



Slinfold Parish Council

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Minutes of the Council meeting held on 28th September 2023

1. Attendance and Apologies for Absence

In attendance: Councillors Casdagli, Leyland, Pyle, Sherwin-Smith, Slipper, Smith (Nigel), Smith (Paula) and Walker.

Apologies: Councillor Roberts which Councillors **RESOLVED** to accept.

Also in attendance: Mike Simpson (Clerk), County Councillor Christian Mitchell, District Councillor Kasia Greenwood and 3 members of the public.

2. To Receive Declarations of Interest, Notification of Changes to Members' Interests and consider any requests for a dispensation

To receive any declarations of interests from Members in respect to items on the agenda.

Councillors Sherwin-Smith, Slipper and Walker declared a pecuniary interest in item 8(c) relating to a grant application from Slinfold Village Hall.

Councillor Paula Smith declared a personal interest in item 7 (d) relating to The Cobblers.

3. Public Session (Members of the Public may speak for up to five minutes at the discretion of the Chair)

To note any comments.

There were none.

4. Minutes from the previous meeting on 27th July 2023

To review and approve.

Councillors **RESOLVED** to approve the minutes from the meeting on 27th July 2023 as a true and accurate record.

5. Chairman's Report

There was no report.

6. Councillor Reports

To receive reports from the District and County Councillors

County Councillor Christian Mitchell said he had not heard any negative feedback about the 20mph traffic calming in Slinfold but had been advised by Councillor Youtan that some residents were not happy and therefore was in attendance to answer any questions. He added that there was not much to report as August was a quiet time. District Councillor Greenwood apologised for missing the last couple of meetings and said she would send her colleague in future if she could not attend. She advised on a couple of grants funds: The Community Climate fund for local groups to reduce carbon footprint and the cost-of-living fund for those most affected by the crisis which included access to finance and help and information.

7. Planning Applications

(a) To consider the applications in the planning report

Councillors **RESOLVED** to approve the planning report (see appendices).

(b) To comment on any planning appeals

Councillors discussed attending the appeal which started on 17th October for a week. Councillor Leyland advised he could make the first day and it was agreed to organise via email. There were several reasons for

initial refusal by Horsham District Council, but they subsequently withdrew all of them except for water neutrality.

(c) To consider any planning applications received since the publication of the agenda

There were none.

(d) To receive an update on The Cobblers

Saxon Weald was looking for a new builder to carry on with the development following the administration of Westridge Construction. Security was in place and the Council agreed to ask for a position statement.

8. Finance & Administration

(a) To review the schedule of payments and bank reconciliations since the 27th July 2023

Councillors **RESOLVED** to approve the schedule of payments since 27th July 2023 and bank reconciliation from 22nd September 2023.

(b) To review the latest variance report for budget vs actual expenditure

Councillors **RESOLVED** to approve the latest variance report for budget vs actual expenditure.

(c) To consider a grant application from Slinfold Village Hall

Councillors considered a grant from Slinfold Village Hall for help towards new chairs, LED lights and an energy audit. Councillors agreed that the hall was used by many residents which would benefit and **RESOLVED** to grant £5,000.

(d) To receive an update on recruitment for Environment Officers

Councillors **RESOLVED** to appoint a new Environment Officer, Tony Burroughs.

(e) To review the Council's insurance policy

Councillors **RESOLVED** to approve a quote from Clear Councils for £1,691.29 to provide insurance cover under a three-year agreement.

9. Grounds and Buildings Maintenance

(a) To receive an update on works to Slinfold Football Club

Councillors considered a new quote of circa £35,000 to carry out works to the patio and create a disabled loo access to the football pavilion which they believed was reasonable but wanted confirmation from the football club that they would move the loo before approving it.

(b) To receive an update on Slinfold Stores

Councillors **RESOLVED** to purchase a new awning and frame as the existing one could not be repaired.

(c) To receive an update on Six Acres playground

Councillor Slipper advised that work had started to the playground and hoped some of the old equipment could be recycled. She added that the sign at the playground needed to be updated and some new shrubs should be purchased which Councillors **RESOLVED** to approve.

(d) To receive an update on the Scout Hut

Councillor Nigel Smith advised that the scouts had contacted a company about purchasing an old portacabin used during COVID as a new hut.

(e) To receive an update on the Six Acres balancing pond

The Section 104 Agreement for the pipework under the kickabout was ready and it was **AGREED** Councillors Leyland and Smith (Nigel) would sign it on behalf of the Council.

(f) To receive an update on the grounds maintenance schedule

Councillor Pyle advised he had spoken to Grasstex and standardised the cuts required throughout the parish as some areas were getting more than others and the A29 section was being removed as it was already being cut by Grasstex on behalf of WSCC.

(g) To discuss contributing to a padel court at Slinfold Tennis Club

Councillor Casdagli advised he had been approached by Slinfold Tennis Club about installing a padel court and asked whether the Council would help fund half the cost which would be approximately £40,000. He believed Padel was a great sport for all ages and hoped the Council would approve further research into the idea. Councillors **AGREED** to start work on a cost benefit analysis which would include consultation with residents on whether it was something they would like to see. The Council also wanted to understand how access to the Padel court would work for members of the public.

(h) To discuss the best way forward to manage the Council's buildings and assets

It was **AGREED** to defer this item to the Finance Committee.

10. Highways

(a) To discuss the traffic calming measures on Lyons Road

Councillors agreed the buildout had been constructed very well except for signs erected around Six Acres which were unnecessary. WSCC had agreed to remove the sign on the pavement but road signs

would have to remain. Councillors agreed to collate feedback from residents and submit to WSCC Highways.

(b) To discuss speed indicator signs

This item was discussed with 10(c).

(c) To discuss writing to WSCC thanking them for installing the traffic calming measures

It was **AGREED** to write to WSCC and request a meeting to discuss traffic calming in general as well as where temporary speed indicators could be placed.

11. Gatwick Airport Second Runway

To discuss writing a letter to Gatwick CEO regarding the Instrument Landing System (ILS) minimum joining point

Councillors **RESOLVED** to write a letter clarifying where the joining point should be as it should not be closer than 8 nautical miles.

12. Parish Magazine

To discuss any contributions for the parish magazine

Six acres play area, traffic calming measures.

13. Committees and those on Outside Bodies

To receive an update.

There were no reports.

14. Items for the next agenda

Cobblers as a standing item and Christmas events.

15. Next meeting date

26th October 2023.

| Planning Reference | Location | Description | Feedback |
|---------------------------|--------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| DISC/23/0174 | Collyers The Street Slinfold West Sussex RH13 ORR | Approval of details reserved by condition 3 to approved application DC/22/0902 | No objection |
| DC/23/1645 | Pondfield Farm Nowhurst Lane Broadbridge Heath Horsham West Sussex RH12 3PJ | Permitted Development for a Wedding, temp tents for 4 days from 11 Aug 2023. | Withdrawn |
| DC/23/1665 | Pondfield Farm Nowhurst Lane Broadbridge Heath West Sussex RH12 3PJ | Application to confirm the continuous use of the cabin as a holiday home for a period in excess of ten years (Lawful Development Certificate - Existing) | No objection |
| DC/23/1668 | Little Park Park Road Slinfold Horsham West Sussex RH13 OSD | Surgery to 1x Ash | No objection We note that the application is put forward by a resident of West Way who does not own the tree. We have been unable to contact the owner of Little Park to confirm their consent for the work. |
| DC/23/1697 | Chewton The Street Slinfold West Sussex RH13 ORR | Demolition of single storey rear extension and erection of a single and two storey rear extension (Householder) | No objection. The Parish Council is however concerned about the height of the gable end and also the materials used for the bi-fold doors. |
| DC/23/1698 | Chewton The Street Slinfold West Sussex RH13 ORR | Demolition of single storey rear extension and erection of a single and two storey rear extension (Listed Building application) | No objection. The Parish Council is however concerned about the height of the gable end and also the materials used for the bi-fold doors. |

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| DC/23/1143 | Breckenridge 6 Mitchell Gardens Slinfold West Sussex RH13 0TY | Installation of 600m internal diameter, twin walled HDPE 'Rigidrain', section of pipe to 9m of open ditch adjacent to dwelling and associated works | No objection but the Parish Council has serious concerns about the volume of water using the ditch as it takes outfall from Six Acres, Welwyn, Greenfield Road, Mitchel Gardens, run off from Hayes Hill and will take discharge from the new site, East of Hayes Lane when developed. We accept that the pipe is the same diameter as that used at Two Oaks but there is a real risk of blockage and the area being overwhelmed with flood water. |
| DC/23/1764 | Dedisham Farm Guildford Road Slinfold West Sussex RH13 0RA | Prior Notification for the installation of a 1No. water tank, pump house, and 2No. underground water tanks | No objection |
| DC/23/1478 | Lutwicke Corner Cottage Stane Street Slinfold West Sussex RH13 0RE | Demolition of existing single storey rear extension and modern chimney stack. Construction of replacement single storey extension. (Householder Application) | No objection |
| DC/23/1479 | Lutwicke Corner Cottage Stane Street Slinfold West Sussex RH13 0RE | Demolition of existing single storey rear extension and modern chimney stack. Construction of replacement single storey extension. (Listed Building Consent) | No objection |
| DC/23/1507 | Meadowhurst Lyons Road Slinfold West Sussex RH13 0QS | Surgery to lime trees | No objection |

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|------------|------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------|--------------|
| DC/23/1460 | Meadowhurst Lyons Road Slinfold West Sussex RH13 OQS | Erection of 4 bed replacement new build dwelling, outbuildings and swimming pool following demolition of existing 7 bed dwelling and outbuildings. | No objection |
| DC/23/1507 | Meadowhurst Lyons Road Slinfold West Sussex RH13 OQS | Surgery to lime trees | No objection |