# Slinfold Neighbourhood Plan II Working Group

## Meeting Minutes

Date: 20th August 2024 Meeting no.2

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| Present: | Ed Skeates (Chair), Paula Smith, Adrian Roberts, Tony Hall, Emma Grundy, Liz Cox, Keith Feltham, Stuart Webb  Apologies: David Lewis, Nigel Smith, Vince Pyle, Martyn Haines |
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1. Previous minutes and Actions from 9/7/24 reviewed. Following the Agenda items discussed:
2. Communication

ES outlined some basic guidelines on communication for group:

* Intra group – minimise unnecessary copying in and try and keep to factual issues
* With HDC – to keep clear lines of communication and not overwhelm HDC, to keep all comms through ES or PS as vice chair. Items to be put on agenda for upcoming HDC meeting to be agreed at next meeting. ES to arrange meeting for after next meeting.
* With Public – ES to review SPC website content for SNP (**Action ES**) and Comms Strategy to be discussed at future meeting

1. Demographics

LC took the group through outline findings from 2021 Census data and it was agreed to have a detailed review of these at the next meeting and LC to circulate data in advance **Action LC**. Noted that these numbers and our analysis need to correlate with the HDC Local Plan numbers. (See [Horsham-Housing-Delivery-Study-UPDATE-Dec-2023.pdf](file:///C:\Users\ED\OneDrive\Documents\Parish%20Council\Neighbourhood%20Plan%202\Evidence\Horsham-Housing-Delivery-Study-UPDATE-Dec-2023.pdf) para 1.6)

A record of what has been delivered so far against the SNP 1 numbers and windfall homes in the interim should be compiled. **Action ES**

1. Design Statement

TH updated on meeting with Neil Peachey and Jonathan Wimpenny, TH to bring review of DS to next meeting for detailed discussion. **Action TH**

1. Policy 7 Update and new Policy for Lower Broadbridge Heath Farm

PS outlined wording for update to Policy 7 for East of Hayes Lane with aim being to add specific numbers and reduce capacity to linear style development as previously desired by SNP1 but overruled by HDC. Also given topography ie higher bank on east of Hayes Lane compared to existing housing, limit storey height to compensate. PS to circulate comments with tracked changes for comment. **Action PS**

LBBH allocation was discussed in terms of how a policy could be introduced retrospectively – question for upcoming HDC meeting. Application of Slinfold Design Statement was discussed – may no be appropriate. Wording required to reassert Aim 1 preventing coalescence between Slinfold and BBH through design approach to make future extension more difficult. PS to circulate comments with tracked changes for comment. **Action PS**

1. Funding – Action carried forward NS
2. HDC meeting – see note above
3. WSCC – VP and KF to lead on subjects to be discussed with WSCC
4. Evidence basis update – EG volunteered to start looking at updating Action EG. Slinfold Parish Cottages to be added to Consultees/Evidence
5. Actions carried forward

Contact Slinfold Primary School for any data on recent enrolments. **Action LC.**

Scout Hut – A critical piece of community infrastructure that was not delivered. NS is already focused on this and agreed to be key contact person on this for SNPWG. **Action NS**

Project Plan - A timeline for items to be brought forward for discussion/deep dive at subsequent meetings and consultations and communications to be set out. **Action ES.**

Volunteer required to store and administer SNPII data in shared drive. ES to write Job Description Action ES

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| **Next meeting:** | **7.00pm 1st October 2024 Parish Room (TBC)** |