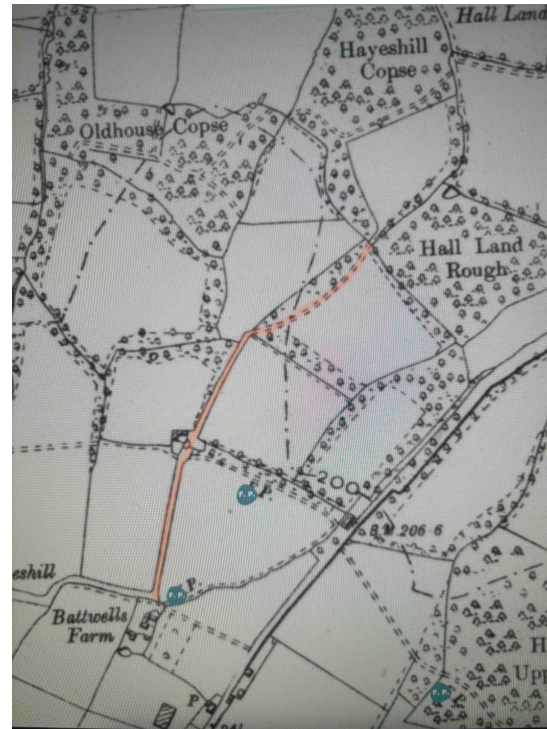
# HISTORICAL CONTEXT

- The proposed pathway utilises what is believed to be an ancient drover's track (the tree borders enabling efficient herding). The remains of an old brickworks can be found midway along the track, providing further evidence of purposeful use.
- The track extends the entire length of the proposed pathway. At some point prior to this century - based on OS Map 1888-1913 below - the final 150 metre section became part of Russets (Hayes Lane RH13 0SN). As a result, public usage diverted out of the drover's track to run along the border of the Whitbreads Farm field to the copse entrance.
- From 1865-1965, the track/copse path became a popular means of access for residents in the south of Slinfold Village (primarily Hayes Lane) to reach Slinfold Station.
- The track/copse path has since remained in popular use as a means of accessing The Downs Link.

# MAPS

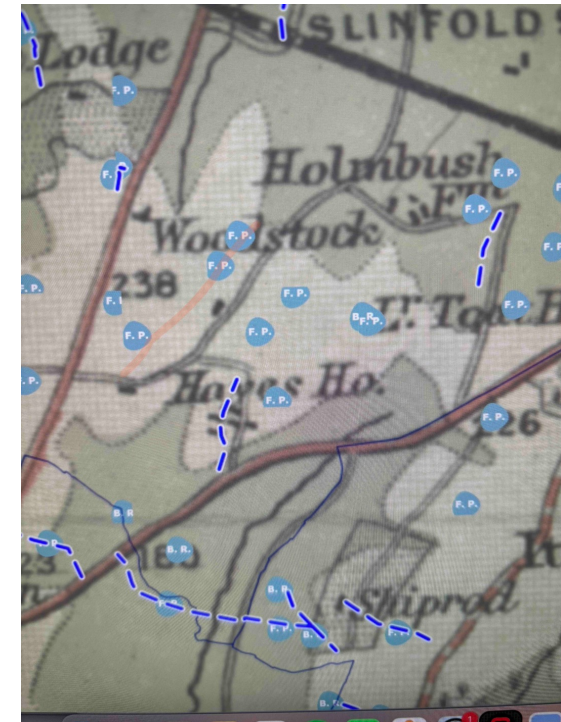


OS Map - current



OS Six Inch 1888-1913

Note the track originally followed the tree tunnel section now owned by Russets.



Bartholomew Half Inch  
1897-1907

Note the existence of old footpaths along the proposed route.

# CONTEMPORARY USE

- The majority of residents to the south of Slinfold live on Hayes Lane. This is a busy, unlit 40mph country road in/out of the village with a significant blind corner at the foot of a hill and no pavements. As a result, many people opt to travel to and from the village on foot via the perceived pathway.
- Accessed via pathways #1457 and/or #1458, the perceived pathway is the only pedestrian access into the village to the west of Hayes Lane.
- A public bridleway to the east (#1463) leads to a circuitous 1.5KM route with significant accessibility issues. The bridleway is also prone to flooding and largely impassable during winter, spring and autumn due to heavy usage by horses from nearby stables.
- For well over 20 years, the perceived pathway has been a popular route for local residents, responsible ramblers and dog walkers both from and into the village. It provides safe access to the copse, The Downs Link, The Tennis Club and, ultimately, the village.
- AJW actively welcome community use of the permissive pathway through the copse (leading to the Downs Link), as did their predecessor, BASF, dating back to the previous century. The company also support this claim, as do the parish council.

# LANDOWNER POSITION

- The landowner's central claim, voiced by a commercial manager, is that 'ash dieback is on the farm'.
- The commercial manager claims footpath #1457 - running east to west across Whitbreads Farm to Stane Street - provides adequate access to the village.

# COMMUNITY POSITION

- Prohibiting access to the path has effectively partitioned the village.
- It's estimated that the ash population along the path falls well under 21% of total broadleaved trees (WSCC average estimate for the county). Oak, maple and hazel are most prevalent.
- Footpath #1457 exits to the west onto an A road (Stane Street) with no pavements and speeding traffic. The nearest footpath on the other side (#1367) is 250 metres northeast along the roadside, but heads away from the village to the west.
- The stretch in question is an accident hotspot, wholly unsuitable for pedestrian use, and sadly in 2023 the site of a motorcyclist fatality.
- It may once have been a connecting route, but today Footpath #1457 is effectively an out/back.
- The proposed path is a recognised 'safe' route on foot into the village and has been used responsibly without obstruction or permission for well over a century. The community perception has always been that presumed dedication exists for public use.

# WALKTHROUGH #1/2



///forced.conveying.layered  
Track entrance from path #1458



///trifle.yummy.shears  
Track crosses path #1457



///gift.flushes.lushly  
Track heading north

walking south to north (towards the village)

# WALKTHROUGH #2/2



**///adopt.tribune.purse**  
On reaching Russets  
fence, the track diverts  
out of the tree tunnel and  
onto the field perimeter.



**///allows.website.emulated**  
Field perimeter track



**///shortage.scatters.enhance**  
Track exit into copse (picture  
taken from the copse facing  
south)

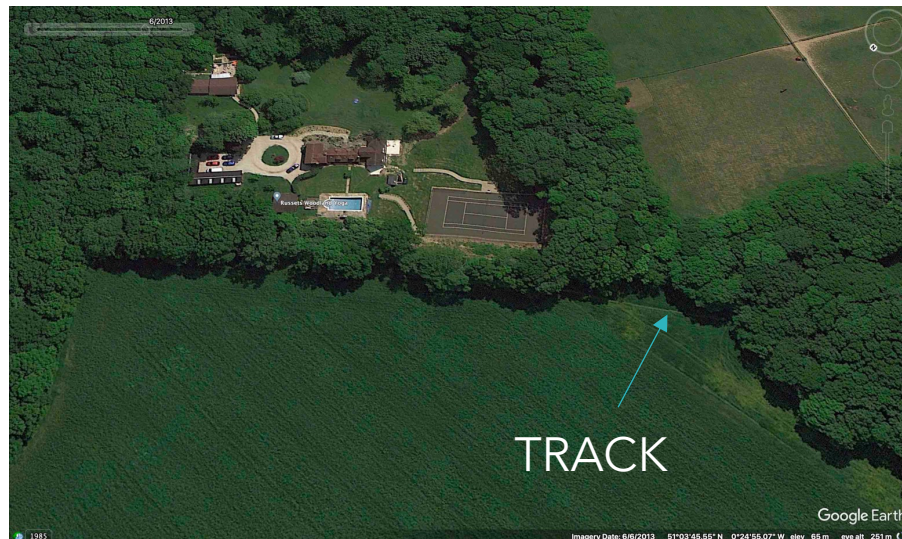
# WALKTHROUGH ADDENDUM 1/2

- The hedgerow where the track joins the field perimeter often becomes overgrown. Over the decades, an alternative path (in yellow) has emerged that diverts from the tree tunnel about 15 metres earlier and follows an open passage between two Whitbread's Farm fields.
- This has been in public use for over 20 years. It has become the established track. In a bid to work with the landowner, however, we suggest placing the original route on a recognised footing.

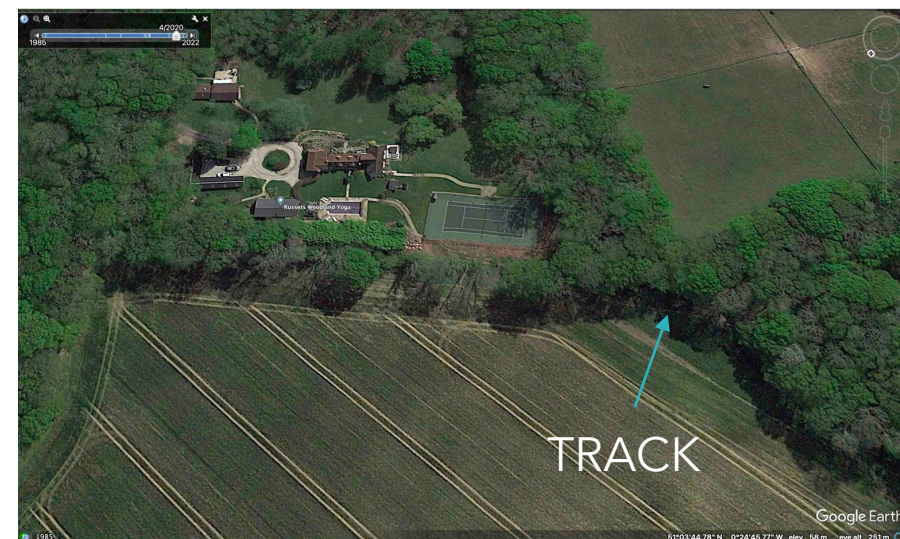


# WALKTHROUGH ADDENDUM 2/2

Google Earth shows partial evidence of an established track, but only at the south east point of the field in certain conditions. This is because the pathway along the field border is tucked underneath the tree canopy or obscured by tree shadow. A site visit would swiftly confirm the existence of a long-established track. Below, screenshots with path section visible before the tree canopy.



JUNE 2013



APRIL 2020

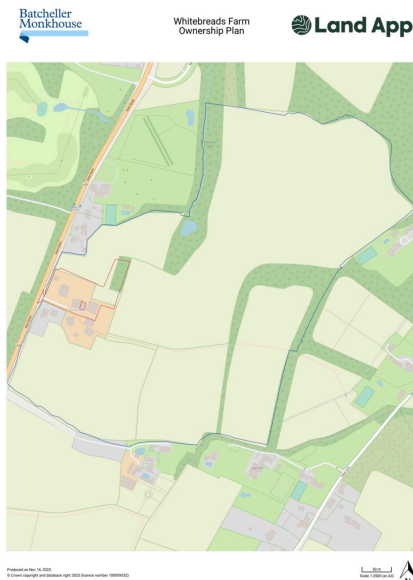
# AJW COPSE & ONWARDS ACCESS



- The paths managed by AJW Ltd - and open to community use - provides vital pedestrian access for the community to the Downs Link and the football pitch/tennis court.
- In recognition of popular community use, there is a pedestrian crossing across Maydwell Avenue at the entrance to the estate.
- Prohibiting access to the copse from across the field has severely restricted community access.

# FINAL POINTS

- A Land Ownership Plan submitted by Whitbreads to Horsham District Council - see map below - shows 200 metres of the track to the south to be outside of Whitbreads Farm ownership. The subsequent 200 metres heading northwards appears to show only partial ownership. In talking to neighbouring landowners, it is in fact unclear who owns the entire tree margin in question.
- Prohibiting public use of the perceived path has provoked widespread community dismay., In this view, further statements can be provided on request.



- Application number DC/22/1896 received by HDC 06/10/2022.