



Slinfold Parish Council

Cherrytree Farm, Hayes Lane, RH14 0SQ

Telephone 07894 858048 email: clerk@slinfold-pc.gov.uk

Minutes of the Annual Meeting of Slinfold Parish Council 30th May 2024

1. Election of Chairman and Vice Chairman

(a) To elect a Chair

Councillors **RESOLVED** to elect Adrian Roberts as Chairman.

(b) To elect a Vice Chair

Councillors **RESOLVED** to elect Nigel Smith as Vice Chairman.

2. Attendance and Apologies for Absence

In attendance: Councillors Casdagli, Pegg, Pyle, Roberts, Sherwin Smith, Skeates, Slipper, Nigel Smith, Paula Smith and Walker.

Apologies: There were none.

Also in attendance: Mike Simpson (Clerk) and three members of the public.

3. Declarations of Interest, Notification of Changes to Members' Interests and consider any requests for a dispensation.

There were none.

4. Public Session (Members of the Public may speak for up to five minutes at the discretion of the Chair)

No members of the public wished to speak.

5. Minutes from the previous meeting on 20th May 2024

Councillors **RESOLVED** to approve the minutes from the meeting on 20th May 2024 as a true and accurate record.

6. General Power of Competence

Councillors **RESOLVED** to adopt the general power of competence for 2024-25.

7. Committees and Working Groups

To form and appoint members to committees

Councillors **RESOLVED** to form the following committees and membership:

Finance and Establishment: Councillors Pyle, Roberts, Skeates, Slipper and Nigel Smith.

Recreation Youth and Environment: Councillors Casdagli, Sherwin-Smith, Slipper and Walker. **Highways**

and Byways: Councillors Casdagli, Pyle, Roberts, Sherwin-Smith, Slipper and Nigel Smith. **Planning:**

Councillors Sherwin Smith, Skeates, Nigel Smith and Paula Smith.

Neighbourhood Plan Working Group: Councillors Pyle, Roberts, Skeates, Nigel Smith, Paula Smith and Walker.

Disaster Recovery Working Group: Councillors Pyle, Roberts and Nigel Smith.

Councillors **RESOLVED** to adopt the Terms of References for the above Committees.

8. Appointments to outside bodies

To confirm any councillor appointments to outside bodies.

Councillors **RESOLVED** to approve the following appointments:

Councillors Slipper and Walker to Slinfold Village Hall.
Councillor Sherwin Smith to the Parish Cottages.
Councillors Casdagli, Pyle, Slipper and Nigel Smith to the Cherrytree Farm Committee.

9. Meeting dates

To consider and adopt meeting dates for 2024-25

Councillors **RESOLVED** to adopt the following meeting dates:

Council: the last Thursday of every month.

Finance and Establishment: 17th October and 13th February.

Recreation, Youth and Environment and Highways and Byways: 19th September and 16th January.

The Planning Committee and Working Groups would meet when required.

10. Councillor Reports

To receive reports from the District and County Councillors

There were no reports.

11. Annual Governance and Accountability Return (AGAR) 2023-24

(a) Internal Audit Report

Councillors reviewed the report and noted that box 9 was ticked 'no' due to access issues on the charity commission website. However, since the internal audit, the Clerk had resolved the issue and submitted the accounts whereupon Councillors **RESOLVED** to approve the report.

(b) Section 1 of the AGAR

Councillors reviewed section 1 and again noted box 9 was ticked 'no' and **RESOLVED** to approve it.

(c) Section 2 of the AGAR

Councillors **RESOLVED** to approve section 2.

(d) Notice of electors' rights

Councillors **RESOLVED** to approve the notice of electors' rights from 3rd June to 12th July 2024.

12. Planning Applications

(a) To consider the following applications

DC/24/0121 Clemsfold Corner Guildford Road Clemsfold West Sussex: Installation of 1 x illuminated free standing sign (4.750m High) and 3x 10 m flag poles.

Councillors **RESOLVED** to object as there was no requirement for an illuminated sign which would cause light pollution and the urbanisation of a rural location.

DC/24/0745 Waterside Five Oaks Road Slinfold West Sussex: Erection of a single storey rear extension, side porch and conversion of front open porch to habitable space

Councillors **RESOLVED** to have no objection.

DC/24/0644 The Old Post Office The Street Slinfold West Sussex: Replacement of tiles on rear pitched roof to match existing (Listed Building Consent)

Councillors **RESOLVED** to have no objection.

(c) To consider any applications received since the publication of the agenda

DC/24/0739 Builders Yard Mead Farm Stane Street Slinfold "Variation of Condition 1 of previously approved application DC/22/0370 (Redevelopment of existing builder's yard and erection of 1no detached dwelling and a detached carport/garage) Removal of existing south facing dormers, installation of solar panels and replace modate tilting south facing solar panels."

Councillors **RESOLVED** to have no objection.

(d) To receive an update on any enforcement cases

There were none.

13. Finances

(a) To review the schedule of payments and bank reconciliation since the 25th April 2024

Councillors **RESOLVED** to approve the schedule of payments and bank reconciliation for 30th May 2024. See appendices.

(b) To review the latest variance report

Councillors noted the report. See appendices.

14. Grounds and Buildings Maintenance

(a) To receive an update on works to Slinfold Football Club

The Clerk was still waiting for a quote for the additional works to the toilet.

(b) To receive an update on Slinfold Stores

Further work to the back of the roof and guttering was required and quotes were being obtained.

15. Highways & Byways

To receive an update on the 20mph scheme

WSCC had put up barriers around the Lyons Road buildout and had raised further works to enhance illumination. The works included illuminating the advanced warning sign to the east of the build-out, installing an illuminated bollard, replacing the sign on the build-out that was recently damaged and painting the kerb edge white. The Parish Council's request to move the build-out had been refused as there were no funds available for it within the current scheme budget and would require a new application.

16. Village Day

There was no update other than everything was on schedule.

The meeting ended at 6.50pm

**Bank Reconciliation Statement as at 30/04/2024
for Cashbook 1 - CO-OP**

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page</u>	<u>Balances</u>
CO-OP	30/04/2024		45,210.09
			<u>45,210.09</u>
<u>Unpresented Payments (Minus)</u>		<u>Amount</u>	
		0.00	
			<u>0.00</u>
			45,210.09
<u>Unpresented Receipts (Plus)</u>			
		0.00	
			<u>0.00</u>
			45,210.09
		Balance per Cash Book is :-	45,210.09
		Difference is :-	0.00

Signatory 1:

Name Signed Date

Signatory 2:

Name Signed Date

Detailed Receipts & Payments by Budget Heading 31/05/2024

Cost Centre Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<u>100 Income</u>							
1076 Precept	33,110	66,220	33,110			50.0%	
1080 Bank Interest	1,255	2,000	745			62.8%	
1100 Grants Received	875	0	(875)			0.0%	
1120 Environment Cleansing	0	3,492	3,492			0.0%	
Income :- Receipts	<u>35,240</u>	<u>71,712</u>	<u>36,472</u>			49.1%	<u>0</u>
Net Receipts	<u>35,240</u>	<u>71,712</u>	<u>36,472</u>				
<u>200 Administration</u>							
4000 Clerk & Environment Officers	7,061	39,000	31,939		31,939	18.1%	
4060 Audit	179	650	471		471	27.5%	
4080 Subscriptions	0	689	689		689	0.0%	
4100 Insurance	0	1,691	1,691		1,691	0.0%	
4110 Recruitment & Training	0	200	200		200	0.0%	
4120 Home Office	30	60	30		30	50.0%	
4130 Hall Hire	124	200	76		76	62.0%	
4140 Website and email	440	900	460		460	48.9%	
4150 Software	192	0	(192)		(192)	0.0%	
Administration :- Indirect Payments	<u>8,026</u>	<u>43,390</u>	<u>35,364</u>	<u>0</u>	<u>35,364</u>	18.5%	<u>0</u>
Net Payments	<u>(8,026)</u>	<u>(43,390)</u>	<u>(35,364)</u>				
<u>250 Football Club</u>							
1200 Rental Income	0	1,000	1,000			0.0%	
1205 Insurance Reclaimed	0	305	305			0.0%	
1210 Grounds Maintenance Reclaim	0	700	700			0.0%	
Football Club :- Receipts	<u>0</u>	<u>2,005</u>	<u>2,005</u>			0.0%	<u>0</u>
Net Receipts	<u>0</u>	<u>2,005</u>	<u>2,005</u>				
<u>255 Tennis Club</u>							
1200 Rental Income	0	150	150			0.0%	
1205 Insurance Reclaimed	0	332	332			0.0%	
1210 Grounds Maintenance Reclaim	0	520	520			0.0%	
Tennis Club :- Receipts	<u>0</u>	<u>1,002</u>	<u>1,002</u>			0.0%	<u>0</u>
4200 Repairs & Improvements	900	0	(900)		(900)	0.0%	
Tennis Club :- Indirect Payments	<u>900</u>	<u>0</u>	<u>(900)</u>	<u>0</u>	<u>(900)</u>		<u>0</u>
Net Receipts over Payments	<u>(900)</u>	<u>1,002</u>	<u>1,902</u>				

Detailed Receipts & Payments by Budget Heading 31/05/2024

Cost Centre Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<u>260 Community Shed</u>							
1205 Insurance Reclaimed	0	110	110			0.0%	
Community Shed :- Receipts	<u>0</u>	<u>110</u>	<u>110</u>				<u>0</u>
Net Receipts	<u>0</u>	<u>110</u>	<u>110</u>				
<u>270 Slinfold Stores</u>							
1200 Rental Income	0	1,000	1,000			0.0%	
1205 Insurance Reclaimed	0	327	327			0.0%	
Slinfold Stores :- Receipts	<u>0</u>	<u>1,327</u>	<u>1,327</u>				<u>0</u>
4200 Repairs & Improvements	3,998	0	(3,998)		(3,998)	0.0%	2,498
Slinfold Stores :- Indirect Payments	<u>3,998</u>	<u>0</u>	<u>(3,998)</u>	<u>0</u>	<u>(3,998)</u>		<u>2,498</u>
Net Receipts over Payments	<u>(3,998)</u>	<u>1,327</u>	<u>5,325</u>				
6000 plus Transfer from EMR	2,498						
Movement to/(from) Gen Reserve	<u>(1,500)</u>						
<u>300 Community Services</u>							
4310 Community Events	72	3,000	2,928		2,928	2.4%	
4320 Youth Services	210	7,500	7,290		7,290	2.8%	
4370 Newsletters/Promotions	954	2,600	1,646		1,646	36.7%	
4380 Community Improvement Projects	0	1,500	1,500		1,500	0.0%	
4390 Grants Made	500	1,500	1,000		1,000	33.3%	
4395 Cosy Café	582	1,500	918		918	38.8%	
Community Services :- Indirect Payments	<u>2,318</u>	<u>17,600</u>	<u>15,282</u>	<u>0</u>	<u>15,282</u>	<u>13.2%</u>	<u>0</u>
Net Payments	<u>(2,318)</u>	<u>(17,600)</u>	<u>(15,282)</u>				
<u>350 Recreation</u>							
4400 Bin collection	56	370	314		314	15.1%	
4405 Dog bins	287	1,150	863		863	24.9%	
4410 Grounds Maintenance	56	6,700	6,644		6,644	0.8%	
4415 Equipment	0	180	180		180	0.0%	
4420 King George V	0	500	500		500	0.0%	
Recreation :- Indirect Payments	<u>398</u>	<u>8,900</u>	<u>8,502</u>	<u>0</u>	<u>8,502</u>	<u>4.5%</u>	<u>0</u>
Net Payments	<u>(398)</u>	<u>(8,900)</u>	<u>(8,502)</u>				

Detailed Receipts & Payments by Budget Heading 31/05/2024

Cost Centre Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<u>400 Highways & Byways</u>							
4200 Repairs & Improvements	0	2,000	2,000		2,000	0.0%	
4500 Hayes Lane Drainage	4,050	0	(4,050)		(4,050)	0.0%	4,050
4510 Streetlights & Maintenance	694	7,000	6,306		6,306	9.9%	
Highways & Byways :- Indirect Payments	<u>4,744</u>	<u>9,000</u>	<u>4,256</u>	<u>0</u>	<u>4,256</u>	<u>52.7%</u>	<u>4,050</u>
Net Payments	<u>(4,744)</u>	<u>(9,000)</u>	<u>(4,256)</u>				
6000 plus Transfer from EMR	4,050						
Movement to/(from) Gen Reserve	<u>(694)</u>						
<u>999 VAT Data</u>							
115 VAT on Receipts	8,622	0	(8,622)			0.0%	
VAT Data :- Receipts	<u>8,622</u>	<u>0</u>	<u>(8,622)</u>				<u>0</u>
515 VAT on Payments	1,702	0	(1,702)		(1,702)	0.0%	
VAT Data :- Indirect Payments	<u>1,702</u>	<u>0</u>	<u>(1,702)</u>	<u>0</u>	<u>(1,702)</u>		<u>0</u>
Net Receipts over Payments	<u>6,919</u>	<u>0</u>	<u>(6,919)</u>				
Grand Totals:- Receipts	43,862	76,156	32,294			57.6%	
Payments	22,085	78,890	56,805	0	56,805	28.0%	
Net Receipts over Payments	<u>21,777</u>	<u>(2,734)</u>	<u>(24,511)</u>				
plus Transfer from EMR	6,548						
Movement to/(from) Gen Reserve	<u>28,324</u>						

Time: 11:17

CO-OP

List of Payments made between 01/05/2024 and 31/05/2024

<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
17/05/2024	Horsham District Council	DD	28.80		Bins
21/05/2024	Proline Drainage	BACS	2,430.00		1655 2nd payment
21/05/2024	SSE	BACS	376.62		Streetlights
21/05/2024	Unity Trust	TRANSFER	20,000.00		Transfer to savings
22/05/2024	Unity Trust	TRANSFER	30,000.00		Transfer to savings
30/05/2024	Mulberry & Co	BACS	214.50		Internal Audit 2024 (0227)
30/05/2024	Nicola Lewis	BACS	203.70		Stamps & envelopes newsletter
30/05/2024	Newton Newton Flag & Banner	BACS	28.80		D-Day Flag
30/05/2024	The Farm Studio	BACS	750.00		Newsletter design
30/05/2024	Slinfold Village Hall	BACS	70.00		Youth club hall hire (1931)
30/05/2024	Slinfold Village Hall	BACS	68.00		Meeting room hire(1927)
30/05/2024	Slinfold Village Hall	BACS	160.00		Cosy Cafe hire(1920)
30/05/2024	B&L Leisure Group	BACS	1,239.00		Awning 25% payment
30/05/2024	Treetop Design	BACS	331.00		Newsletter print
31/05/2024	Samantha Bell	BACS	237.45		Salary May
31/05/2024	NEST	DD	22.54		S Bell May
31/05/2024	Mike Simpson	BACS	2,111.67		Salary May
31/05/2024	LGPS	BACS	674.04		M Simpson May
31/05/2024	Tony Burroughs	BACS	239.20		Salary May
31/05/2024	John Pilkington	BACS	245.40		Salary May
31/05/2024	Mike Simpson	BACS	15.00		Home Office
Total Payments			59,445.72		

Annual Internal Audit Report 2023/24

EN Slinfold Parish Council

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During the financial year ended 31 March 2024, this authority's internal auditor acting independently and on the basis of an assessment of risk, carried out a selective assessment of compliance with the relevant procedures and controls in operation and obtained appropriate evidence from the authority.

The internal audit for 2023/24 has been carried out in accordance with this authority's needs and planned coverage. On the basis of the findings in the areas examined, the internal audit conclusions are summarised in this table. Set out below are the objectives of internal control and alongside are the internal audit conclusions on whether, in all significant respects, the control objectives were being achieved throughout the financial year to a standard adequate to meet the needs of this authority.

Internal control objective	Yes	No*	Not covered**
A. Appropriate accounting records have been properly kept throughout the financial year.	✓		
B. This authority complied with its financial regulations, payments were supported by invoices, all expenditure was approved and VAT was appropriately accounted for.	✓		
C. This authority assessed the significant risks to achieving its objectives and reviewed the adequacy of arrangements to manage these.	✓		
D. The precept or rates requirement resulted from an adequate budgetary process; progress against the budget was regularly monitored; and reserves were appropriate.	✓		
E. Expected income was fully received, based on correct prices, properly recorded and promptly banked; and VAT was appropriately accounted for.	✓		
F. Petty cash payments were properly supported by receipts, all petty cash expenditure was approved and VAT appropriately accounted for.			✓ NONE HERE
G. Salaries to employees and allowances to members were paid in accordance with this authority's approvals, and PAYE and NI requirements were properly applied.	✓		
H. Asset and investments registers were complete and accurate and properly maintained.	✓		
I. Periodic bank account reconciliations were properly carried out during the year.	✓		
J. Accounting statements prepared during the year were prepared on the correct accounting basis (receipts and payments or income and expenditure), agreed to the cash book, supported by an adequate audit trail from underlying records and where appropriate debtors and creditors were properly recorded.	✓		
K. If the authority certified itself as exempt from a limited assurance review in 2022/23, it met the exemption criteria and correctly declared itself exempt. (If the authority had a limited assurance review of its 2022/23 AGAR tick "not covered")			✓
L. The authority published the required information on a website/webpage up to date at the time of the internal audit in accordance with the relevant legislation.	✓		
M. In the year covered by this AGAR, the authority correctly provided for a period for the exercise of public rights as required by the Accounts and Audit Regulations (during the 2023-24 AGAR period, were public rights in relation to the 2022-23 AGAR evidenced by a notice on the website and/or authority approved minutes confirming the dates set).	✓		
N. The authority has complied with the publication requirements for 2022/23 AGAR (see AGAR Page 1 Guidance Notes).	✓		
O. (For local councils only) Trust funds (including charitable) – The council met its responsibilities as a trustee.		✓	

For any other risk areas identified by this authority adequate controls existed (list any other risk areas on separate sheets if needed).

Date(s) internal audit undertaken

13/05/2024

Name of person who carried out the internal audit

TRACEY GUESDON M J BERRY LAS LTD

Signature of person who carried out the internal audit



Date

13/05/2024

*If the response is 'no' please state the implications and action being taken to address any weakness in control identified (add separate sheets if needed).

**Note: If the response is 'not covered' please state when the most recent internal audit work was done in this area and when it is next planned; or, if coverage is not required, the annual internal audit report must explain why not (add separate sheets if needed).

Section 1 – Annual Governance Statement 2023/24

We acknowledge as the members of:

EN Slinfold Parish Council

our responsibility for ensuring that there is a sound system of internal control, including arrangements for the preparation of the Accounting Statements. We confirm, to the best of our knowledge and belief, with respect to the Accounting Statements for the year ended 31 March 2024, that:

	Agreed			'Yes' means that this authority:
	Yes	No*		
1. We have put in place arrangements for effective financial management during the year, and for the preparation of the accounting statements.	✓			<i>prepared its accounting statements in accordance with the Accounts and Audit Regulations.</i>
2. We maintained an adequate system of internal control including measures designed to prevent and detect fraud and corruption and reviewed its effectiveness.	✓			<i>made proper arrangements and accepted responsibility for safeguarding the public money and resources in its charge.</i>
3. We took all reasonable steps to assure ourselves that there are no matters of actual or potential non-compliance with laws, regulations and Proper Practices that could have a significant financial effect on the ability of this authority to conduct its business or manage its finances.	✓			<i>has only done what it has the legal power to do and has complied with Proper Practices in doing so.</i>
4. We provided proper opportunity during the year for the exercise of electors' rights in accordance with the requirements of the Accounts and Audit Regulations.	✓			<i>during the year gave all persons interested the opportunity to inspect and ask questions about this authority's accounts.</i>
5. We carried out an assessment of the risks facing this authority and took appropriate steps to manage those risks, including the introduction of internal controls and/or external insurance cover where required.	✓			<i>considered and documented the financial and other risks it faces and dealt with them properly.</i>
6. We maintained throughout the year an adequate and effective system of internal audit of the accounting records and control systems.	✓			<i>arranged for a competent person, independent of the financial controls and procedures, to give an objective view on whether internal controls meet the needs of this smaller authority.</i>
7. We took appropriate action on all matters raised in reports from internal and external audit.	✓			<i>responded to matters brought to its attention by internal and external audit.</i>
8. We considered whether any litigation, liabilities or commitments, events or transactions, occurring either during or after the year-end, have a financial impact on this authority and, where appropriate, have included them in the accounting statements.	✓			<i>disclosed everything it should have about its business activity during the year including events taking place after the year end if relevant.</i>
9. (For local councils only) Trust funds including charitable. In our capacity as the sole managing trustee we discharged our accountability responsibilities for the fund(s)/assets, including financial reporting and, if required, independent examination or audit.	Yes	No	N/A	<i>has met all of its responsibilities where, as a body corporate, it is a sole managing trustee of a local trust or trusts.</i>
		✓		

***Please provide explanations to the external auditor on a separate sheet for each 'No' response and describe how the authority will address the weaknesses identified. These sheets must be published with the Annual Governance Statement.**

This Annual Governance Statement was approved at a meeting of the authority on:

30 05 2024

and recorded as minute reference:

MINUTE REFERENCE 11B

Signed by the Chair and Clerk of the meeting where approval was given:

Chair SIGNATURE REQUIRED

Clerk SIGNATURE REQUIRED

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Section 2 – Accounting Statements 2023/24 for

ENT Slinfold Parish Council

	Year ending		Notes and guidance
	31 March 2023 £	31 March 2024 £	
1. Balances brought forward	285,039	273,282	Total balances and reserves at the beginning of the year as recorded in the financial records. Value must agree to Box 7 of previous year.
2. (+) Precept or Rates and Levies	62,770	66,220	Total amount of precept (or for IDBs rates and levies) received or receivable in the year. Exclude any grants received.
3. (+) Total other receipts	55,778	148,624	Total income or receipts as recorded in the cashbook less the precept or rates/levies received (line 2). Include any grants received.
4. (-) Staff costs	22,921	50,437	Total expenditure or payments made to and on behalf of all employees. Include gross salaries and wages, employers NI contributions, employers pension contributions, gratuities and severance payments.
5. (-) Loan interest/capital repayments	0	0	Total expenditure or payments of capital and interest made during the year on the authority's borrowings (if any).
6. (-) All other payments	107,384	166,543	Total expenditure or payments as recorded in the cashbook less staff costs (line 4) and loan interest/capital repayments (line 5).
7. (=) Balances carried forward	273,282	271,146	Total balances and reserves at the end of the year. Must equal (1+2+3) - (4+5+6).
8. Total value of cash and short term investments	273,282	271,146	The sum of all current and deposit bank accounts, cash holdings and short term investments held as at 31 March – To agree with bank reconciliation.
9. Total fixed assets plus long term investments and assets	887,465	810,891	The value of all the property the authority owns – it is made up of all its fixed assets and long term investments as at 31 March.
10. Total borrowings	0	0	The outstanding capital balance as at 31 March of all loans from third parties (including PWLB).

For Local Councils Only	Yes	No	N/A	
11a. Disclosure note re Trust funds (including charitable)	✓			The Council, as a body corporate, acts as sole trustee and is responsible for managing Trust funds or assets.
11b. Disclosure note re Trust funds (including charitable)	✓			The figures in the accounting statements above exclude any Trust transactions.

I certify that for the year ended 31 March 2024 the Accounting Statements in this Annual Governance and Accountability Return have been prepared on either a receipts and payments or income and expenditure basis following the guidance in Governance and Accountability for Smaller Authorities – a Practitioners' Guide to Proper Practices and present fairly the financial position of this authority.

Signed by Responsible Financial Officer before being presented to the authority for approval

SIGNATURE REQUIRED

Date

30/05/2024

I confirm that these Accounting Statements were approved by this authority on this date:

30/05/2024

as recorded in minute reference:

MINUTE REFERENCE

Signed by Chair of the meeting where the Accounting Statements were approved

SIGNATURE REQUIRED

Variance Report Slinfold Parish Council 2023-24

Box	Variance £	Variance %	Reason
1. Balances carried forward	-11,757	4.1	N/A
2. Precept	3,450	5.5	N/A
3. Other receipts	92,846	166	£86,198 transfer of mature bond from asset to cash. £7212 extra in CIL funding received. Total £93,410 (1%)
4. Staff costs	£27,516	120	Council employed a deputy clerk to make a FTE with the clerk who was previously on 20 hours per week. (£8,592). Clerk increased hours by 5 in November and received pay rise totalling extra (£6771) including pension contributions compared to last year. Previous clerk died in June 2022 so 6 months of salary and pension missing from 22-23 (11,600). New variance £553 (2.4%)
5. Loan repayments	0	0	N/A
6. All other payments	59,159	55	£58,108 of CIL Reserve spent on various projects. New variance £1,051 (0.98%)
7. Balances carried forward	-2,136	0.8	N/A
8. Total value of cash and savings	-2,136	0.8	N/A
9. Total assets	76,574	8.6	N/A
10. Total borrowings	0	0	N/A

**SLINFOLD PARISH COUNCIL
NOTICE OF PUBLIC RIGHTS AND PUBLICATION
OF UNAUDITED ANNUAL GOVERNANCE &
ACCOUNTABILITY RETURN**

ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2024

**Local Audit and Accountability Act 2014 Sections 26 and 27
The Accounts and Audit Regulations 2015 (SI 2015/234)**

1. Date of announcement (a) 1st June 2024

2. Each year the smaller authority prepares an Annual Governance and Accountability Return (AGAR). The AGAR has been published with this notice. It will not be reviewed by the appointed auditor, since the smaller authority has certified itself as exempt from the appointed auditor's review.

Any person interested has the right to inspect and make copies of the AGAR, the accounting records for the financial year to which it relates and all books, deeds, contracts, bills, vouchers, receipts and other documents relating to those records must be made available for inspection by any person interested. For the year ended 31 March 2024, these documents will be available on reasonable notice by application to:

**(b) Mike Simpson, Clerk to Slinfold Parish Council, Cherrytree Farm, Hayes Lane, RH13 0SQ
Email – clerk@slinfold-pc.gov.uk**

commencing on (c) 3rd June 2024

and ending on (d) 12th July 2024

3. Local government electors and their representatives also have:

- The opportunity to question the appointed auditor about the accounting records; and
- The right to make an objection which concerns a matter in respect of which the appointed auditor could either make a public interest report or apply to the court for a declaration that an item of account is unlawful. Written notice of an objection must first be given to the auditor and a copy sent to the smaller authority.

The appointed auditor can be contacted at the address in paragraph 4 below for this purpose between the above dates only.

4. The smaller authority's AGAR is subject to review by the appointed auditor under the provisions of the Local Audit and Accountability Act 2014, the Accounts and Audit Regulations 2015 and the NAO's Code of Audit Practice 2015. The appointed auditor is:

**Moore
Rutland House, Minerva Business Park, Lynch Wood, Peterborough
PE2 6PZ**

5. This announcement is made by (e) Mike Simpson, Clerk to Slinfold Parish Council

COOP	Cashbook Balance 31/03/24	91709.53
	Unpresented receipts	0
	Unpresented payments	0.00
	Bank statement 31/03/24	91709.53
Nationwide	Cashbook Balance 31/03/24	89466.74
	Unpresented receipts	0
	Unpresented payments	0
	Bank statement 31/03/24	89466.74
Close Brothers	Cashbook Balance 31/03/24	85024.24
	Unpresented receipts	0
	Unpresented payments	0
	Bank statement 31/03/24	85024.24
Lloyds Deposit	Cashbook Balance 31/03/24	4600.27
	Unpresented receipts	0
	Unpresented payments	0
	Bank statement 31/03/24	4,600.27
Lloyds	Cashbook Balance 31/03/24	242.61
	Unpresented receipts	0
	Unpresented payments	0
	Bank statement 31/03/24	242.61
Barclays	Cashbook Balance 31/03/24	103.04
	Unpresented receipts	0
	Unpresented payments	0
	Bank statement 31/03/24	103.04
	Balance per cashbook	271,146
	Total bank statement balance	271,146
	Difference is	0

<u>Account</u>	<u>Opening Balance</u>	<u>Net Transfers</u>	<u>Closing Balance</u>
320 EMR - Six Acres	134,869.00	-21,303.08	113,565.92
321 EMR Environment Cleansing	0.00	6,672.12	6,672.12
322 EMR Scout Hut	0.00	50,000.00	50,000.00
370 EMR- Hayes Lane Drainage	0.00	20,000.00	20,000.00
380 EMR - CIL	64,996.14	-58,150.57	6,845.57
390 EMR Village Gates	0.00	15,000.00	15,000.00
	<u>199,865.14</u>	<u>12,218.47</u>	<u>212,083.61</u>