

Slinfold Neighbourhood Plan II Working Group

Meeting Minutes

Date: 5th November 2024 Meeting no.4

Present: Ed Skeates (Chair), Emma Grundy, Liz Cox, Keith Feltham, Nigel Smith, Vince Pyle, Martyn Haines

Apologies: Paula Smith (retired), Adrian Roberts, Tony Hall David Lewis, Stuart Webb, Angela Scott

1. Previous minutes and Actions from 2nd October 2024 reviewed. Following the Agenda items discussed:

2. Demographics

The group discussed the anomalies of both numbers of households and population dropping between the 2011 and 2021 Census. The 2021 Census was undertaken in the height of Covid and this may be a national trend in certain locations. A note to HDC seeking an explanation is to be sent **Action ES**

3. Evidence

EG took the group through her discussions with HDC, namely that at a Neighbourhood Planning level, it should be sufficient for us to refer to the current evidence base documents (as amended throughout the Local Plan process) which are being submitted and relied upon as background policies to the new Local Plan. Consequently, we do not need to dive into all the former documents which have been updated as part of the Local Plan review process. This is extremely helpful and will significantly reduce the amount of documents to be reviewed.

4. Housing Numbers

ES produced a draft paper and calculations on methodologies for calculating housing numbers, which the group discussed. ES to revise and reissue for discussion at next meeting. **Action ES**

5. Design Statement – carried forward to next meeting

6. Policy 7 Update and new Policy for Lower Broadbridge Heath Farm

Paula Smith has retired from the SNPWG so her drafting of Policy 7 is to be retrieved. **Action ES**

Wording for Lower Broadbridge Heath Farm required to reinforce Aim 1 preventing coalescence between Slinfold and BBH through design approach to make future extension more difficult. KF volunteered to attempt draft policy for next meeting **Action KF**

7. **Funding** – Action to seek funding from Locate website carried forward **NS**
8. **HDC meeting** – No response from Norman Kwan at HDC to have a discussion about the emerging NP thoughts. EG to try and encourage a response. **Action EG**
9. **WSCC** – KF has issued a list of subjects to be discussed with WSCC. **Action VP and KF** to bring to next meeting as part of wider Infrastructure discussion.

10. Infrastructure

The group discussed critical infrastructure for the Parish needs to be reviewed and subject to public consultation eg Scout Hut, Broad band, church(?). SPC has a list of key infrastructure for CIL. ES to ask parish clerk for update to bring back to meeting. **Action ES**

11. Actions carried forward

Scout Hut – NS to consider arranging a meeting with the scout group to establish their readiness to engage and implement anything that may come out of the SNPWG. Preparing a briefing note scoping the workstreams on this was discussed as being helpful. **Action NS**

Project Plan - A timeline for items to be brought forward for discussion/deep dive at subsequent meetings and consultations and communications to be set out. **Action ES.**

TH to bring approach to review of Design Statement to next meeting for detailed discussion. **Action TH**

ES circulated NP Administrator Job Description. Funding to be requested from Parish Council Finance Committee. **Action NS**

Website – the SPC website section on NP is out of date and needs reviewing. **Action ES**

Next meeting: 7.00pm 3rd December 2024 Parish Room