



Slinfold Parish Council

Cherrytree Farm, Hayes Lane, RH13 0SQ

Telephone 07894 858048 email: clerk@slinfold-pc.gov.uk

You are duly summoned to the meeting of Slinfold Parish Council on Thursday 27th February 2025 at Slinfold Village Hall commencing at 7:30pm

Members of the public are welcome to attend this meeting and speak for a maximum of five minutes about an item on the agenda during the Public Session at the discretion of the Chair.

Mike Simpson

Clerk to the Council
21st February 2025

AGENDA

- 1. Attendance and Apologies for Absence**
To accept apologies for absence.
- 2. Declarations of Interest, Notification of Changes to Members' Interests and consider any requests for a dispensation**
To receive any declarations of interests from Members in respect to items on the agenda.
- 3. Public Session (Members of the Public may speak for up to five minutes at the discretion of the Chair)**
To note any comments.
- 4. Minutes from the previous meeting held on 30th January 2025**
To review and approve.
- 5. Chairman's Report**
- 6. Councillor Reports**
 - (a) District Councillors
 - (b) County Councillors
- 7. Planning Applications**
 - (a) To consider the following applications
 - DC/25/0111** High Trees The Street Slinfold West Sussex: Erection of a single storey rear extension.
 - DC/25/0166** Warrenside Farm Elmhurst Lane Slinfold West Sussex: RH13 0RJ Prior notification for the erection of a forestry building.
 - DC/25/0012** Chewton The Street Slinfold West Sussex Demolition of existing single storey rear extension and erection of a single and two storey rear extension with internal alterations (listed building consent)
 - DC/25/0196** Meadowhurst Lyons Road Slinfold West Sussex: Erection of a barn for the mixed use of stabling of private horses and the storage of hay plant and machinery
 - DC/25/0160** Three Ways Park Street Slinfold West Sussex: Conversion of single garage into habitable living space, extension of double garage, alterations to external fenestration and materials.
 - DC/24/2004** (amendment) The Business Park Maydwell Avenue Slinfold West Sussex: Erection of a storage building (Use Classes B8) with associated parking and revised circulation arrangements
 - (b) To consider any planning applications received since the publication of the agenda.
 - (c) To receive an update from the Neighbourhood Plan Working Group.
- 8. Finance & Administration**
 - (a) To review the schedule of payments since the last meeting (30th January 2025) and the February 2025 bank reconciliation.
 - (b) To review the variance report for budget vs actual expenditure.

- (c) To discuss the Council's CIL reserves.
- (d) To discuss the sale of Council tools and equipment.

9. Highways and Byways

- (a) To receive an update on a draft definitive map modification order modification on land owned by AJW and Whitebreads Farm.
- (b) To receive an update on village gates for the A29.
- (c) To discuss any issues with a WSCC Highways Assistant Area Manager.
- (d) To discuss maintenance of the Alfred Shrubbs signs.

10. Grounds and Buildings Maintenance

- (a) To discuss the maintenance of Slinfold Stores.
- (b) To discuss a draft easement for access to the air conditioning units at Slinfold Stores.
- (c) To receive an update on the Scout Hut.
- (d) To consider a licence for a litter bin on Spring Lane.
- (e) To consider quotes for works to Ash Dieback trees at Cherrytree Farm.
- (f) To receive an update on the football club toilet and container.

11. Recreation, Youth and Environment

To receive an update on the freehold of some land at Slinfold Golf Course.

12. Events

To discuss Village Day 2025.

13. Committees and those on Outside Bodies

To receive any updates.

14. Communications

- (a) To discuss any articles for the parish magazine.
- (b) To discuss the summer newsletter.

15. Items for the next agenda

To discuss.

16. Next meeting dates

Council Meeting- 27th March 2025

Finance and Establishment- 12th March 2025

Time: 14:50

CO-OP

List of Payments made between 05/02/2025 and 28/02/2025

<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
05/02/2025	DPS Plumbing & Heating Service	BACS	780.00		Disabled loo FC
10/02/2025	Horsham District Council	DD	28.00		Bins
10/02/2025	Horsham District Council	BACS	-28.00		Bins
10/02/2025	Mike Simpson	BACS	28.00		Land Registry Fees
10/02/2025	Charity Bank	TRANSFER	8,000.00		Transfer to Charity Bank
18/02/2025	Horsham District Council	BACS	28.80		Bin collection
21/02/2025	Stowag	BACS	63.95		Post sockets
21/02/2025	CHF Solutions Ltd	BACS	214.16		Timber bollards Six Acres
27/02/2025	Slinfold Village Hall	BACS	300.00		2064/2068/2076
27/02/2025	Slinfold Football Club	BACS	300.00		FC Office Hire 23-24
28/02/2025	NEST	DD	23.52		SBell Feb
28/02/2025	Samantha Bell	BACS	245.74		February
28/02/2025	Tony Burroughs	BACS	239.20		February 25
28/02/2025	John Pilkington	BACS	245.40		February 2025
28/02/2025	Mike Simpson	BACS	2,154.20		February 2025
28/02/2025	LGPS	BACS	689.84		MS February 25

Total Payments 13,312.81

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page</u>	<u>Balances</u>
CO-OP	20/02/2025		22,796.14
			<u>22,796.14</u>
<u>Unpresented Payments (Minus)</u>		<u>Amount</u>	
		0.00	
			<u>0.00</u>
			22,796.14
<u>Unpresented Receipts (Plus)</u>			
		0.00	
			<u>0.00</u>
			22,796.14
		Balance per Cash Book is :-	22,796.14
		Difference is :-	0.00

Signatory 1:

Name Signed Date

Signatory 2:

Name Signed Date

Detailed Receipts & Payments by Budget Heading 28/02/2025

Cost Centre Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<u>100 Income</u>							
118 Horsham Lottery	174	0	(174)			0.0%	
1076 Precept	66,220	66,220	0			100.0%	
1080 Bank Interest	3,312	2,000	(1,312)			165.6%	
1100 Grants Received	875	0	(875)			0.0%	
1120 Environment Cleansing	3,652	3,492	(160)			104.6%	1,826
1999 Miscellaneous Income	1,264	0	(1,264)			0.0%	
	<u>75,497</u>	<u>71,712</u>	<u>(3,785)</u>			<u>105.3%</u>	<u>1,826</u>
Income :- Receipts							
	<u>75,497</u>	<u>71,712</u>	<u>(3,785)</u>				
Net Receipts							
6001 less Transfer to EMR	1,826						
	<u>73,671</u>						
Movement to/(from) Gen Reserve							
<u>200 Administration</u>							
4000 Clerk & Environment Officers	47,294	39,000	(8,294)		(8,294)	121.3%	
4025 EO Expenses	965	0	(965)		(965)	0.0%	
4055 Training	56	0	(56)		(56)	0.0%	
4060 Audit	809	650	(159)		(159)	124.4%	
4065 Miscellaneous Expenditure	457	0	(457)		(457)	0.0%	
4070 Legal & Consultancy	28	0	(28)		(28)	0.0%	
4080 Subscriptions	724	689	(35)		(35)	105.0%	
4091 Chair's Allowance	400	0	(400)		(400)	0.0%	
4100 Insurance	2,252	1,691	(561)		(561)	133.2%	
4110 Recruitment & Training	0	200	200		200	0.0%	
4120 Home Office	75	60	(15)		(15)	125.0%	
4130 Hall Hire	728	200	(528)		(528)	364.0%	
4135 FC Office Hire	300	0	(300)		(300)	0.0%	
4140 Website and email	560	900	340		340	62.2%	
4150 Software	291	0	(291)		(291)	0.0%	
	<u>54,940</u>	<u>43,390</u>	<u>(11,550)</u>	<u>0</u>	<u>(11,550)</u>	<u>126.6%</u>	<u>0</u>
Administration :- Indirect Payments							
	<u>(54,940)</u>	<u>(43,390)</u>	<u>11,550</u>				
Net Payments							
<u>250 Football Club</u>							
1200 Rental Income	150	1,000	850			15.0%	
1205 Insurance Reclaimed	330	305	(25)			108.3%	
1210 Grounds Maintenance Reclaim	0	700	700			0.0%	
	<u>480</u>	<u>2,005</u>	<u>1,525</u>			<u>24.0%</u>	<u>0</u>
Football Club :- Receipts							
4200 Repairs & Improvements	984	0	(984)		(984)	0.0%	
	<u>984</u>	<u>0</u>	<u>(984)</u>	<u>0</u>	<u>(984)</u>		<u>0</u>
Football Club :- Indirect Payments							
	<u>(504)</u>	<u>2,005</u>	<u>2,509</u>				
Net Receipts over Payments							

Detailed Receipts & Payments by Budget Heading 28/02/2025

Cost Centre Report

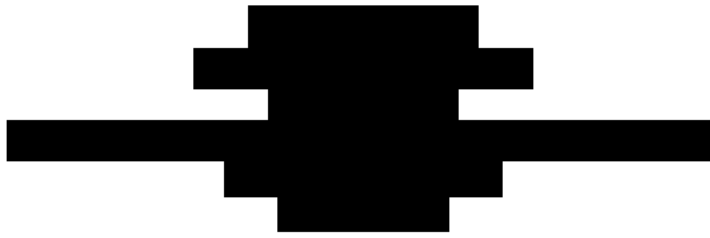
	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<u>255 Tennis Club</u>							
1200 Rental Income	150	150	0			100.0%	
1205 Insurance Reclaimed	359	332	(27)			108.3%	
1210 Grounds Maintenance Reclaim	0	520	520			0.0%	
	<u>509</u>	<u>1,002</u>	<u>493</u>			<u>50.8%</u>	<u>0</u>
Tennis Club :- Receipts							
4200 Repairs & Improvements	900	0	(900)		(900)	0.0%	
	<u>900</u>	<u>0</u>	<u>(900)</u>	<u>0</u>	<u>(900)</u>		<u>0</u>
Tennis Club :- Indirect Payments							
	<u>(391)</u>	<u>1,002</u>	<u>1,393</u>				
Net Receipts over Payments							
<u>260 Community Shed</u>							
1205 Insurance Reclaimed	92	110	18			83.3%	
	<u>92</u>	<u>110</u>	<u>18</u>			<u>83.3%</u>	<u>0</u>
Community Shed :- Receipts							
	<u>92</u>	<u>110</u>	<u>18</u>				
Net Receipts							
	<u>92</u>	<u>110</u>	<u>18</u>				
<u>270 Slinfold Stores</u>							
1200 Rental Income	750	1,000	250			75.0%	
1205 Insurance Reclaimed	0	327	327			0.0%	
	<u>750</u>	<u>1,327</u>	<u>577</u>			<u>56.5%</u>	<u>0</u>
Slinfold Stores :- Receipts							
4200 Repairs & Improvements	6,230	0	(6,230)		(6,230)	0.0%	4,730
	<u>6,230</u>	<u>0</u>	<u>(6,230)</u>	<u>0</u>	<u>(6,230)</u>		<u>4,730</u>
Slinfold Stores :- Indirect Payments							
	<u>(5,480)</u>	<u>1,327</u>	<u>6,807</u>				
Net Receipts over Payments							
	<u>(5,480)</u>	<u>1,327</u>	<u>6,807</u>				
6000 plus Transfer from EMR	4,730						
	<u>(750)</u>						
Movement to/(from) Gen Reserve							
	<u>(750)</u>						
<u>300 Community Services</u>							
4200 Repairs & Improvements	24	0	(24)		(24)	0.0%	
4310 Community Events	3,494	3,000	(494)		(494)	116.5%	
4320 Youth Services	7,364	7,500	136		136	98.2%	
4370 Newsletters/Promotions	2,907	2,600	(307)		(307)	111.8%	
4380 Community Improvement Projects	0	1,500	1,500		1,500	0.0%	
4390 Grants Made	3,195	1,500	(1,695)		(1,695)	213.0%	
4395 Cosy Café	2,581	1,500	(1,081)		(1,081)	172.0%	
	<u>19,564</u>	<u>17,600</u>	<u>(1,964)</u>	<u>0</u>	<u>(1,964)</u>	<u>111.2%</u>	<u>0</u>
Community Services :- Indirect Payments							
	<u>(19,564)</u>	<u>(17,600)</u>	<u>1,964</u>				
Net Payments							
	<u>(19,564)</u>	<u>(17,600)</u>	<u>1,964</u>				

Detailed Receipts & Payments by Budget Heading 28/02/2025

Cost Centre Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<u>350 Recreation</u>							
4200 Repairs & Improvements	486	0	(486)		(486)	0.0%	
4400 Bin collection	467	370	(97)		(97)	126.1%	
4405 Dog bins	1,024	1,150	126		126	89.0%	
4410 Grounds Maintenance	6,134	6,700	566		566	91.5%	
4412 Grounds Maintenance Extra Cuts	160	0	(160)		(160)	0.0%	
4415 Equipment	0	180	180		180	0.0%	
4420 King George V	734	500	(234)		(234)	146.8%	
4425 Six Acres	6,314	0	(6,314)		(6,314)	0.0%	6,314
4430 Playground Inspections	204	0	(204)		(204)	0.0%	
4435 Grounds Maintenance Cherrytree	3,589	0	(3,589)		(3,589)	0.0%	
Recreation :- Indirect Payments	<u>19,111</u>	<u>8,900</u>	<u>(10,211)</u>	<u>0</u>	<u>(10,211)</u>	<u>214.7%</u>	<u>6,314</u>
Net Payments	<u>(19,111)</u>	<u>(8,900)</u>	<u>10,211</u>				
6000 plus Transfer from EMR	6,314						
Movement to/(from) Gen Reserve	<u>(12,797)</u>						
<u>400 Highways & Byways</u>							
4200 Repairs & Improvements	0	2,000	2,000		2,000	0.0%	
4500 Hayes Lane Drainage	4,050	0	(4,050)		(4,050)	0.0%	4,050
4510 Streetlights & Maintenance	5,543	7,000	1,457		1,457	79.2%	
Highways & Byways :- Indirect Payments	<u>9,593</u>	<u>9,000</u>	<u>(593)</u>	<u>0</u>	<u>(593)</u>	<u>106.6%</u>	<u>4,050</u>
Net Payments	<u>(9,593)</u>	<u>(9,000)</u>	<u>593</u>				
6000 plus Transfer from EMR	4,050						
Movement to/(from) Gen Reserve	<u>(5,543)</u>						
<u>999 VAT Data</u>							
115 VAT on Receipts	14,097	0	(14,097)			0.0%	
VAT Data :- Receipts	<u>14,097</u>	<u>0</u>	<u>(14,097)</u>				<u>0</u>
515 VAT on Payments	5,899	0	(5,899)		(5,899)	0.0%	
VAT Data :- Indirect Payments	<u>5,899</u>	<u>0</u>	<u>(5,899)</u>	<u>0</u>	<u>(5,899)</u>		<u>0</u>
Net Receipts over Payments	<u>8,198</u>	<u>0</u>	<u>(8,198)</u>				
Grand Totals:- Receipts	91,425	76,156	(15,269)			120.0%	
Payments	117,221	78,890	(38,331)	0	(38,331)	148.6%	
Net Receipts over Payments	<u>(25,796)</u>	<u>(2,734)</u>	<u>23,062</u>				
plus Transfer from EMR	15,094						
less Transfer to EMR	1,826						
Movement to/(from) Gen Reserve	<u>(12,528)</u>						

J Carter Tree Services



To: **Mr Mike Simpson**
Slinfold Parish Council

18.02.25

Quotation for:

Removal of dying and dangerous Ash trees suffering from Chalara Ash Dieback disease - alongside the permissive footpath on the boundary of the Slinfold football club ground.

To remove all marked Ash trees in the above area as in supplied photographs by Mr Simpson and confirmed by my and Tree Warden [REDACTED] site visit.

Brash wood to be left stacked on site to become insect habitat piles.

Price for the above work: **£2250.00 (No VAT)**

If you have any other questions please do not hesitate to ask.

Regards,

[REDACTED]

