



Slinfold Parish Council

Cherrytree Farm, Hayes Lane, RH13 0SQ

Telephone 07894 858048 email: clerk@slinfold-pc.gov.uk

You are duly summoned to the Annual Meeting of Slinfold Parish Council on 21st May 2025 at Slinfold Village Hall commencing at 6:00pm

Members of the public are welcome to join this meeting and speak for a maximum of five minutes about an item on the agenda during the Public Session at the discretion of the Chair.

Mike Simpson

Clerk to the Council
15th May 2025

AGENDA

1. Election of Chair and Vice Chair

- (a) To elect a Chair
- (b) To elect a Vice Chair

2. Attendance and Apologies for Absence

To accept apologies and reasons for absence.

3. Declarations of Interest, Notification of Changes to Members' Interests and consider any requests for a dispensation.

To receive any declarations of interests from Members in respect to items on the agenda.

4. Public Session (Members of the Public may speak for up to five minutes at the discretion of the Chair

To note any comments.

5. Minutes from the previous meeting on 24th April 2025

To review and approve

6. General Power of Competence

To adopt the General Power of Competence for 2025-26

7. Committees and Working Groups

To form and appoint members to committees

8. Appointments to outside bodies

To confirm any councillor appointments to outside bodies.

9. Meeting dates

To consider and adopt meeting dates for 2025-26

10. Councillor Reports

To receive reports from the District and County Councillors

11. Annual Governance and Accountability Return (AGAR) 2024-25

- (a) Internal Audit Report**
To review and approve
- (b) Section 1 of the AGAR**
To review and approve
- (c) Section 2 of the AGAR**
To review and approve
- (d) Notice of electors' rights**
To confirm dates

12. Planning Applications

(a) To consider the following applications

DC/25/0670 The Cowshed Nowhurst Lane Broadbridge Heath Horsham Erection of a porch. (Listed Building Consent).

DC/25/0667 Erection of a porch. (Householder Application). The Cowshed Nowhurst Lane Broadbridge Heath Horsham

DC/25/0330 Deercopse Guildford Road Clemsfold Horsham Retention of kennels housing applicant dogs and noise mitigation and adapted measures to buildings (retrospective)

CA/25/0048 Fell 1x Walnut (Works to Trees in a Conservation Area) 2 Churchyard Cottages Clapgate Lane Slinfold West Sussex

- (b) To consider any applications received since the publication of the agenda
- (c) To receive an update on any planning appeals
- (d) To receive an update from the Neighbourhood Plan Working Group

13. Finances and Administration

- (a) To review the schedule of payments and bank reconciliation since the 24th April 2024
- (b) To review the latest variance report
- (c) To discuss Neighbourhood Plan Funding
- (d) To review the Council's Standing Orders
- (e) To receive an update on the Section 104 Agreement with Elivia Homes

14. Village Day

- To receive feedback

Annual Governance and Accountability Return 2024/25 Form 3

To be completed by Local Councils, Internal Drainage Boards and other Smaller Authorities*:

- where the higher of gross income or gross expenditure exceeded £25,000 but did not exceed £6.5 million; or
- where the higher of gross income or gross expenditure was £25,000 or less but that:
 - are unable to certify themselves as exempt (fee payable); or
 - have requested a limited assurance review (fee payable)

Guidance notes on completing Form 3 of the Annual Governance and Accountability Return 2024/25

1. Every smaller authority in England that either received gross income or incurred gross expenditure exceeding £25,000 **must** complete Form 3 of the Annual Governance and Accountability Return at the end of each financial year in accordance with *Proper Practices*.
2. **The Annual Governance and Accountability Return is made up of three parts, pages 3 to 6:**
 - The **Annual Internal Audit Report** **must** be completed by the authority's internal auditor.
 - **Sections 1 and 2** **must** be completed and approved by the authority.
 - **Section 3** is completed by the external auditor and will be returned to the authority.
3. The authority **must** approve Section 1, Annual Governance Statement, before approving Section 2, Accounting Statements, and both **must** be approved and published on the authority website/webpage **before 1 July 2025**.
4. An authority with either gross income or gross expenditure exceeding £25,000 or an authority with neither income nor expenditure exceeding £25,000, but which is unable to certify itself as exempt, or is requesting a limited assurance review, **must** return to the external auditor by email or post (not both) **no later than 30 June 2025**. Reminder letters will incur a charge of £40 +VAT:
 - the Annual Governance and Accountability Return Sections 1 and 2, together with
 - a bank reconciliation as at 31 March 2025
 - an explanation of any significant year on year variances in the accounting statements
 - notification of the commencement date of the period for the exercise of public rights
 - Annual Internal Audit Report 2024/25

Unless requested, do not send any additional documents to your external auditor. Your external auditor will ask for any additional documents needed.

Once the external auditor has completed the limited assurance review and is able to give an opinion, the Annual Governance and Accountability **Section 1, Section 2 and Section 3 – External Auditor Report and Certificate** will be returned to the authority by email or post.

Publication Requirements

Under the Accounts and Audit Regulations 2015, authorities must publish the following information on the authority website/webpage:

Before 1 July 2025 authorities **must** publish:

- Notice of the period for the exercise of public rights and a declaration that the accounting statements are as yet unaudited;
- **Section 1 - Annual Governance Statement 2024/25**, approved and signed, page 4
- **Section 2 - Accounting Statements 2024/25**, approved and signed, page 5

Not later than 30 September 2025 authorities **must** publish:

- Notice of conclusion of audit
- **Section 3 - External Auditor Report and Certificate**
- **Sections 1 and 2 of AGAR** including any amendments as a result of the limited assurance review. It is recommended as best practice, to avoid any potential confusion by local electors and interested parties, that you also publish the Annual Internal Audit Report, page 3.

The Annual Governance and Accountability Return constitutes the annual return referred to in the Accounts and Audit Regulations 2015. Throughout, the words 'external auditor' have the same meaning as the words 'local auditor' in the Accounts and Audit Regulations 2015.

**for a complete list of bodies that may be smaller authorities refer to schedule 2 to the Local Audit and Accountability Act 2014.*

Guidance notes on completing Form 3 of the Annual Governance and Accountability Return (AGAR) 2024/25

- The authority **must** comply with *Proper Practices* in completing Sections 1 and 2 of this AGAR. *Proper Practices* are found in the *Practitioners' Guide** which is updated from time to time and contains everything needed to prepare successfully for the financial year-end and the subsequent work by the external auditor.
- Make sure that the AGAR is complete (no highlighted boxes left empty) and is properly signed and dated. Any amendments must be approved by the authority and properly initialled.
- The authority **should** receive and note the Annual Internal Audit Report before approving the Annual Governance Statement and the accounts.
- Use the checklist provided below to review the AGAR for completeness before returning it to the external auditor by email or post (not both) no later than 30 June 2025.
- The Annual Governance Statement (Section 1) must be approved on the same day or before the Accounting Statements (Section 2) and evidenced by the agenda or minute references.
- The Responsible Financial Officer (RFO) must certify the accounts (Section 2) before they are presented to the authority for approval. The authority must in this order; consider, approve and sign the accounts.
- The RFO is required to commence the public rights period as soon as practical after the date of the AGAR approval.
- You must inform your external auditor about any change of Clerk, Responsible Financial Officer or Chair, and provide relevant authority owned generic email addresses and telephone numbers.**
- Make sure that the copy of the bank reconciliation to be sent to your external auditor with the AGAR covers all the bank accounts. If the authority holds any short-term investments, note their value on the bank reconciliation. The external auditor must be able to agree the bank reconciliation to Box 8 on the accounting statements (**Section 2, page 5**). An explanation **must** be provided of any difference between Box 7 and Box 8. More help on bank reconciliation is available in the *Practitioners' Guide**.
- Explain fully significant variances in the accounting statements on **page 5**. Do not just send a copy of the detailed accounting records instead of this explanation. The external auditor wants to know that you understand the reasons for all variances. Include complete numerical and narrative analysis to support the full variance.
- If the bank reconciliation is incomplete or variances not **fully** explained then additional costs may be incurred.
- Make sure that the accounting statements add up and that the balance carried forward from the previous year (Box 7 of 2024) equals the balance brought forward in the current year (Box 1 of 2025).
- The Responsible Financial Officer (RFO), on behalf of the authority, **must** set the commencement date for the exercise of public rights of 30 consecutive working days which **must** include the first ten working days of July.
- The authority **must** publish on the authority website/webpage the information required by Regulation 15 (2), Accounts and Audit Regulations 2015, including the period for the exercise of public rights and the name and address of the external auditor **before 1 July 2025**.

Completion checklist – 'No' answers mean you may not have met requirements		Yes	No
All sections	Have all highlighted boxes have been completed?		
	Has all additional information requested, including the dates set for the period for the exercise of public rights , been provided for the external auditor?		
Internal Audit Report	Have all highlighted boxes been completed by the internal auditor and explanations provided?		
Section 1	For any statement to which the response is 'no', has an explanation been published?		
Section 2	Has the Responsible Financial Officer signed the accounting statements before presentation to the authority for approval?		
	Has the authority's approval of the accounting statements been confirmed by the signature of the Chair of the approval meeting?		
	Has an explanation of significant variations been published where required?		
	Has the bank reconciliation as at 31 March 2025 been reconciled to Box 8?		
	Has an explanation of any difference between Box 7 and Box 8 been provided?		
Sections 1 and 2	Trust funds – have all disclosures been made if the authority as a body corporate is a sole managing trustee? NB: do not send trust accounting statements unless requested.		

***Governance and Accountability for Smaller Authorities in England – a Practitioners' Guide to Proper Practices**, can be downloaded from www.nalc.gov.uk or from www.ada.org.uk

Annual Internal Audit Report 2024/25

Slingfold Parish Council
www.slingfold-pc.gov.uk

During the financial year ended 31 March 2025, this authority's internal auditor acting independently and on the basis of an assessment of risk, carried out a selective assessment of compliance with the relevant procedures and controls in operation and obtained appropriate evidence from the authority.

The internal audit for 2024/25 has been carried out in accordance with this authority's needs and planned coverage. On the basis of the findings in the areas examined, the internal audit conclusions are summarised in this table. Set out below are the objectives of internal control and alongside are the internal audit conclusions on whether, in all significant respects, the control objectives were being achieved throughout the financial year to a standard adequate to meet the needs of this authority.

Internal control objective	Yes	No*	Not covered**
A. Appropriate accounting records have been properly kept throughout the financial year.	✓		
B. This authority complied with its financial regulations, payments were supported by invoices, all expenditure was approved and VAT was appropriately accounted for.	✓		
C. This authority assessed the significant risks to achieving its objectives and reviewed the adequacy of arrangements to manage these.	✓		
D. The precept or rates requirement resulted from an adequate budgetary process; progress against the budget was regularly monitored; and reserves were appropriate.	✓		
E. Expected income was fully received, based on correct prices, properly recorded and promptly banked; and VAT was appropriately accounted for.	✓		
F. Petty cash payments were properly supported by receipts, all petty cash expenditure was approved and VAT appropriately accounted for.			✓ None Here
G. Salaries to employees and allowances to members were paid in accordance with this authority's approvals, and PAYE and NI requirements were properly applied.	✓		
H. Asset and investments registers were complete and accurate and properly maintained.	✓		
I. Periodic bank account reconciliations were properly carried out during the year.	✓		
J. Accounting statements prepared during the year were prepared on the correct accounting basis (receipts and payments or income and expenditure), agreed to the cash book, supported by an adequate audit trail from underlying records and where appropriate debtors and creditors were properly recorded.	✓		
K. If the authority certified itself as exempt from a limited assurance review in 2023/24, it met the exemption criteria and correctly declared itself exempt. <i>(If the authority had a limited assurance review of its 2023/24 AGAR tick "not covered")</i>			✓
L. The authority published the required information on a website/webpage up to date at the time of the internal audit in accordance with the relevant legislation.	✓		
M. In the year covered by this AGAR, the authority correctly provided for a period for the exercise of public rights as required by the Accounts and Audit Regulations <i>(during the 2024-25 AGAR period, were public rights in relation to the 2023-24 AGAR evidenced by a notice on the website and/or authority approved minutes confirming the dates set)</i> .	✓		
N. The authority has complied with the publication requirements for 2023/24 AGAR <i>(see AGAR Page 1 Guidance Notes)</i> .	✓		
O. (For local councils only) Trust funds (including charitable) – The council met its responsibilities as a trustee.	Yes	No	Not applicable
	✓		

For any other risk areas identified by this authority adequate controls existed (list any other risk areas on separate sheets if needed).

Date(s) internal audit undertaken
07/05/2025

Name of person who carried out the internal audit
*TRACEY BUESDEN MULBERRY
 LAS*

Signature of person who carried out the internal audit

[Signature]

Date

07/05/2025

*If the response is 'no' please state the implications and action being taken to address any weakness in control identified (add separate sheets if needed).

**Note: If the response is 'not covered' please state when the most recent internal audit work was done in this area and when it is next planned; or, if coverage is not required, the annual internal audit report must explain why not (add separate sheets if needed).

Section 1 – Annual Governance Statement 2024/25

We acknowledge as the members of:

ENTER NAME OF AUTHORITY

our responsibility for ensuring that there is a sound system of internal control, including arrangements for the preparation of the Accounting Statements. We confirm, to the best of our knowledge and belief, with respect to the Accounting Statements for the year ended 31 March 2025, that:

	Agreed		
	Yes	No*	
1. We have put in place arrangements for effective financial management during the year, and for the preparation of the accounting statements.			<i>prepared its accounting statements in accordance with the Accounts and Audit Regulations.</i>
2. We maintained an adequate system of internal control including measures designed to prevent and detect fraud and corruption and reviewed its effectiveness.			<i>made proper arrangements and accepted responsibility for safeguarding the public money and resources in its charge.</i>
3. We took all reasonable steps to assure ourselves that there are no matters of actual or potential non-compliance with laws, regulations and Proper Practices that could have a significant financial effect on the ability of this authority to conduct its business or manage its finances.			<i>has only done what it has the legal power to do and has complied with Proper Practices in doing so.</i>
4. We provided proper opportunity during the year for the exercise of electors' rights in accordance with the requirements of the Accounts and Audit Regulations.			<i>during the year gave all persons interested the opportunity to inspect and ask questions about this authority's accounts.</i>
5. We carried out an assessment of the risks facing this authority and took appropriate steps to manage those risks, including the introduction of internal controls and/or external insurance cover where required.			<i>considered and documented the financial and other risks it faces and dealt with them properly.</i>
6. We maintained throughout the year an adequate and effective system of internal audit of the accounting records and control systems.			<i>arranged for a competent person, independent of the financial controls and procedures, to give an objective view on whether internal controls meet the needs of this smaller authority.</i>
7. We took appropriate action on all matters raised in reports from internal and external audit.			<i>responded to matters brought to its attention by internal and external audit.</i>
8. We considered whether any litigation, liabilities or commitments, events or transactions, occurring either during or after the year-end, have a financial impact on this authority and, where appropriate, have included them in the accounting statements.			<i>disclosed everything it should have about its business activity during the year including events taking place after the year end if relevant.</i>
9. (For local councils only) Trust funds including charitable. In our capacity as the sole managing trustee we discharged our accountability responsibilities for the fund(s)/assets, including financial reporting and, if required, independent examination or audit.	Yes	No	N/A

***Please provide explanations to the external auditor on a separate sheet for each 'No' response and describe how the authority will address the weaknesses identified. These sheets must be published with the Annual Governance Statement.**

This Annual Governance Statement was approved at a meeting of the authority on:

DD/MM/YYYY

and recorded as minute reference:

MINUTE REFERENCE

Signed by the Chair and Clerk of the meeting where approval was given:

Chair

SIGNATURE REQUIRED

Clerk

SIGNATURE REQUIRED

ENTER PUBLICLY AVAILABLE WEBSITE/WEBPAGE ADDRESS

Section 2 – Accounting Statements 2024/25 for

ENTER NAME OF AUTHORITY

	Year ending		Notes and guidance
	31 March 2024 £	31 March 2025 £	
1. Balances brought forward			<i>Total balances and reserves at the beginning of the year as recorded in the financial records. Value must agree to Box 7 of previous year.</i>
2. (+) Precept or Rates and Levies			<i>Total amount of precept (or for IDBs rates and levies) received or receivable in the year. Exclude any grants received.</i>
3. (+) Total other receipts			<i>Total income or receipts as recorded in the cashbook less the precept or rates/levies received (line 2). Include any grants received.</i>
4. (-) Staff costs			<i>Total expenditure or payments made to and on behalf of all employees. Include gross salaries and wages, employers NI contributions, employers pension contributions, gratuities and severance payments.</i>
5. (-) Loan interest/capital repayments			<i>Total expenditure or payments of capital and interest made during the year on the authority's borrowings (if any).</i>
6. (-) All other payments			<i>Total expenditure or payments as recorded in the cashbook less staff costs (line 4) and loan interest/capital repayments (line 5).</i>
7. (=) Balances carried forward			<i>Total balances and reserves at the end of the year. Must equal (1+2+3) - (4+5+6).</i>
8. Total value of cash and short term investments			<i>The sum of all current and deposit bank accounts, cash holdings and short term investments held as at 31 March – To agree with bank reconciliation.</i>
9. Total fixed assets plus long term investments and assets			<i>The value of all the property the authority owns – it is made up of all its fixed assets and long term investments as at 31 March.</i>
10. Total borrowings			<i>The outstanding capital balance as at 31 March of all loans from third parties (including PWLB).</i>

For Local Councils Only	Yes	No	N/A	
11a. Disclosure note re Trust funds (including charitable)				<i>The Council, as a body corporate, acts as sole trustee and is responsible for managing Trust funds or assets.</i>
11b. Disclosure note re Trust funds (including charitable)				<i>The figures in the accounting statements above exclude any Trust transactions.</i>

I certify that for the year ended 31 March 2025 the Accounting Statements in this Annual Governance and Accountability Return have been prepared on either a receipts and payments or income and expenditure basis following the guidance in Governance and Accountability for Smaller Authorities – a Practitioners' Guide to Proper Practices and present fairly the financial position of this authority.

Signed by Responsible Financial Officer before being presented to the authority for approval

SIGNATURE REQUIRED

Date

DD/MM/YYYY

I confirm that these Accounting Statements were approved by this authority on this date:

DD/MM/YYYY

as recorded in minute reference:

MINUTE REFERENCE



































Signed by Chair of the meeting where the Accounting Statements were approved

SIGNATURE REQUIRED

List of Payments made between 25/04/2025 and 21/05/2025

<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
25/04/2025	HMRC	DD	2,573.43		PAYE 4th Quarter 24-25
28/04/2025	Carl Osborne	BACS	540.00		Invoice 450
30/04/2025	Tony Burroughs	BACS	239.20		Salary April
30/04/2025	Samantha Bell	BACS	248.18		Salary April
30/04/2025	Samantha Bell	BACS	-248.18		Salary April
30/04/2025	Samantha Bell	BACS	248.14		Salary April
30/04/2025	John Pilkington	BACS	248.80		Salary April
30/04/2025	LGPS	BACS	689.85		April
30/04/2025	Mike Simpson	BACS	2,154.39		Salary April
01/05/2025	Horsham District Council	DD	100.00		Road Closure Village Day
01/05/2025	Horsham District Council	DD	42.25		Cherrytree waste
02/05/2025	NEST	DD	23.52		SB April 2025
02/05/2025	Tony Burroughs	BACS	47.22		EO expenses
21/05/2025	Netwise	BACS	144.00		Emails (4182)
21/05/2025	Mulberry & Co	BACS	231.00		Internal Audit 2025
21/05/2025	Slinfold Village Hall	BACS	323.00		Hall hire (2120/2137/2127)
21/05/2025	Slinfold Concert Band	BACS	150.00		VE Day 2025
21/05/2025	WI Slinfold	BACS	59.50		Teas VE Day
21/05/2025	Calli's Corner	BACS	65.00		Village Day
Total Payments			7,879.30		

Bank Reconciliation up to 30/04/2025 for Cashbook No 1 - CO-OP

<u>Date</u>	<u>Cheque/Ref</u>	<u>Amnt Paid</u>	<u>Amnt Banked</u>	<u>Stat Amnt</u>	<u>Difference</u>	<u>Cleare</u>	<u>Payee Name or Description</u>
01/04/2025	BACS	295.75		295.75		R 	Horsham District Council
01/04/2025	BACS	123.99		123.99		R 	Jane Slipper
01/04/2025	Nationwide		3,639.47	3,639.47		R 	Receipt(s) Banked
07/04/2025	BACS	11.00		11.00		R 	Mike Simpson
07/04/2025	BACS	41.37		41.37		R 	Tony Burroughs
07/04/2025	BACS	880.00		880.00		R 	Carl Osborne
07/04/2025	VAT		317.56	317.56		R 	Receipt(s) Banked
14/04/2025	Lottery		12.50	12.50		R 	Receipt(s) Banked
14/04/2025	VE/VD		500.00	500.00		R 	Receipt(s) Banked
16/04/2025	DD	28.80		28.80		R 	Horsham Accordion
24/04/2025	BACS	2,197.69		2,197.69		R 	4 The Youth
24/04/2025	BACS	730.53		730.53		R 	WSALC
24/04/2025	BACS	160.00		160.00		R 	Slinfold Village Hall
24/04/2025	BACS	65.00		65.00		R 	Slinfold Village Hall
24/04/2025	BACS	140.00		140.00		R 	Slinfold Village Hall
24/04/2025	BACS	243.60		243.60		R 	Rialtas Business Solutions
24/04/2025	BACS	528.00		528.00		R 	Netwise
24/04/2025	BACS	900.00		900.00		R 	Brian Gale Surveyors
24/04/2025	BACS	14.00		14.00		R 	Crickmay Chartered Surveyors
24/04/2025	BACS	40.00		40.00		R 	Horsham District Council
24/04/2025	BACS	36.60		36.60		R 	Stubbs Tickets
24/04/2025	BACS	157.94		157.94		R 	Adrian Roberts
24/04/2025	BACS	100.00		100.00		R 	Horsham Accordion
24/04/2025	BACS	-100.00		-100.00		R 	Horsham Accordion
25/04/2025	DD	2,573.43		2,573.43		R 	HMRC
28/04/2025	BACS	540.00		540.00		R 	Carl Osborne
28/04/2025	PreceptCIL		55,312.18	55,312.18		R 	Receipt(s) Banked
30/04/2025	BACS	239.20		239.20		R 	Tony Burroughs
30/04/2025	BACS	248.18		248.18		R 	Samantha Bell
30/04/2025	BACS	-248.18		-248.18		R 	Samantha Bell
30/04/2025	BACS	248.14		248.14		R 	Samantha Bell
30/04/2025	BACS	248.80		248.80		R 	John Pilkington
30/04/2025	BACS	689.85		689.85		R 	LGPS
30/04/2025	BACS	2,154.39		2,154.39		R 	Mike Simpson
		<u>13,288.08</u>	<u>59,781.71</u>				

Signatory 1:

NameSignedDate

Signatory 2:

NameSignedDate

Detailed Receipts & Payments by Budget Heading 30/04/2025

Cost Centre Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<u>100 Income</u>							
118 Horsham Lottery	13	0	(13)			0.0%	13
1076 Precept	37,659	75,317	37,659			50.0%	
1080 Bank Interest	3,639	8,180	4,541			44.5%	
1090 CIL Income	17,654	0	(17,654)			0.0%	17,654
1100 Grants Received	500	2,500	2,000			20.0%	500
1120 Environment Cleansing	0	3,700	3,700			0.0%	
	<u>59,464</u>	<u>89,697</u>	<u>30,233</u>			<u>66.3%</u>	<u>18,166</u>
Income :- Receipts							
	<u>59,464</u>	<u>89,697</u>	<u>30,233</u>				
Net Receipts							
6001 less Transfer to EMR	18,166						
	<u>41,298</u>						
Movement to/(from) Gen Reserve							
<u>200 Administration</u>							
4000 Clerk & Environment Officers	6,154	54,000	47,846		47,846	11.4%	
4025 EO Expenses	0	500	500		500	0.0%	
4055 Training	0	150	150		150	0.0%	
4060 Audit	0	650	650		650	0.0%	
4070 Legal & Consultancy	25	30	5		5	83.3%	
4075 Bank Fees	0	30	30		30	0.0%	
4080 Subscriptions	731	720	(11)		(11)	101.5%	
4091 Chair's Allowance	0	400	400		400	0.0%	
4100 Insurance	0	2,000	2,000		2,000	0.0%	
4110 Recruitment & Training	0	100	100		100	0.0%	
4120 Home Office	0	180	180		180	0.0%	
4130 Hall Hire	65	600	535		535	10.8%	
4135 FC Office Hire	0	300	300		300	0.0%	
4140 Website and email	440	570	130		130	77.2%	
4150 Software	203	350	147		147	58.0%	
4160 Stationery/printing	0	100	100		100	0.0%	
	<u>7,617</u>	<u>60,680</u>	<u>53,063</u>	<u>0</u>	<u>53,063</u>	<u>12.6%</u>	<u>0</u>
Administration :- Indirect Payments							
	<u>(7,617)</u>	<u>(60,680)</u>	<u>(53,063)</u>				
Net Payments							
<u>250 Football Club</u>							
1200 Rental Income	0	150	150			0.0%	
1205 Insurance Reclaimed	0	330	330			0.0%	
1210 Grounds Maintenance Reclaim	0	650	650			0.0%	
	<u>0</u>	<u>1,130</u>	<u>1,130</u>			<u>0.0%</u>	<u>0</u>
Football Club :- Receipts							
	<u>0</u>	<u>1,130</u>	<u>1,130</u>				
Net Receipts							

Detailed Receipts & Payments by Budget Heading 30/04/2025

Cost Centre Report

		Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<u>255 Tennis Club</u>								
1200	Rental Income	0	150	150			0.0%	
1205	Insurance Reclaimed	0	359	359			0.0%	
1210	Grounds Maintenance Reclaim	0	520	520			0.0%	
	Tennis Club :- Receipts	0	1,029	1,029			0.0%	0
	Net Receipts	0	1,029	1,029				
<u>260 Community Shed</u>								
1205	Insurance Reclaimed	0	92	92			0.0%	
	Community Shed :- Receipts	0	92	92			0.0%	0
	Net Receipts	0	92	92				
<u>270 Slinfold Stores</u>								
1200	Rental Income	0	1,000	1,000			0.0%	
1205	Insurance Reclaimed	0	354	354			0.0%	
	Slinfold Stores :- Receipts	0	1,354	1,354			0.0%	0
4200	Repairs & Improvements	750	0	(750)		(750)	0.0%	750
	Slinfold Stores :- Indirect Payments	750	0	(750)	0	(750)		750
	Net Receipts over Payments	(750)	1,354	2,104				
6000	plus Transfer from EMR	750						
	Movement to/(from) Gen Reserve	0						
<u>300 Community Services</u>								
4310	Community Events	87	3,200	3,113		3,113	2.7%	
4320	Youth Services	2,338	8,600	6,262		6,262	27.2%	
4370	Newsletters/Promotions	0	2,700	2,700		2,700	0.0%	
4390	Grants Made	0	1,000	1,000		1,000	0.0%	
4395	Cosy Café	284	2,500	2,216		2,216	11.4%	284
	Community Services :- Indirect Payments	2,709	18,000	15,291	0	15,291	15.0%	284
	Net Payments	(2,709)	(18,000)	(15,291)				
6000	plus Transfer from EMR	284						
	Movement to/(from) Gen Reserve	(2,425)						

Detailed Receipts & Payments by Budget Heading 30/04/2025

Cost Centre Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<u>350 Recreation</u>							
4400 Bin collection	156	385	229		229	40.4%	
4405 Dog bins	169	1,180	1,011		1,011	14.3%	
4410 Grounds Maintenance	0	1,172	1,172		1,172	0.0%	
4412 Grounds Maintenance Extra Cuts	130	0	(130)		(130)	0.0%	
4420 King George V	310	470	160		160	66.0%	
4425 Six Acres	693	1,800	1,107		1,107	38.5%	693
4430 Playground Inspections	0	215	215		215	0.0%	
4435 Grounds Maintenance Cherrytree	470	2,300	1,830		1,830	20.4%	
Recreation :- Indirect Payments	1,927	7,522	5,595	0	5,595	25.6%	693
Net Payments	(1,927)	(7,522)	(5,595)				
6000 plus Transfer from EMR	693						
Movement to/(from) Gen Reserve	(1,235)						
<u>400 Highways & Byways</u>							
4510 Streetlights & Maintenance	0	7,100	7,100		7,100	0.0%	
Highways & Byways :- Indirect Payments	0	7,100	7,100	0	7,100	0.0%	0
Net Payments	0	(7,100)	(7,100)				
<u>999 VAT Data</u>							
115 VAT on Receipts	318	0	(318)			0.0%	
VAT Data :- Receipts	318	0	(318)				0
515 VAT on Payments	285	0	(285)		(285)	0.0%	
VAT Data :- Indirect Payments	285	0	(285)	0	(285)		0
Net Receipts over Payments	33	0	(33)				
Grand Totals:- Receipts	59,782	93,302	33,520			64.1%	
Payments	13,288	93,302	80,014	0	80,014	14.2%	
Net Receipts over Payments	46,494	0	(46,494)				
plus Transfer from EMR	1,727						
less Transfer to EMR	18,166						
Movement to/(from) Gen Reserve	30,054						