

Slinfold Neighbourhood Plan II Working Group

Meeting Minutes

Date: 3rd December 2024 Meeting no.5

Present: Ed Skeates (Chair), Liz Cox, Keith Feltham, Martyn Haines, Tony Hall, Stuart Webb, Angela Scott

Apologies: Paula Smith, Emma Grundy (retired), Adrian Roberts, Nigel Smith, Vince Pyle

1. Previous minutes and Actions from 5th November 2024 reviewed. Following the Agenda items discussed:

2. Demographics

HDC have confirmed the census data as:

	Population	Dwellings	Households
2011	2055	819	789
2021	1924	809	754

Consideration to be given to implications for SNP with respect to housing need which the evidence suggests is falling.

3. Housing Numbers

ES discussed summary of housing numbers work with HDC who have queried inclusion of 133 from Lower Broadbridge Heath Farm. Letter to be drafted to HDC to seek explanation. See below.

4. Design Statement

Discussion covered format, process and content concluded that a draft would be brought to the next NPWG in Feb 2025 prior to discussion with Parish Council. (Action TH). ES reminded that HDC had issued guidance on design documents which will need to be considered as part of this process.

ES commented that the following had been minuted at the October Parish Council Meeting “(c) To receive an update from the Neighbourhood Plan Working Group The minutes from the previous meeting were circulated in advance of the meeting (see appendices). Councillors agreed that the draft design statement was an important part of the plan and should be subject to public consultation.”

It was agreed that a digital rather than hard copy would be appropriate.

TH confirmed that the 44 photographs would need updating - LC suggested there was a possible competition opportunity to invite parish residents to send in their photographs of their favourite parts of the Slinfold. The competition would encourage resident participation and involvement. The winning photos could then be used within the new Design Statement document.

Additional areas to cover in Design guide include biodiversity (Green and Blue infrastructure ie water and flora) across the parish and hard landscaping.

5. **HDC** – Following discussion with Norman Kwan at HDC on 11th November, a letter is to be drafted to be sent to HDC explaining the current progress of the SNPWG. On the call, it was suggested that the 133 homes from LBBH Farm would not count towards Slinfold numbers. A statement which needs clarification and push back. If these numbers are not included, not only will numbers possibly need to be made up elsewhere, but more importantly Slinfold stands to lose its CIL contribution from this development which will be substantial.

Action ES to draft and circulate letter.

6. **WSCC** – KF has issued a list of subjects to be raised with WSCC. These were agreed to be sent on to WSCC **Action KF**

7. Infrastructure

A copy of the 2019 Parish Infrastructure 'wish list' is attached for all to review and comment at next meeting. Infrastructure will certainly be part of any future consultation events.

School - AS confirmed the school would be promoting their new classroom development idea to the parents and residents on 19th December. Information would be exhibited in the school hall - 3.30pm for parents, 5-6pm for village residents, 6-7pm for parents and residents. Promotional leaflets inviting residents will be designed and delivered by Year 6 students. SPC will be formally updated prior to the 19th December.

8. Actions carried forward

Funding – Seek funding from Locate website carried forward. **Action NS**

Scout Hut – NS to consider arranging a meeting with the scout group to establish their readiness to engage and implement anything that may come out of the SNPWG. Preparing a briefing note scoping the workstreams on this was discussed as being helpful. **Action NS**

ES circulated NP Administrator Job Description. Funding to be requested from Parish Council Finance Committee. **Action NS**

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Next meeting: 7.00pm 4th February 2025 Parish Room TO BE CONFIRMED