



# Slinfold Parish Council

Cherrytree Farm, Hayes Lane, RH13 0SQ

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## Minutes of the Slinfold Parish Council Meeting held on 25<sup>th</sup> January 2024

### 1. Attendance and Apologies for Absence

**In attendance:** Councillors Casdagli, Leyland, Pegg, Roberts (Chair), Sherwin-Smith, Slipper and Walker.

**Apologies received from:** Councillors Pyle, Skeates, Smith P and Smith N which Councillors **RESOLVED** to accept.

**Also in attendance:** Mike Simpson (Clerk), District Councillor Trisha Youtan and one member of the public.

### 2. To Receive Declarations of Interest, Notification of Changes to Members' Interests and consider any requests for a dispensation

There were none.

### 3. Public Session (Members of the Public may speak for up to five minutes at the discretion of the Chair)

One member of the public spoke about the flooding on Tannery Close/Spring Lane earlier in the month. He said he had already contacted the Council who had subsequently reported it to WSCC Highways. The Chair advised that the ditches in the area become filled with leaves and debris quickly and the Council was looking into what more it could do, such as surveying/clearing the drains on Hayes Lane, and making contact with WSCC.

### 4. Minutes from the previous meeting on 21<sup>st</sup> December 2023

Councillors **RESOLVED** to approve the minutes from the meeting on 21<sup>st</sup> December 2023 as a true and accurate record.

### 5. Chairman's Report

The Chair said he had discussed potential future projects with the Clerk and Vice Chair and would bring some forward soon.

### 6. Councillor Reports

#### To receive reports from the District and County Councillors

Councillor Youtan said the District Council would soon decide on whether to approve an £11m refurbishment project of the Capital Theatre as it could take up to 10 months and would affect trade. She added that the Council was still waiting for an appeal date for Lower Broadbridge Farm.

Councillor Greenwood sent apologies and circulated a written report before the meeting (see appendices).

### 7. Planning Applications

(a) To consider any planning application

**DC/24/0003** Suncot Spring Lane Slinfold West Sussex RH13 0RT: Non Material Amendment to previously approved application DC/22/1684 (Erection of a first floor extension to western elevation.) Change to the window on the rear elevation.

Councillors **RESOLVED** to have no objection to this application.

**DC/24/0017& DC/24/0018 (Listed):** Broadview Guildford Road Broadbridge Heath Change of use of the existing building to provide 6 bedspaces for students with special educational needs with associated alterations.

Councillors **AGREED** to defer a vote on this application as they needed more time to review the documentation.

**(b) To comment on any planning appeals**

There were none.

**(c) To consider any planning applications received since the publication of the agenda**

There were none.

**(d) To receive an update on The Cobblers**

Councillor Youtan advised that progress was slow as there was a difficult lease issue to resolve.

**(e) To receive an update on any planning enforcement cases**

The Chair advised that the Council had written to Elivia Homes regarding the unfinished landscaping at Springwood and Welwyn, which HDC enforcement was also investigating. Elivia has acknowledged the letter and was looking into it. The Clerk had also written to HDC enforcement about the missing hedge and trees at Crosby Farm.

**(f) To consider a response to the Horsham District Council's proposed Local Plan 2023-2040**

As the deadline for submissions was 1<sup>st</sup> March 2024, Councillors **AGREED** to gather opinions outside of the meeting and formulate a response.

**8. Finance & Administration**

**(a) To review the schedule of payments and bank reconciliation since the 30<sup>th</sup> November 2023**

Councillors **RESOLVED** to approve the payment schedule since 30<sup>th</sup> November and the bank reconciliation from December 2023.

**(b) To review the Council's bank accounts and reserves**

Councillors **RESOLVED** to open two new savings accounts with the Charity Bank (Easy Access) and the Ecology Building Society (90-day notice) and transfer the funds from the Close Brothers account and Cambridge and Counties bond to them. Councillors **RESOLVED** to transfer £30,000 from the Lloyds savings account for works to the football club.

**(c) To consider a Chair's allowance**

Councillors **RESOLVED** to approve a Chair's allowance of £400 for 2023/24

**9. Grounds and Buildings Maintenance**

**(a) To receive an update on works to Slinfold Football Club**

Works to the football club were still ongoing and the new patio was almost finished.

**(b) To receive an update on Slinfold Stores**

The new blind had not been ordered yet and the roof and gutters needed to be surveyed.

**(c) To receive an update on the Scout Hut**

There was no update but reserves were still in place for a new hut.

**(d) To receive an update on a padel court at Slinfold Tennis Club**

The tennis club was still putting together a proposal.

**(e) To discuss solar panels at the Cherrytree site and an application to HDC's Community Climate Fund**

The Clerk presented three quotes for 20 solar panels and a battery for Slinfold Football Club and explained that there was a grant of up to £5,000 available from Horsham District Council which could go towards the cost. The estimated figures for output and usage were likely to change as they had not been based on actual electricity usage. Councillors agreed it was a good idea in principle and **RESOLVED** to apply to the Community Climate Fund for £5,000 towards the solar panels and use the quotes from Solar Dynamics (£12,703) and Sopoco (£16,341).

**(f) To discuss any other grant applications**

The Clerk advised there was a HDC lottery fund to which the Council could apply for up to £1,000 for the Cosy Café which Councillors **AGREED** to approve. There was also a Nature Recovery Grant from HDC which help towards enhancing biodiversity. However, the Council was unable to apply for this at the same time as the Community Climate Fund.

**10. Events**

**To receive an update on Village Day 2024**

The Recreation and Environment Committee had agreed to set the date as June 23<sup>rd</sup> which Councillors **AGREED** to approve. However, the school was also planning a fair for that day so the Council would see if they could switch back to its usual time in May. A theme had not been decided but Councillors were unsure it required one and could just be Slinfold Village Day.

**11. Highways**

**(a) To receive an update on the 20mph scheme**

The 20mph & 40mph signs in Lyons Road were now correctly positioned, although one of them had been knocked down but Highways had been informed. Keep left/right signs had been placed on the first buildout

into the village on Lyons Road but the buildouts were not clearly visible. The Highways and Byways Committee believed that visibility of the buildouts in general was poor and had agreed to request 'keep right' bollards were installed on the buildouts, like the ones at the junction of Park Street and Stane Street.

**(b) To discuss a TRO to reduce the speed on the A29 to 40mph**

The Clerk had been in contact with County Councillor, Christian Mitchell and a West Sussex Traffic Engineer about reducing the speed on the A29 through Slinfold to 40mph. The Engineer had advised that a reduction to 40mph would be outside of the County Council's Speed Limit policy after reviewing the average speeds. However, he suggested a reduction to 50mph would be within the policy whereupon Councillors **AGREED** to investigate it further.

**(d) To receive an update on the recent flooding in the parish**

Councillors Leyland and Pyle, along with the Clerk, had met a drainage company earlier in the week and had arranged for a quote to survey the drains on the west side of Hayes Lane from "Spinners" to the outfall just north of Streetfield Road. If the drain was blocked, then clearing it would hopefully alleviate further flooding. The Highways and Byways Committee had also agreed to add clearance of the ditch at Cherrytree Farm to the Grasstex schedule. Councillor Leyland also suggested that the current drainage grills were not the correct type and was looking into other possibilities. The storage of sandbags for houses in most danger of flooding was discussed but storage and filling were difficult to administer.

## **12. Recreation and Environment**

**(a) To consider adopting some initiatives to help tackle climate change**

The Clerk was looking at ways of enhancing biodiversity on Council land and was trying to arrange a meeting with a representative from Sussex Wildlife Trust.

**(b) To consider taking on the freehold of some land at Slinfold Golf Course**

The Council had been approached by the Maydwell Trust to see whether it would be willing to take on the freehold interest of some land at Slinfold Golf Course (see appendices). The trustees were either moving away from the area or did not have the time to continue. There were covenants in place to protect the land from any commercial or residential development and the Clerk had received a solicitor's quote of approximately £1,500 plus expenses to transfer the title. There was a revised lease which would need to be requested from the Land Registry Office whereupon Councillors **AGREED** to continue investigating and gather more quotes from solicitors.

**(c) To consider a quote for new play equipment at King George V playground**

Councillors **RESOLVED** to approve a quote of £3,702 from Proludic to install a new Springer, swing set and bench. Councillors **AGREED** to approve this quote without obtaining any others as the current equipment was posing a health and safety risk and it was difficult to get other playground companies to quote for such a small amount.

## **13. Parish Magazine**

**To discuss any contributions for the parish magazine**

The Deputy Clerk was responsible for magazine articles going forward so Councillors were advised to send anything to her.

## **14. Staff**

**To receive an update**

The Deputy Clerk had now returned from sick leave to work for 6 hours per week.

## **15. Committees and those on Outside Bodies**

There was a Village Hall Committee meeting next week.

## **16. Items for the next agenda**

There were no suggestions.

## **17. Next meeting date**

The next meeting date was 29<sup>th</sup> February 2024.

## List of Payments made between 30/11/2023 and 19/01/2024

<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
30/11/2023	Grasstex	OLT	2,950.80		Grounds maintenance(1586)
30/11/2023	Tim Harrison	OLT	37.50		Salary November
30/11/2023	John Pilkington	OLT	60.00		Salary November
30/11/2023	Tony Burroughs	OLT	299.00		Salary November
30/11/2023	Mike Simpson	OLT	15.00		Home office
30/11/2023	LGPS	OLT	892.89		MS Pension November
30/11/2023	Mike Simpson	OLT	2,424.90		Salary November
30/11/2023	Samantha Bell	OLT	1,466.22		Salary November
30/11/2023	Amelia Savage	OLT	100.00		Newsletter delivery
01/12/2023	NEST	DD	103.95		S Bell pension
01/12/2023	Netwise	OLT	28.49		2 emails
06/12/2023	Jane Slipper	OLT	30.05		Cosy Cafe Food
06/12/2023	Friends of Slinfold School	OLT	52.00		Xmas meal grant
06/12/2023	Amelia Savage	OLT	500.00		Grant Kenya Trip
06/12/2023	St Peter's Church	OLT	1,000.00		Maintenance Donation
06/12/2023	Bel Signs	OLT	270.00		Six Acre Playground Signs
06/12/2023	Clear Councils	OLT	64.21		Reinstatement Survey
06/12/2023	Slinfold Village Hall	OLT	200.00		Cosy Cafe Hire (1842)
06/12/2023	4 Sight Vision	OLT	110.00		Grant
12/12/2023	Slinfold Village Hall	OLT	35.00		Meeting hire (1849)
12/12/2023	SSE	OLT	407.85		Streetlights
19/12/2023	HDC	DD	27.00		Bin collection
27/12/2023	Tim Harrison	OLT	37.50		Salary December
27/12/2023	John Pilkington	OLT	1,304.00		Salary December
29/12/2023	Mike Simpson	OLT	1,861.51		Salary December
29/12/2023	Tony Burroughs	OLT	299.00		Salary December
29/12/2023	Mike Simpson	OLT	15.00		Home office
29/12/2023	Samantha Bell	OLT	474.04		Salary December
29/12/2023	LGPS	OLT	674.05		MS December
29/12/2023	Samantha Bell	OLT	-474.04		Salary December
29/12/2023	Samantha Bell	OLT	474.07		Salary December
02/01/2024	HDC	DD	265.72		Dog bins
08/01/2024	Carl Osborne	OLT	450.00		Cherrytree bramble clearance
08/01/2024	Carl Osborne	OLT	-450.00		Cherrytree clearance
08/01/2024	Carl Osborne	OLT	405.00		Cherrytree brambles
08/01/2024	M L Surveyors	OLT	690.00		Reinstatement Survey
08/01/2024	HMRC	OLT	3,248.70		PAYE 3rd Quarter
17/01/2024	Slinfold Village Hall	OLT	10.00		Meeting hire
17/01/2024	HDC	DD	27.00		Bins
17/01/2024	John Burrell	OLT	54.95		Six acres saplings
17/01/2024	Slinfold Village Hall	OLT	80.00		Cosy Cafe Hire
17/01/2024	Play Inspection Company	OLT	715.00		PG inspection training
17/01/2024	Rialtas Business Solutions	OLT	827.98		Finance Software
17/01/2024	SLC	OLT	10,000.00		Football Club works (1016)
17/01/2024	King Fisher Direct Ltd	OLT	149.99		Salt Bin
19/01/2024	SSE	OLT	832.37		SSE
19/01/2024	Jane Slipper	OLT	739.25		Xmas events and bark
19/01/2024	Emma Grundy	OLT	33.50		Sandwiches tea party

**List of Payments made between 30/11/2023 and 19/01/2024**

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<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
<b>Total Payments</b>			<u>33,819.45</u>		

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<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page</u>	<u>Balances</u>
CO-OP	31/12/2023		10,173.04
			<u>10,173.04</u>
<u>Unpresented Payments (Minus)</u>		<u>Amount</u>	
		0.00	
			<u>0.00</u>
			10,173.04
<u>Unpresented Receipts (Plus)</u>			
		0.00	
			<u>0.00</u>
			10,173.04
		Balance per Cash Book is :-	10,173.04
		Difference is :-	0.00

Signatory 1:

Name ..... Signed ..... Date .....

Signatory 2:

Name ..... Signed ..... Date .....

## Detailed Receipts &amp; Payments by Budget Heading 19/01/2024

## Cost Centre Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<u>100 Income</u>							
1076 Precept	66,220	66,220	0			100.0%	
1080 Bank Interest	2,810	0	(2,810)			0.0%	
1090 CIL Income	34,664	0	(34,664)			0.0%	
1100 Grants Received	950	0	(950)			0.0%	
1120 Environment Cleansing	3,495	0	(3,495)			0.0%	
1999 Miscellaneous Income	175	0	(175)			0.0%	
	108,314	66,220	(42,094)			163.6%	0
Income :- Receipts							
	108,314	66,220	(42,094)				
Net Receipts							
<u>200 Administration</u>							
4000 Clerk & Environment Officers	36,642	40,140	3,498		3,498	91.3%	
4060 Audit	585	650	65		65	90.0%	
4065 Miscellaneous Expenditure	175	0	(175)		(175)	0.0%	
4070 Legal & Consultancy	0	140	140		140	0.0%	
4080 Subscriptions	535	100	(435)		(435)	535.3%	
4090 Cllr Expenses	0	150	150		150	0.0%	
4100 Insurance	2,331	2,800	470		470	83.2%	
4110 Recruitment & Training	0	350	350		350	0.0%	
4120 Home Office	120	0	(120)		(120)	0.0%	
4130 Hall Hire	358	860	502		502	41.6%	
4140 Website and email	1,298	430	(868)		(868)	301.9%	
4145 Printer hire	107	0	(107)		(107)	0.0%	
4150 Software	809	430	(379)		(379)	188.2%	
4160 Stationery/printing	334	430	96		96	77.8%	
4515 Gatwick 2nd Runway	2,000	0	(2,000)		(2,000)	0.0%	
	45,295	46,480	1,185	0	1,185	97.4%	0
Administration :- Indirect Payments							
	(45,295)	(46,480)	(1,185)				
Net Payments							
<u>250 Football Club</u>							
1200 Rental Income	150	525	375			28.6%	
1205 Insurance Reclaimed	901	0	(901)			0.0%	
	1,051	525	(526)			200.1%	0
Football Club :- Receipts							
4200 Repairs & Improvements	12,083	0	(12,083)		(12,083)	0.0%	12,083
	12,083	0	(12,083)	0	(12,083)	0.0%	12,083
Football Club :- Indirect Payments							
	(11,032)	525	11,557				
Net Receipts over Payments							
6000 plus Transfer from EMR	12,083						
Movement to/(from) Gen Reserve	1,051						

## Detailed Receipts &amp; Payments by Budget Heading 19/01/2024

## Cost Centre Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<u>255 Tennis Club</u>							
1200 Rental Income	0	525	525			0.0%	
1205 Insurance Reclaimed	482	0	(482)			0.0%	
Tennis Club :- Receipts	<u>482</u>	<u>525</u>	<u>43</u>			<u>91.8%</u>	<u>0</u>
Net Receipts	<u>482</u>	<u>525</u>	<u>43</u>				
<u>260 Community Shed</u>							
1200 Rental Income	0	525	525			0.0%	
Community Shed :- Receipts	<u>0</u>	<u>525</u>	<u>525</u>			<u>0.0%</u>	<u>0</u>
Net Receipts	<u>0</u>	<u>525</u>	<u>525</u>				
<u>270 Slinfold Stores</u>							
1200 Rental Income	750	525	(225)			142.9%	
1205 Insurance Reclaimed	327	0	(327)			0.0%	
Slinfold Stores :- Receipts	<u>1,077</u>	<u>525</u>	<u>(552)</u>			<u>205.1%</u>	<u>0</u>
4200 Repairs & Improvements	3,537	0	(3,537)		(3,537)	0.0%	2,482
Slinfold Stores :- Indirect Payments	<u>3,537</u>	<u>0</u>	<u>(3,537)</u>	<u>0</u>	<u>(3,537)</u>		<u>2,482</u>
Net Receipts over Payments	<u>(2,460)</u>	<u>525</u>	<u>2,985</u>				
6000 plus Transfer from EMR	2,482						
Movement to/(from) Gen Reserve	<u>22</u>						
<u>300 Community Services</u>							
4310 Community Events	2,861	1,900	(961)		(961)	150.6%	
4320 Youth Services	1,026	6,480	5,454		5,454	15.8%	
4370 Newsletters/Promotions	3,745	2,600	(1,145)		(1,145)	144.0%	
4380 Community Improvement Projects	13,918	1,620	(12,298)		(12,298)	859.1%	13,918
4390 Grants Made	1,697	1,500	(197)		(197)	113.1%	
4395 Cosy Café	2,294	0	(2,294)		(2,294)	0.0%	
Community Services :- Indirect Payments	<u>25,540</u>	<u>14,100</u>	<u>(11,440)</u>	<u>0</u>	<u>(11,440)</u>	<u>181.1%</u>	<u>13,918</u>
Net Payments	<u>(25,540)</u>	<u>(14,100)</u>	<u>11,440</u>				
6000 plus Transfer from EMR	13,918						
Movement to/(from) Gen Reserve	<u>(11,622)</u>						



## Detailed Receipts &amp; Payments by Budget Heading 19/01/2024

## Cost Centre Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<u>350 Recreation</u>							
4200 Repairs & Improvements	110	0	(110)		(110)	0.0%	
4400 Bin collection	297	1,640	1,343		1,343	18.1%	
4405 Dog bins	1,131	0	(1,131)		(1,131)	0.0%	
4410 Grounds Maintenance	5,649	2,890	(2,759)		(2,759)	195.5%	127
4420 King George V	0	830	830		830	0.0%	
4425 Six Acres	38,821	0	(38,821)		(38,821)	0.0%	38,821
4430 Playground Inspections	803	0	(803)		(803)	0.0%	
Recreation :- Indirect Payments	<u>46,811</u>	<u>5,360</u>	<u>(41,451)</u>	<u>0</u>	<u>(41,451)</u>	<u>873.3%</u>	<u>38,947</u>
Net Payments	<u>(46,811)</u>	<u>(5,360)</u>	<u>41,451</u>				
6000 plus Transfer from EMR	38,947						
Movement to/(from) Gen Reserve	<u>(7,863)</u>						
<u>400 Highways &amp; Byways</u>							
4200 Repairs & Improvements	615	0	(615)		(615)	0.0%	
4500 Hayes Lane Drainage	800	900	100		100	88.9%	
4510 Streetlights & Maintenance	5,268	4,970	(298)		(298)	106.0%	
Highways & Byways :- Indirect Payments	<u>6,683</u>	<u>5,870</u>	<u>(813)</u>	<u>0</u>	<u>(813)</u>	<u>113.8%</u>	<u>0</u>
Net Payments	<u>(6,683)</u>	<u>(5,870)</u>	<u>813</u>				
<u>999 VAT Data</u>							
115 VAT on Receipts	10,751	0	(10,751)			0.0%	
VAT Data :- Receipts	<u>10,751</u>	<u>0</u>	<u>(10,751)</u>				<u>0</u>
515 VAT on Payments	10,140	0	(10,140)		(10,140)	0.0%	
VAT Data :- Indirect Payments	<u>10,140</u>	<u>0</u>	<u>(10,140)</u>	<u>0</u>	<u>(10,140)</u>		<u>0</u>
Net Receipts over Payments	<u>610</u>	<u>0</u>	<u>(610)</u>				
Grand Totals:- Receipts	121,675	68,320	(53,355)			178.1%	
Payments	150,088	71,810	(78,278)	0	(78,278)	209.0%	
Net Receipts over Payments	<u>(28,413)</u>	<u>(3,490)</u>	<u>24,923</u>				
plus Transfer from EMR	67,430						
Movement to/(from) Gen Reserve	<u>39,016</u>						

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<u>Account</u>	<u>Opening Balance</u>	<u>Net Transfers</u>	<u>Closing Balance</u>
320 EMR - Six Acres	134,869.00	-21,240.94	113,628.06
321 EMR Environment Cleansing	0.00	6,672.12	6,672.12
322 EMR Scout Hut	0.00	50,000.00	50,000.00
380 EMR - CIL	64,996.14	-18,199.56	46,796.58
	<u>199,865.14</u>	<u>17,231.62</u>	<u>217,096.76</u>

## Parish Council Report – January 2024

### Local Plan Regulation 19

As you will be aware, the Horsham District Council Regulation 19 period of representation has commenced. The relevant documentation has been made available on our website via the link below:

[www.horsham.gov.uk/localplanreg19](http://www.horsham.gov.uk/localplanreg19)

The above page contains direct links to all the Local Plan documents and details where to find our Local Plan evidence base documents. The page also contains information about where hard copies of the document can be viewed (at the HDC office and all local libraries) together with guidance on how to submit representations.

Representations can be submitted via the online [comment form](#). We have also published a [guidance note](#) on how best to respond. We strongly advise those responding to read through this note before submitting any response to ensure that they provide the clearest and most effective response they can to the local plan inspectors. **The deadline for responses is 5pm on Friday 1<sup>st</sup> March 2024.**

Whilst we encourage most people to comment online (which is the quickest option for most, and enables electronic files to be uploaded directly), we know that not everyone is able to do this. It is therefore also possible to submit responses via email or in writing. However, these are considerably slower for the strategic planning team to process and upload. We would therefore ask that you encourage those who are able to, to use the online form, therefore enabling us to better focus time and resources on those who are unable to do so.

We would also ask that respondents do NOT submit any duplicate responses, e.g. online and by email and by post. Only one response of any duplicate will be accepted, but checking for this increases processing time and is unfair to other residents by slowing down the time it takes to get to their responses. Please note that we also have limited storage space for hard copy documentation.

If you have any further questions (or wish to purchase hard copies of the documentation) please contact [strategic.planning@horsham.gov.uk](mailto:strategic.planning@horsham.gov.uk) or telephone 01403 215398.

### Reporting Crime

I was recently sent the following guide for wardens regarding reporting crime and was asked to share it with Parish Councils and residents:

ONLINE	CONNECT	VISIT	CALL 101	EMERGENCY 999
Many crimes can be easily reported online 24/7. We will respond within 24 hours. <input checked="" type="checkbox"/> Non emergency crime reporting <input checked="" type="checkbox"/> Crime prevention, information and advice <input checked="" type="checkbox"/> Something you have seen or heard 	To stay informed through social media and community alerts <input checked="" type="checkbox"/> Latest news and appeals <input checked="" type="checkbox"/> Real time updates on local issues, events and incidents <input checked="" type="checkbox"/> Safety information and advice 	Your nearest police hub <input checked="" type="checkbox"/> Report a crime <input checked="" type="checkbox"/> Receive local advice and information 	For incidents that don't require an immediate response and cannot be dealt with online <input checked="" type="checkbox"/> Where a crime has already happened <input checked="" type="checkbox"/> To report suspicious behaviour <input checked="" type="checkbox"/> Damage or theft of property 	For an immediate response <input checked="" type="checkbox"/> Life is in danger <input checked="" type="checkbox"/> Where a crime is in progress <input checked="" type="checkbox"/> Violence is being used 

 Sussex Police |  sussexpoliceforce |  @sussex\_police |  sussex.police.uk #MakeTheRightCall

If you witness acts of violence, verbal abuse, drug taking, irresponsible alcohol use or damage to property please report it to Sussex Police via the methods above or anonymously to Crime Stoppers on 0800 555 111 or visit their website: <https://crimestoppers-uk.org/>

## **ASB/Crime/Criminal Damage**

### **Parking/vehicles**

Operation Crackdown reports: Joint initiative with Sussex Safer Roads Partnership and Sussex Police to report abandoned vehicles or anti-social driving:

<http://www.operationcrackdown.org/>.

Did you know Horsham District Council Parking Services offer **Shop Mobility** <https://www.horsham.gov.uk/parking/shopmobility>? This is a free service and easy to obtain. Please visit Parking Information Centre in Swan Walk Multi-Storey Car Park, level 2 for more details.

### **Fly tipping/ littering/graffiti**

If you would like to collect litter in your local area at a time which suits you, Horsham District Council will support you with appropriate equipment through the Adopt a Street Scheme:

<https://www.horsham.gov.uk/waste-recycling-and-bins/litter-and-street-cleaning/adopt-a-street>

Report an abandoned trolley [https://www.wanzl.com/en\\_GB/360-degree-service/TrolleyWise](https://www.wanzl.com/en_GB/360-degree-service/TrolleyWise)

**Spotted a problem?** Whether it is an abandoned car, dog fouling, fly tipping, or litter and graffiti, you can report it online. It is fast and easy and can be reported at any time, day, or night <https://www.horsham.gov.uk/report>

**It is even more important than ever to look out for others be it neighbours, relatives, or friends. If you have concerns about anyone in Horsham who is experiencing hardship, please follow the links below:**

Concerns regarding **children** to West Sussex County Council Children's Safeguarding : <https://www.westsussex.gov.uk/education-children-and-families/keeping-children-safe/raise-a-concern-about-a-child/>

Concerns regarding **adults** to West Sussex County Council Adult Safeguarding: <https://www.westsussex.gov.uk/social-care-and-health/social-care-support/adults/raise-a-concern-about-an-adult/>

Alternative support: **Age UK** is an independent charity working in the local community to help older people their families and carers, providing services to the **over 50s**: <https://www.ageuk.org.uk/westsussexbrightonhove/activities-and-events/horsham-district/>

A **Safe and Well Visit** is a free service carried out by West Sussex **Fire & Rescue Service**. It involves a pre-arranged visit to your home to offer advice on how to make it safer and, where appropriate, fit smoke alarms or other specialist fire detection equipment free of charge: <https://www.westsussex.gov.uk/fire-emergencies-and-crime/west-sussex-fire-and-rescue-service/home-fire-safety/safe-and-well-visit/>

If you are concerned about someone over the age of 18 that you have seen **sleeping rough** in England or Wales, you can use this website to send an alert to StreetLink. The details you provide are sent to the local authority or outreach service for the area in which you have seen the person, to help them find the individual and connect them to support. It is important to note that if you think the person you are concerned about is under 18 please do not contact StreetLink but instead call the police <https://www.streetlink.org.uk/>

**"i-Rock** Horsham District is a brand new support and advice hub for young people aged 14 - 25 in West Sussex. At i-Rock, partnership agencies work together to offer a range of support services to help with issues such as mental health, relationships, money and benefits, family problems, bullying, housing, education and employment. Young people can access the service by dropping in, booking an appointment or through our virtual platform. At i-Rock, your services are working together to make sure you succeed and thrive”  
<https://www.picktime.com/irockhorshamdistrict>

**Time to Talk** - Are you feeling sad, lost or anxious? At Time to Talk, we offer a range of talking therapies that can help you feel better. Our friendly therapists can help you work through your problems and support you to live life to the fullest again.  
<https://www.sussexcommunity.nhs.uk/services/time-to-talk-nhs-talking-therapies-in-west-sussex/109066>

For further information and support regarding **self harm**, please use these links.

[https://westsussex.local-offer.org/information\\_pages/511-self-harm](https://westsussex.local-offer.org/information_pages/511-self-harm)

<https://www.westsussexmind.org/training-courses/mental-health-training/mental-health-training-for-schools/self-harm-learning-networks>

To raise a concern to **West Sussex County Council**:

<https://www.westsussex.gov.uk/about-the-council/have-your-say/>

#### **Abbreviations:**

- CBO - Community Behaviour Order.
- NW - Neighbourhood Warden.
- PCSO - Police Community Support Officer.
- ASB - Anti-Social Behaviour.
- WSCC - West Sussex County Council.
- ECINS – Multi agency information sharing database around ASB.
- HASBRAC – Multi agency Sussex Police led information meeting around ASB.
- PSPO - Public Spaces Protection Order.
- RVS – Royal Voluntary Service.
- HDC – Horsham District Council.
- WSFRS – West Sussex Fire and Rescue Service.
- MUGA – Multi Use Games Area.
- MISPER – Missing Person.
- MOP – Member of The Public.

- WOA – Words of Advice.
- FPN – Fixed Penalty Notice.
- CSAS – Community Safety Accreditation Scheme.

