



Slinfold Parish Council

Slinfold Football Club, Hayes Lane, RH13 0SQ

Telephone 07894 858048 email: clerk@slinfold-pc.gov.uk

You are duly summoned to the Meeting of Slinfold Parish Council on 26th February 2026 at Slinfold Village Hall commencing at 7:30pm

Members of the public are welcome to join this meeting and speak for a maximum of five minutes about an item on the agenda during the Public Session at the discretion of the Chair.

Mike Simpson

Clerk to the Council
20th February 2026

AGENDA

1. **Attendance and Apologies for Absence**
To accept apologies and reasons for absence.
2. **Declarations of Interest, Notification of Changes to Members' Interests and to consider any dispensations**
To receive any declarations of interests from Members in respect to items on the agenda.
3. **Public Session (Members of the Public may speak for up to five minutes at the discretion of the Chair)**
To note any comments.
4. **Minutes from the previous meeting on 29th January 2026**
To review and approve.
5. **Councillor Reports**
To receive reports from the District and County Councillors.
6. **Planning Applications**
 - (a) To consider the following applications:
DC/26/0106 Chewton The Street Slinfold West Sussex: Erection of new front driveway.
CA/26/0012 Taylors The Street Slinfold West Sussex: Surgery to 1x Willow (Works to Trees in a Conservation Area)
DC/26/0018 Breckenridge 6 Mitchell Gardens Slinfold West Sussex: Surgery to 2 x Oak.
 - (b) To consider any applications received since the publication of the agenda.
 - (c) To discuss the development for 133 houses at Lower Broadbridge Farm
7. **Finances and Administration**
 - (a) To review the schedule of payments and bank reconciliation since 29th January 2026.
 - (b) To review the latest variance report.
 - (c) To discuss an IT policy.
8. **Highways and Byways**
 - (a) To receive an update on the broken handrail on The Street
 - (b) To discuss clearing the gullies on Hayes Lane and Lyons Road
 - (c) To discuss the pipes under Hayes Lane
 - (d) To discuss installing a litter bin at the entrance of Six Acres
 - (e) To discuss any other issues
9. **Grounds and Buildings Maintenance**
To receive an update on Slinfold Stores.

10. Recreation, Youth and Environment

- (a) To receive an update on a grant for the youth club in Slinfold
- (b) To receive an update on the nature trail
- (c) To discuss parish tree wardens
- (d) To discuss a request to use Cherrytree for Forest School activities

11. Committees and those on Outside Bodies

To receive any updates.

12. Communications and events

- (a) To discuss any articles for the parish magazine.
- (b) To discuss village day 2026

13. Items for the next agenda

To discuss.

14. Next meeting dates

Council meeting: 26th March 2026.

List of Payments made between 31/01/2026 and 27/02/2026

<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
06/02/2026	Clare Trott	BACS	33.32		Cosy Cafe
06/02/2026	Carl Osborne	BACS	495.00		The Street Handrail repair (54
18/02/2026	Horsham District Council	DD	29.70		Cherrytree Bin Collection
19/02/2026	SSE	BACS	80.84		Streetlights
26/02/2026	Slinfold Village Hall	BACS	342.00		2294/2287/2282
26/02/2026	Slinfold Football Club	BACS	300.00		Office Hire 24-25
26/02/2026	4 The Youth	BACS	2,197.69		Jan-March 26 (2106)
27/02/2026	Rachael Fairs	BACS	100.00		Gatwick Cancellation Letter
27/02/2026	Tony Burroughs	BACS	179.40		Salary February
27/02/2026	John Pilkington	BACS	248.80		Salary February
27/02/2026	Mike Simpson	BACS	2,010.31		Salary February
27/02/2026	LGPS	BACS	712.31		February 2026

Total Payments	<u>6,729.37</u>
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<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page</u>	<u>Balances</u>
CO-OP	30/01/2026		37,984.49
			<u>37,984.49</u>
<u>Unpresented Payments (Minus)</u>		<u>Amount</u>	
		0.00	
			<u>0.00</u>
			37,984.49
<u>Unpresented Receipts (Plus)</u>			
		0.00	
			<u>0.00</u>
			37,984.49
		Balance per Cash Book is :-	37,984.49
		Difference is :-	0.00

Signatory 1:

Name Signed Date

Signatory 2:

Name Signed Date

View Mini Statement

Account: 0892996534736800

Balance Details

Available balance: £ 37,585.47

Current balance: £ 37,585.47

Overdraft limit: £ 0.00

Remaining overdraft: £ 0.00

Your balance as of: 19/02/2026

Transactions list:

Transaction date	Bank reference	Customer reference	Type of payment	Credit amount (GBP)	Debit amount (GBP)	Balance (GBP)
18/02/2026	010000100352000001	HORSHAM DISTRICT C	Direct Debit		£ -29.70	£ 37,585.47
13/02/2026	Slinfold letter	Rachael Fairs	Standing Order		£ -100.00	£ 37,615.17
10/02/2026	HorshamLottery	CLIENTS DEPOSIT	Faster Payment	£ 10.00		£ 37,715.17
06/02/2026	547	OSBORNE CD	Standing Order		£ -495.00	£ 37,705.17
06/02/2026	Cosy Cafe	Clare Trott	Standing Order		£ -33.32	£ 38,200.17
02/02/2026	Community Shed	Slinfold Com	Faster Payment	£ 249.00		£ 38,233.49
30/01/2026	4410359593	Viking Office UK L	Standing Order		£ -297.42	£ 37,984.49
30/01/2026		Michael Simpson	Standing Order		£ -2,010.31	£ 38,281.91
30/01/2026	360	OSBORNE CD	Standing Order		£ -980.00	£ 40,292.22
30/01/2026	1666	Arborhelp	Standing Order		£ -931.44	£ 41,272.22
30/01/2026	10552	Oakland Security	Standing Order		£ -870.00	£ 42,203.66
30/01/2026	542	OSBORNE CD	Standing Order		£ -720.00	£ 43,073.66
30/01/2026	NS97 JAN 26	WSCC Pension Fund	Standing Order		£ -712.31	£ 43,793.66
30/01/2026	Slinfold PC	George Potbury For	Standing Order		£ -480.00	£ 44,505.97

30/01/2026	2275-2269-2264	Slinfold Village H	Standing Order	£ -272.25	£ 44,985.97
30/01/2026	Slinfold PC	John Pilkington	Standing Order	£ -248.80	£ 45,258.22
30/01/2026		Tony Burroughs	Standing Order	£ -179.40	£ 45,507.02
30/01/2026	2042	WEST SUSSEX ALC LI	Standing Order	£ -30.00	£ 45,686.42
30/01/2026	Cosy Cafe	Clare Trott	Standing Order	£ -22.17	£ 45,716.42
29/01/2026	BARRIER KEY PAD	SLINFOLD FOOT CL	Faster Payment	£ 249.00	£ 45,738.59
23/01/2026	0000538159	HMRC SDDS	Direct Debit	£ -3,698.08	£ 45,489.59

Detailed Receipts & Payments by Budget Heading 27/02/2026

Cost Centre Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<u>100 Income</u>							
118 Horsham Lottery	135	0	(135)			0.0%	135
1010 Section 104	30,000	0	(30,000)			0.0%	
1076 Precept	75,317	75,317	0			100.0%	
1080 Bank Interest	124	8,180	8,056			1.5%	
1090 CIL Income	17,654	0	(17,654)			0.0%	17,654
1100 Grants Received	1,300	2,500	1,200			52.0%	1,300
1120 Environment Cleansing	3,795	3,700	(95)			102.6%	3,795
1999 Miscellaneous Income	1	0	(1)			0.0%	
	<u>128,325</u>	<u>89,697</u>	<u>(38,628)</u>			<u>143.1%</u>	<u>22,883</u>
Income :- Receipts							
	<u>128,325</u>	<u>89,697</u>	<u>(38,628)</u>				
Net Receipts							
6001 less Transfer to EMR	22,883						
Movement to/(from) Gen Reserve	<u>105,442</u>						
<u>200 Administration</u>							
1210 Grounds Maintenance Reclaim	(30)	0	30			0.0%	
Administration :- Receipts	<u>(30)</u>	<u>0</u>	<u>30</u>				<u>0</u>
4000 Clerk & Environment Officers	50,610	54,000	3,390		3,390	93.7%	
4025 EO Expenses	134	500	366		366	26.8%	
4055 Training	25	150	125		125	16.7%	
4060 Audit	639	650	11		11	98.3%	
4070 Legal & Consultancy	25	30	5		5	83.3%	
4075 Bank Fees	0	30	30		30	0.0%	
4080 Subscriptions	731	720	(11)		(11)	101.5%	
4085 ICO Fee	47	0	(47)		(47)	0.0%	
4091 Chair's Allowance	0	400	400		400	0.0%	
4100 Insurance	2,298	2,000	(298)		(298)	114.9%	
4110 Recruitment & Training	0	100	100		100	0.0%	
4120 Home Office	0	180	180		180	0.0%	
4130 Hall Hire	539	600	61		61	89.8%	
4135 FC Office Hire	300	300	0		0	100.0%	
4140 Website and email	574	570	(4)		(4)	100.6%	
4150 Software	203	350	147		147	58.0%	
4160 Stationery/printing	248	100	(148)		(148)	247.8%	
Administration :- Indirect Payments	<u>56,371</u>	<u>60,680</u>	<u>4,309</u>	<u>0</u>	<u>4,309</u>	<u>92.9%</u>	<u>0</u>
Net Receipts over Payments	<u>(56,401)</u>	<u>(60,680)</u>	<u>(4,279)</u>				

Detailed Receipts & Payments by Budget Heading 27/02/2026

Cost Centre Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<u>250 Football Club</u>							
1200 Rental Income	150	150	0			100.0%	
1205 Insurance Reclaimed	404	330	(74)			122.5%	
1210 Grounds Maintenance Reclaim	0	650	650			0.0%	
Football Club :- Receipts	<u>554</u>	<u>1,130</u>	<u>576</u>			<u>49.0%</u>	<u>0</u>
4200 Repairs & Improvements	165	0	(165)		(165)	0.0%	
Football Club :- Indirect Payments	<u>165</u>	<u>0</u>	<u>(165)</u>	<u>0</u>	<u>(165)</u>		<u>0</u>
Net Receipts over Payments	<u>389</u>	<u>1,130</u>	<u>741</u>				
<u>255 Tennis Club</u>							
1200 Rental Income	150	150	0			100.0%	
1205 Insurance Reclaimed	354	359	5			98.5%	
1210 Grounds Maintenance Reclaim	0	520	520			0.0%	
Tennis Club :- Receipts	<u>504</u>	<u>1,029</u>	<u>525</u>			<u>49.0%</u>	<u>0</u>
Net Receipts	<u>504</u>	<u>1,029</u>	<u>525</u>				
<u>260 Community Shed</u>							
1205 Insurance Reclaimed	92	92	0			99.8%	
Community Shed :- Receipts	<u>92</u>	<u>92</u>	<u>0</u>			<u>99.8%</u>	<u>0</u>
Net Receipts	<u>92</u>	<u>92</u>	<u>0</u>				
<u>270 Slinfold Stores</u>							
1200 Rental Income	750	1,000	250			75.0%	
1205 Insurance Reclaimed	0	354	354			0.0%	
Slinfold Stores :- Receipts	<u>750</u>	<u>1,354</u>	<u>604</u>			<u>55.4%</u>	<u>0</u>
4200 Repairs & Improvements	750	0	(750)		(750)	0.0%	750
Slinfold Stores :- Indirect Payments	<u>750</u>	<u>0</u>	<u>(750)</u>	<u>0</u>	<u>(750)</u>		<u>750</u>
Net Receipts over Payments	<u>0</u>	<u>1,354</u>	<u>1,354</u>				
6000 plus Transfer from EMR	750						
Movement to/(from) Gen Reserve	<u>750</u>						
<u>275 Cherrytree</u>							
1210 Grounds Maintenance Reclaim	249	0	(249)			0.0%	
Cherrytree :- Receipts	<u>249</u>	<u>0</u>	<u>(249)</u>				<u>0</u>

Detailed Receipts & Payments by Budget Heading 27/02/2026

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	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4200 Repairs & Improvements	357	0	(357)		(357)	0.0%	
Cherrytree :- Indirect Payments	357	0	(357)	0	(357)		0
Net Receipts over Payments	(108)	0	108				
300 Community Services							
4200 Repairs & Improvements	326	0	(326)		(326)	0.0%	
4310 Community Events	3,254	3,200	(54)		(54)	101.7%	510
4320 Youth Services	7,748	8,600	852		852	90.1%	
4321 Youth Services Other	240	0	(240)		(240)	0.0%	240
4370 Newsletters/Promotions	3,111	2,700	(411)		(411)	115.2%	
4380 Community Improvement Projects	400	0	(400)		(400)	0.0%	
4390 Grants Made	2,100	2,500	400		400	84.0%	
4395 Cosy Café	2,777	2,500	(277)		(277)	111.1%	2,777
Community Services :- Indirect Payments	19,956	19,500	(456)	0	(456)	102.3%	3,528
Net Payments	(19,956)	(19,500)	456				
6000 plus Transfer from EMR	3,528						
Movement to/(from) Gen Reserve	(16,428)						
350 Recreation							
4200 Repairs & Improvements	2,066	0	(2,066)		(2,066)	0.0%	1,333
4400 Bin collection	694	722	29		29	96.1%	
4405 Dog bins	1,014	1,180	166		166	85.9%	
4410 Grounds Maintenance	495	0	(495)		(495)	0.0%	
4412 Grounds Maintenance Extra Cuts	1,314	0	(1,314)		(1,314)	0.0%	
4420 King George V	1,865	1,570	(295)		(295)	118.8%	
4425 Six Acres	5,353	1,800	(3,553)		(3,553)	297.4%	5,043
4430 Playground Inspections	0	215	215		215	0.0%	
4435 Grounds Maintenance Cherrytree	5,820	4,472	(1,348)		(1,348)	130.1%	
4438 Tree Survey	776	0	(776)		(776)	0.0%	
Recreation :- Indirect Payments	19,397	9,959	(9,438)	0	(9,438)	194.8%	6,376
Net Payments	(19,397)	(9,959)	9,438				
6000 plus Transfer from EMR	6,376						
Movement to/(from) Gen Reserve	(13,021)						
400 Highways & Byways							
4510 Streetlights & Maintenance	2,294	3,163	869		869	72.5%	
Highways & Byways :- Indirect Payments	2,294	3,163	869	0	869	72.5%	0
Net Payments	(2,294)	(3,163)	(869)				

Detailed Receipts & Payments by Budget Heading 27/02/2026

Cost Centre Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<u>999 VAT Data</u>							
115 VAT on Receipts	1,141	0	(1,141)			0.0%	
VAT Data :- Receipts	<u>1,141</u>	<u>0</u>	<u>(1,141)</u>				<u>0</u>
515 VAT on Payments	1,764	0	(1,764)		(1,764)	0.0%	
VAT Data :- Indirect Payments	<u>1,764</u>	<u>0</u>	<u>(1,764)</u>	<u>0</u>	<u>(1,764)</u>		<u>0</u>
Net Receipts over Payments	<u>(623)</u>	<u>0</u>	<u>623</u>				
Grand Totals:- Receipts	131,585	93,302	(38,283)			141.0%	
Payments	101,054	93,302	(7,752)	0	(7,752)	108.3%	
Net Receipts over Payments	<u>30,532</u>	<u>0</u>	<u>(30,532)</u>				
plus Transfer from EMR	10,654						
less Transfer to EMR	22,883						
Movement to/(from) Gen Reserve	<u>18,302</u>						