



Slinfold Parish Council

Slinfold Football Club, Hayes Lane, RH13 0SQ

Telephone 07894 858048 email: clerk@slinfold-pc.gov.uk

You are duly summoned to the Meeting of Slinfold Parish Council on 29th January 2026 at Slinfold Village Hall commencing at 8:15pm

Members of the public are welcome to join this meeting and speak for a maximum of five minutes about an item on the agenda during the Public Session at the discretion of the Chair.

Mike Simpson

Clerk to the Council
23rd January 2026

AGENDA

1. **Attendance and Apologies for Absence**
To accept apologies and reasons for absence.
2. **Declarations of Interest, Notification of Changes to Members' Interests and to consider any dispensations**
To receive any declarations of interests from Members in respect to items on the agenda.
3. **Public Session (Members of the Public may speak for up to five minutes at the discretion of the Chair)**
To note any comments.
4. **Minutes from the previous meeting on 18th December 2025**
To review and approve.
5. **Councillor Reports**
To receive reports from the District and County Councillors.
6. **Planning Applications**
(a) To consider the following applications:
DC/25/2130 Holmbush Bungalow Hayes Lane Slinfold West Sussex Erection of a two storey rear extension. Conversion of loft into habitable living space. Installation of 2no. rooflights. Alterations to ground floor fenestration.
DC/25/2006 Land East of 1 To 25 Hayes Lane Slinfold West Sussex: Outline application with all matters to be reserved except for access and layout, for the erection of 38no. dwellings, (including 13no. on-site affordable housing units), together with access from Hayes Lane, vehicle and cycle parking, landscaping, open space and play provision, sustainable drainage, and re-alignment of Public Right of Way No.3782
DC/25/2089 Land Known As Pinkhurst Stud Pinkhurst Lane Slinfold West Sussex Siting of a static caravan as a temporary rural workers dwelling (Retrospective).

(b) To consider any applications received since the publication of the agenda.
7. **Gatwick**
(a) To receive an update on the public meeting and survey regarding a second runway
(b) To discuss a response to the Government's consultation on air navigation, directions and guidance.
8. **Finances and Administration**
(a) To review the schedule of payments and bank reconciliation since 18th December 2025.

- (b) To review the latest variance report.
- (c) To review a WSCC licence to install a nature trail post on the Downslink.

9. Highways and Byways

- (a) To consider a quote to repair the broken handrail on The Street
- (b) To consider a request to support a Community Highways Scheme to reduce the speed limit on the A264 and install school signage and road markings near Apple Orchard School
- (c) To discuss clearing the gullies on Hayes Lane
- (d) To discuss any other issues

10. Grounds and Buildings Maintenance

- (a) To receive an update on Slinfold Stores.

11. Recreation, Youth and Environment

- (a) To discuss a grant for the youth club in Slinfold
- (b) To receive an update on the tree survey

12. Committees and those on Outside Bodies

To receive any updates

13. Communications and events

To discuss any articles for the parish magazine.

14. Items for the next agenda

To discuss.

15. Next meeting dates

Recreation, Youth, Environment, Highways and Byways: 19th February 2026
Council meeting: 26th February 2026.

List of Payments made between 19/12/2025 and 30/01/2026

<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
02/01/2026	Horsham District Council	BACS	338.00		Litter and dog bins
09/01/2026	Jane Slipper	BACS	460.72		Christmas events and Cosy Cafe
13/01/2026	Clare Trott	BACS	42.90		Cosy Cafe
13/01/2026	King Fisher Direct Ltd	BACS	874.80		Litter bin Slinfold Stores
14/01/2026	SSE	BACS	779.50		SSE
20/01/2026	Horsham District Council	DD	29.70		Bins
20/01/2026	Clare Trott	BACS	30.19		Cosy Cafe
20/01/2026	Home Gardens and Products Ltd	BACS	288.31		Beanbag chairs youth club
23/01/2026	HMRC	DD	3,698.08		PAYE 3rd Quarter
29/01/2026	Slinfold Village Hall	BACS	272.25		2275/2269/2264
29/01/2026	Carl Osborne	BACS	730.00		542- Six Acres gate repair
29/01/2026	George Potbury Forestry Ltd	BACS	480.00		Fence posts nature trail
29/01/2026	Oakland Security	BACS	870.00		10552- Barrier repair
29/01/2026	WSALC	BACS	30.00		2042- rights of way training
29/01/2026	Arbor Help	BACS	931.44		Parish Tree Survey
30/01/2026	Mike Simpson	BACS	2,010.31		January
30/01/2026	Tony Burroughs	BACS	179.40		January 2026
30/01/2026	John Pilkington	BACS	248.80		January 2026
30/01/2026	LGPS	BACS	712.31		January 2026
Total Payments			13,006.71		

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page</u>	<u>Balances</u>
CO-OP	31/12/2025		51,747.79
			<u>51,747.79</u>
<u>Unpresented Payments (Minus)</u>		<u>Amount</u>	
		0.00	
			<u>0.00</u>
			51,747.79
<u>Unpresented Receipts (Plus)</u>			
		0.00	
			<u>0.00</u>
			51,747.79
		Balance per Cash Book is :-	51,747.79
		Difference is :-	0.00

Signatory 1:

Name Signed Date

Signatory 2:

Name Signed Date

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BRANCH : BUSINESS DIRECTPLUS 0892996534736800 PAGE 217
 BIC : CPBKGB22 IBAN : GB32CPBK08929965347368
 TYPE : CHARITY COMM SLINFOLD PARISH COUNCIL 31 DEC 25

Date	Description	Withdrawals	Deposits	Balance
01 DEC 25	BROUGHT FORWARD			57,088.01
09 DEC 25	CLIENTS DEPOSIT HorshamLottery		12.50	57,100.51
12 DEC 25	Tony Burroughs	39.15		57,061.36
15 DEC 25	ALF SHRUBB MEMORIA ALF SHRUBB RACE		300.00	
15 DEC 25	ALF SHRUBB MEMORIA SHRUBB YOUTH CLUB		500.00	57,861.36
17 DEC 25	DD HORSHAM DISTRICT C 010000100352000001	29.70		57,831.66
19 DEC 25	AH & NP Higgs	58.75		
19 DEC 25	Thomas Savage 004	100.00		
19 DEC 25	Tony Burroughs	179.40		
19 DEC 25	Oakland Security 10496	180.00		
19 DEC 25	John Pilkington Slinfold PC	248.80		
19 DEC 25	Slinfold Village H 2245/2250/2257	394.00		
19 DEC 25	Treetop Printing a 33567&20080	444.80		
19 DEC 25	WSCC Pension Fund NS97 Slinfold PC	712.31		
19 DEC 25	OSBORNE CD 539	720.00		
19 DEC 25	Laura Brown 20080	750.00		
19 DEC 25	Michael Simpson	2,010.31		
19 DEC 25	Moore 331862	535.50		51,497.79
24 DEC 25	GRAYCON CONSULTING RENT		250.00	51,747.79

Detailed Receipts & Payments by Budget Heading 30/01/2026

Cost Centre Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<u>100 Income</u>							
118 Horsham Lottery	125	0	(125)			0.0%	125
1010 Section 104	30,000	0	(30,000)			0.0%	
1076 Precept	75,317	75,317	0			100.0%	
1080 Bank Interest	124	8,180	8,056			1.5%	
1090 CIL Income	17,654	0	(17,654)			0.0%	17,654
1100 Grants Received	1,300	2,500	1,200			52.0%	1,300
1120 Environment Cleansing	3,795	3,700	(95)			102.6%	3,795
1999 Miscellaneous Income	1	0	(1)			0.0%	
	<u>128,315</u>	<u>89,697</u>	<u>(38,618)</u>			<u>143.1%</u>	<u>22,873</u>
Income :- Receipts							
	<u>128,315</u>	<u>89,697</u>	<u>(38,618)</u>				
Net Receipts							
6001 less Transfer to EMR	22,873						
Movement to/(from) Gen Reserve	<u>105,442</u>						
<u>200 Administration</u>							
1210 Grounds Maintenance Reclaim	(30)	0	30			0.0%	
	<u>(30)</u>	<u>0</u>	<u>30</u>				<u>0</u>
Administration :- Receipts							
4000 Clerk & Environment Officers	47,459	54,000	6,541		6,541	87.9%	
4025 EO Expenses	134	500	366		366	26.8%	
4055 Training	25	150	125		125	16.7%	
4060 Audit	639	650	11		11	98.3%	
4070 Legal & Consultancy	25	30	5		5	83.3%	
4075 Bank Fees	0	30	30		30	0.0%	
4080 Subscriptions	731	720	(11)		(11)	101.5%	
4085 ICO Fee	47	0	(47)		(47)	0.0%	
4091 Chair's Allowance	0	400	400		400	0.0%	
4100 Insurance	2,298	2,000	(298)		(298)	114.9%	
4110 Recruitment & Training	0	100	100		100	0.0%	
4120 Home Office	0	180	180		180	0.0%	
4130 Hall Hire	510	600	90		90	85.0%	
4135 FC Office Hire	0	300	300		300	0.0%	
4140 Website and email	574	570	(4)		(4)	100.6%	
4150 Software	203	350	147		147	58.0%	
4160 Stationery/printing	0	100	100		100	0.0%	
	<u>52,644</u>	<u>60,680</u>	<u>8,036</u>	<u>0</u>	<u>8,036</u>	<u>86.8%</u>	<u>0</u>
Administration :- Indirect Payments							
Net Receipts over Payments	<u>(52,674)</u>	<u>(60,680)</u>	<u>(8,006)</u>				

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	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<u>250 Football Club</u>							
1200 Rental Income	150	150	0			100.0%	
1205 Insurance Reclaimed	404	330	(74)			122.5%	
1210 Grounds Maintenance Reclaim	0	650	650			0.0%	
Football Club :- Receipts	554	1,130	576			49.0%	0
4200 Repairs & Improvements	165	0	(165)		(165)	0.0%	
Football Club :- Indirect Payments	165	0	(165)	0	(165)		0
Net Receipts over Payments	389	1,130	741				
<u>255 Tennis Club</u>							
1200 Rental Income	150	150	0			100.0%	
1205 Insurance Reclaimed	354	359	5			98.5%	
1210 Grounds Maintenance Reclaim	0	520	520			0.0%	
Tennis Club :- Receipts	504	1,029	525			49.0%	0
Net Receipts	504	1,029	525				
<u>260 Community Shed</u>							
1205 Insurance Reclaimed	92	92	0			99.8%	
Community Shed :- Receipts	92	92	0			99.8%	0
Net Receipts	92	92	0				
<u>270 Slinfold Stores</u>							
1200 Rental Income	750	1,000	250			75.0%	
1205 Insurance Reclaimed	0	354	354			0.0%	
Slinfold Stores :- Receipts	750	1,354	604			55.4%	0
4200 Repairs & Improvements	750	0	(750)		(750)	0.0%	750
Slinfold Stores :- Indirect Payments	750	0	(750)	0	(750)		750
Net Receipts over Payments	0	1,354	1,354				
6000 plus Transfer from EMR	750						
Movement to/(from) Gen Reserve	750						
<u>275 Cherrytree</u>							
4200 Repairs & Improvements	606	0	(606)		(606)	0.0%	
Cherrytree :- Indirect Payments	606	0	(606)	0	(606)		0
Net Payments	(606)	0	606				

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	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<u>300 Community Services</u>							
4200 Repairs & Improvements	326	0	(326)		(326)	0.0%	
4310 Community Events	3,254	3,200	(54)		(54)	101.7%	510
4320 Youth Services	5,405	8,600	3,195		3,195	62.9%	
4321 Youth Services Other	240	0	(240)		(240)	0.0%	240
4370 Newsletters/Promotions	3,011	2,700	(311)		(311)	111.5%	
4380 Community Improvement Projects	400	0	(400)		(400)	0.0%	
4390 Grants Made	2,100	2,500	400		400	84.0%	
4395 Cosy Café	2,554	2,500	(54)		(54)	102.1%	2,554
Community Services :- Indirect Payments	<u>17,290</u>	<u>19,500</u>	<u>2,210</u>	<u>0</u>	<u>2,210</u>	<u>88.7%</u>	<u>3,304</u>
Net Payments	<u>(17,290)</u>	<u>(19,500)</u>	<u>(2,210)</u>				
6000 plus Transfer from EMR	3,304						
Movement to/(from) Gen Reserve	<u>(13,985)</u>						
<u>350 Recreation</u>							
4200 Repairs & Improvements	2,066	0	(2,066)		(2,066)	0.0%	1,333
4400 Bin collection	664	722	58		58	91.9%	
4405 Dog bins	1,014	1,180	166		166	85.9%	
4412 Grounds Maintenance Extra Cuts	1,314	0	(1,314)		(1,314)	0.0%	
4420 King George V	1,865	1,570	(295)		(295)	118.8%	
4425 Six Acres	4,383	1,800	(2,583)		(2,583)	243.5%	4,073
4430 Playground Inspections	0	215	215		215	0.0%	
4435 Grounds Maintenance Cherrytree	5,820	4,472	(1,348)		(1,348)	130.1%	
Recreation :- Indirect Payments	<u>17,126</u>	<u>9,959</u>	<u>(7,167)</u>	<u>0</u>	<u>(7,167)</u>	<u>172.0%</u>	<u>5,406</u>
Net Payments	<u>(17,126)</u>	<u>(9,959)</u>	<u>7,167</u>				
6000 plus Transfer from EMR	5,406						
Movement to/(from) Gen Reserve	<u>(11,720)</u>						
<u>400 Highways & Byways</u>							
4510 Streetlights & Maintenance	2,217	3,163	946		946	70.1%	
Highways & Byways :- Indirect Payments	<u>2,217</u>	<u>3,163</u>	<u>946</u>	<u>0</u>	<u>946</u>	<u>70.1%</u>	<u>0</u>
Net Payments	<u>(2,217)</u>	<u>(3,163)</u>	<u>(946)</u>				
<u>999 VAT Data</u>							
115 VAT on Receipts	1,141	0	(1,141)			0.0%	
VAT Data :- Receipts	<u>1,141</u>	<u>0</u>	<u>(1,141)</u>				<u>0</u>

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	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
515 VAT on Payments	1,555	0	(1,555)		(1,555)	0.0%	
VAT Data :- Indirect Payments	1,555	0	(1,555)	0	(1,555)		0
Net Receipts over Payments	<u>(414)</u>	<u>0</u>	<u>414</u>				
Grand Totals:- Receipts	131,326	93,302	(38,024)			140.8%	
Payments	92,352	93,302	950	0	950	99.0%	
Net Receipts over Payments	<u>38,974</u>	<u>0</u>	<u>(38,974)</u>				
plus Transfer from EMR	9,461						
less Transfer to EMR	22,873						
Movement to/(from) Gen Reserve	<u>25,561</u>						