

Cherrytree Farm, Hayes Lane, RH13 0SQ Telephone 07894 858048 email: <u>clerk@slinfold-pc.gov.uk</u>

You are duly summoned to the meeting of Slinfold Parish Council on Thursday 25th April 2024 at Slinfold Village Hall <u>commencing at 7:30pm</u>

Members of the public are welcome to attend this meeting and speak for a maximum of five minutes about an item on the agenda during the Public Session at the discretion of the Chair.

Mike Simpson

Clerk to the Council 19th April 2024

AGENDA

- 1. Attendance and Apologies for Absence To accept apologies for absence.
- 2. To Receive Declarations of Interest, Notification of Changes to Members' Interests and consider any requests for a dispensation

To receive any declarations of interests from Members in respect to items on the agenda.

- **3.** Public Session (Members of the Public may speak for up to five minutes at the discretion of the Chair) To note any comments.
- **4.** Minutes from the previous meeting on 28th March 2024 To approve the minutes of the previous meeting.
- 5. Chairman's Report
- 6. Councillor Reports

To receive reports from the District and County Councillors.

7. Planning Applications

(a) To consider any planning applications

DC/24/0190 Lower Broadbridge Billingshurst Road BroadbridgeHeath West Sussex: Removal of Conditions 9, 10 and 13 of previously approved application DC/23/0578 (Variation of conditions 5 and 6 of previously approved application DC/20/2126 (Ch of use of the land and buildings for the blending, screening, storage and distribution of landscape materials (Class Sui Generis). Extension of an earth bund along the northern boundary and erection of 2.2m high wall to the western boundary) to allow for the removal of the hopper and in relation to the noise levels on site)Relating to the operations at the site

DC/24/0501 Nutwood Cattery Guildford Road Clemsfold West Sussex: Erection of a new Cattery building to rear of site.

DC/24/0486 Lineside Cottage Hayes Lane Slinfold Horsham "Demoliition of rear lean to and erection of single storey rear extension. Erection of front porch."

DC/24/0526 (LIS) & DC/24/0525 (HOUS) Bakers End Park Street Slinfold West Sussex: Construction of a log burner and associated flue to existing two storey rear extension (Listed Building Consent).

DC/24/0524 Fairmeads Lyons Road: Outline Application for erection of 1No dwelling to the east of Fairmead with all matters reserved except access.

(b) To comment on any planning appeals

- (c) To consider any planning applications received since the publication of the agenda
- (d) To receive an update on any planning enforcement cases

8. Finance & Administration

- (a) To review the schedule of payments and bank reconciliation for April 2024
- (b) To review the following policies: Grants; Social Media; Members' Scheme of Allowances; FOI Publication Scheme; Complaints Policy; Code of Conduct
- (c) To confirm the internal auditor for 2023/24
- (d) To consider any grant applications

9. Grounds and Buildings Maintenance

- (a) To receive an update on Slinfold Football Club
- (b) To receive an update on Slinfold Stores
- (c) To receive an update on a new scout hut
- (d) To receive an update on a padel court at Slinfold Tennis Club

10. Events

To receive an update on Village Day 2024

11. Highways

(a)To receive an update on the 20mph buildouts

- (b)To consider applying for a TRO to reduce the speed limit on the A29 to 50mph
- (c) To review the survey on the Hayes Lane drainage pipe

12. Recreation and Environment

(a)To consider taking on the freehold of some land at Slinfold Golf Course (b)To discuss maintenance of Six Acres and Cherrytree balancing ponds (c)To discuss repairs to the fence at KGV

13. Communications

To discuss any contributions for the parish magazine

14. Committees and those on Outside Bodies

To receive any updates

15. Gatwick FASI-S

To receive an update

16. Items for the next agenda To discuss

17. Next meeting date

30th May 2024

Payment Schedule 25th April 2024

	Payee	Details	Amount	VAT
02.04.24	Charity Bank	Transfer	£25,000.00	
04.04.24	Charity Bank	Transfer	£30,000.00	
08.04.24	Charity Bank	Transfer	£20,000.00	
10.04.24	Platinum Roofing	Slinfold stores (Ramp)	£500.00	
10.04.24	SSE	Streetlights	£351.92	
17.04.24	HDC	Bin collection	£26.90	
18.04.24	Platinum Roofing	Slinfold stores (repointing)	£1,000.00	
18.04.24	B&L Leisure Group Limited -	Awning Slinfold Stores	£2,497.50	£499.50
25.04.24	Rialtas Business Solutions	Accounting software	£192.00	£38.40
25.04.24	Netwise	Website hosting	£440.00	£88.00
25.04.24	Slinfold Village Hall	Youth Club Hire (1915)	£140.00	
25.04.24	Slinfold Village Hall	Cosy Café Hire (1904) Council meeting hire	£160.00	
25.04.24	Slinfold Village Hall	(1912)	£28.00	
25.04.24	Jane Slipper	Cosy Café Expenses	£102.04	
25.04.24	Tony Burroughs	EO expenses	£97.40	
25.04.24	Proline Drainage	Hayes Lane Drain Survey	£4,050.00	£810.00
		Total	£84,585.76	£1,435.90

Time: 16:34

Slinfold Parish Council

Page 1 User: MIKE

Bank Reconciliation Statement as at 31/03/2024 for Cashbook 1 - CO-OP

CO-OP		
	31/03/2024	91,709.53
		91,709.53
Jnpresented Payments (Minus)	Amount	
28/03/2024 OLT Hedges Direct	66.72	
28/03/2024 OLT SLC	1,080.00	
28/03/2024 OLT Nicola Lewis	41.77	
28/03/2024 OLT Slinfold Village Ha	all 28.00	
28/03/2024 OLT Slinfold Village Ha	all 160.00	
28/03/2024 OLT Nicola Lewis	6.48	
		1,382.97
		90,326.56
Jnpresented Receipts (Plus)		
	0.00	
		0.00
		90,326.56
	Balance per Cash Book is :-	90,326.56
	Difference is :-	0.00
Signatory 1:		
Vame s	Signed Date	
Signatory 2:		
	Signed Date	

Page 1

Detailed Receipts & Payments by Budget Heading 28/03/2024

Cost Centre Report

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6000 plus Transfer from EMR 41,991		Football Club :- Indirect Payments	41,991	0	(41,991)	0	(41,991)		41,991
		Net Receipts over Payments	(40,940)	525	41,465				
Movement to/(from) Gen Reserve 1,051	6000	plus Transfer from EMR	41,991						
		Movement to/(from) Gen Reserve	1,051						

Page 2

Detailed Receipts & Payments by Budget Heading 28/03/2024

Cost Centre Report

		Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<u>255</u>	Tennis Club							
1200	Rental Income	0	525	525			0.0%	
1205	Insurance Reclaimed	482	0	(482)			0.0%	
1210	Grounds Maintenance Reclaim	520	0	(520)			0.0%	
	Tennis Club :- Receipts	1,002	525	(477)			190.9%	0
4200	Repairs & Improvements	900	0	(900)		(900)	0.0%	
	Tennis Club :- Indirect Payments	900	0	(900)	0	(900)		0
	Net Receipts over Payments	102	525	423				
260	Community Shed							
1200	Rental Income	0	525	525			0.0%	
	Community Shed :- Receipts	0	525	525				0
	Net Receipts	0	525	525				
270	Slinfold Stores							
1200	Rental Income	750	525	(225)			142.9%	
1205	Insurance Reclaimed	327	0	(327)			0.0%	
	Slinfold Stores :- Receipts	1,077	525	(552)			205.1%	0
4200		6,137	0	(6,137)		(6,137)	0.0%	5,082
	Slinfold Stores :- Indirect Payments	6,137	0	(6,137)	0	(6,137)		5,082
	Net Receipts over Payments	(5,060)	525	5,585				
6000	plus Transfer from EMR	5,082						
	Movement to/(from) Gen Reserve	22						
<u>300</u>	Community Services							
4310	Community Events	2,953	1,900	(1,053)		(1,053)	155.4%	
4320	Youth Services	3,119	6,480	3,361		3,361	48.1%	
4370	Newsletters/Promotions	3,745	2,600	(1,145)		(1,145)	144.0%	
4380	Community Improvement Projects	16,918	1,620	(15,298)		(15,298)	1044.3%	16,918
4390	Grants Made	2,666	1,500	(1,166)		(1,166)	177.8%	
4395	Cosy Café	2,454	0	(2,454)		(2,454)	0.0%	
4515	CAGNE Grant Gatwick	2,000	0	(2,000)		(2,000)	0.0%	
	Community Services :- Indirect Payments	33,854	14,100	(19,754)	0	(19,754)	240.1%	16,918
	Net Payments	(33,854)	(14,100)	19,754				
6000	plus Transfer from EMR	16,918						
	Movement to/(from) Gen Reserve	(16,936)						

Page 3

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Cost Centre Report

		Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<u>350</u>	Recreation							
4200	Repairs & Improvements	110	0	(110)		(110)	0.0%	
4400	Bin collection	364	1,640	1,276		1,276	22.2%	
4405	Dog bins	1,131	0	(1,131)		(1,131)	0.0%	
4410	Grounds Maintenance	5,705	2,890	(2,815)		(2,815)	197.4%	127
4420	King George V	4,663	830	(3,833)		(3,833)	561.8%	4,443
4425	Six Acres	38,883	0	(38,883)		(38,883)	0.0%	38,883
4430	Playground Inspections	803	0	(803)		(803)	0.0%	
	Recreation :- Indirect Payments	51,659	5,360	(46,299)	0	(46,299)	963.8%	43,452
	Net Payments	(51,659)	(5,360)	46,299				
6000	plus Transfer from EMR	43,452						
	Movement to/(from) Gen Reserve	(8,206)						
400	Highways & Byways							
4200	Repairs & Improvements	615	0	(615)		(615)	0.0%	
4500	Hayes Lane Drainage	800	900	100		100	88.9%	
4510	Streetlights & Maintenance	5,603	4,970	(633)		(633)	112.7%	
	Highways & Byways :- Indirect Payments	7,018	5,870	(1,148)	0	(1,148)	119.6%	0
	Net Payments	(7,018)	(5,870)	1,148				
<u>999</u>	VAT Data							
115	VAT on Receipts	10,751	0	(10,751)			0.0%	
	VAT Data :- Receipts	10,751	0	(10,751)				0
515	VAT on Payments	18,614	0	(18,614)		(18,614)	0.0%	
	VAT Data :- Indirect Payments	18,614	0	(18,614)	0	(18,614)		0
	Net Receipts over Payments	(7,863)	0	7,863				
	Grand Totals:- Receipts	123,195	68,320	(54,875)			180.3%	
	Payments	219,549	71,810	(147,739)	0	(147,739)	305.7%	
	Net Receipts over Payments	(96,354)	(3,490)	92,864				
	plus Transfer from EMR	107,443						
	less Transfer to EMR	34,664						
Movement to/(from) Gen Reserve		(23,575)						