



Slinfold Parish Council

Cherrytree Farm, Hayes Lane, RH13 0SQ

Telephone 07894 858048 email: clerk@slinfold-pc.gov.uk

You are duly summoned to the meeting of Slinfold Parish Council on Thursday 28th September 2023 at Slinfold Village Hall commencing at 7:30pm

Members of the public are welcome to join this meeting and speak for a maximum of five minutes about an item on the agenda during the Public Session at the discretion of the Chair.

Mike Simpson

Clerk to the Council
22nd September 2023

AGENDA

- 1. Attendance and Apologies for Absence**
To accept apologies for absence.
- 2. To Receive Declarations of Interest, Notification of Changes to Members' Interests and consider any requests for a dispensation**
To receive any declarations of interests from Members in respect to items on the agenda.
- 3. Public Session (Members of the Public may speak for up to five minutes at the discretion of the Chair)**
To note any comments.
- 4. Minutes from the previous meeting on 27th July 2023**
To review and approve.
- 5. Chairman's Report**
- 6. Councillor Reports**
To receive reports from the District and County Councillors.
- 7. Planning Applications**
 - (a) To consider the applications in the planning report (see appendices)
 - (b) To comment on any planning appeals
 - (c) To consider any planning applications received since the publication of the agenda
 - (d) To receive an update on The Cobblers
- 8. Finance & Administration**
 - (a) To review the schedule of payments and bank reconciliations since the 27th July 2023
 - (b) To review the latest variance report for budget vs actual expenditure
 - (c) To consider a grant application from Slinfold Village Hall
 - (d) To receive an update on recruitment for Environment Officers
 - (e) To review the Council's insurance policy
- 9. Grounds and Buildings Maintenance**
 - (a) To receive an update on works to Slinfold Football Club
 - (b) To receive an update on Slinfold Stores
 - (c) To receive an update on Six Acres playground

- (d) To receive an update on the Scout Hut
- (e) To receive an update on the Six Acres balancing pond
- (f) To receive an update on the grounds maintenance schedule
- (g) To discuss contributing to a padel court at Slinfold Tennis Club
- (h) To discuss the best way forward to manage the Council's buildings and assets

10. Highways

- (a) To discuss the traffic calming measures on Lyons Road
- (b) To discuss speed indicator signs
- (c) To discuss writing to WSCC thanking them for installing the traffic calming measures

11. Gatwick Airport Second Runway

To discuss writing a letter to Gatwick CEO regarding the Instrument Landing System (ILS) minimum joining point

12. Parish Magazine

To discuss any contributions for the parish magazine

13. Committees and those on Outside Bodies

To receive an update

14. Items for the next agenda

To discuss

15. Next meeting date

26th October 2023

Planning Applications 28th September 2023

DISC/23/0174	Collyers The Street Slinfold West Sussex RH13 0RR	Approval of details reserved by condition 3 to approved application DC/22/0902
DC/23/1645	Pondfield Farm Nowhurst Lane Broadbridge Heath Horsham West Sussex RH12 3PJ	Permitted Development for a Wedding, temp tents for 4 days from 11 Aug 2023.
DC/23/1665	Pondfield Farm Nowhurst Lane Broadbridge Heath West Sussex RH12 3PJ	Application to confirm the continuous use of the cabin as a holiday home for a period in excess of ten years (Lawful Development Certificate - Existing)
DC/23/1668	Little Park Park Road Slinfold Horsham West Sussex RH13 0SD	Surgery to 1x Ash
DC/23/1697	Chewton The Street Slinfold West Sussex RH13 0RR	Demolition of single storey rear extension and erection of a single and two storey rear extension (Householder)
DC/23/1698	Chewton The Street Slinfold West Sussex RH13 0RR	Demolition of single storey rear extension and erection of a single and two storey rear extension (Listed Building application)
DC/23/1143	Breckenridge 6 Mitchell Gardens Slinfold West Sussex RH13 0TY	Installation of 600m internal diameter, twin walled HDPE 'Rigidrain', section of pipe to 9m of open ditch adjacent to dwelling and associated works

Payment Schedule 29th July-28th September

Date	Payee	Details	Amount	VAT
01.08.23	HDC	Bin collection	£288.34	
04.08.23	CAGNE	Gatwick 2nd runway legal case Candy machine Coronation	£2,000.00	
04.08.23	Janet Walker	Day	£40.00	
17.08.23	HDC	Bins	£27.00	
31.08.23	Mike Simpson	Home Office	£15.00	
31.08.23	Playsafety	Playground inspections	£178.00	£35.60
31.08.23	4 The Youth Slinfold Village	Youth services	£292.66	
31.08.23	Hall	Youth services hall hire	£294.00	
31.08.23	Grasstex	Invoice 1033	£259.00	£51.80
31.08.23	LGPS	M Simpson pension	£393.22	
31.08.23	Samantha Bell	Salary August	£776.88	
31.08.23	Mike Simpson Slinfold Village	Salary August	£1,138.36	
31.08.23	Hall	1762&1781	£48.00	
31.08.23	Tim Harrison	Salary August	£75.00	
31.08.23	John Pilkington	Salary August	£75.00	
31.08.23	DPS Plumbing Slinfold Village	Football club pipework	£82.50	£16.50
31.08.23	Hall Slinfold Village	Cosy Café hall hire july	£160.00	
31.08.23	Hall	Cosy Café Hall hire June	£160.00	
04.09.23	Samantha Bell	Pension August	£72.83	
05.09.23	SOS Systems	Printer	£9.19	
05.09.23	SOS Systems	Printer	£22.44	
18.09.23	HDC	Bins	£40.50	
21.09.23	Adrian Roberts	replacement trees six acres Six acres playground	£126.54	
21.09.23	Carl Osborne	clearance	£350.00	
21.09.23	Tim Edwardes	Six acres tree removal	£2,500.00	
21.09.23	Peter Tilley	Phone box decoration	£470.00	
21.09.23	Sheila Van Wijk	Shed subscriptions	£175.00	
28.09.23	Mike Simpson	September salary	£1,138.36	
28.09.23	Sam Bell	September salary	£701.48	
28.09.23	T Harrison	September salary	£37.50	
28.09.23	J Pilkington	September salary	£60.00	
28.09.23	Mike Simpson	Home office	£15.00	
28.09.23	LGPS	M Simpson September	£393.22	
28.09.23	NEST	S Bell September	£72.83	
TOTAL			£12,540.35	£103.90

Bank Reconciliation 22nd September 2023

COOP

Bank balance 22nd September 2023 55,900.25

Add outstanding receipts 0.00

Less outstanding payments 0.00

55,900.25

Cashbook

Opening balance April 2022 27,060.78

Receipts 72,533.74

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Payments 43,694.27

Total **55,900.25**

Cost Centre	Budget	Actual	Variance	Transfer from Reserves
1.00 Running the Council				
Audit	650.00	198.00	30.46%	
Legal/Consultancy less recoveries	140.00	0.00	0.00%	
Subscriptions	100.00	500.27	500.27%	
Clerk and Environment Officers	40,140.00	14,739.59	36.72%	
Cllr Expenses	150.00	0.00	0.00%	
Insurance	2,800.00	0.00	0.00%	
Recruitment and Training	350.00	0.00	0.00%	
Administration	860.00	0.00	0.00%	
Home Office	0.00	60.00		
Hall Hire	860.00	89.00	10.35%	
Office & IT	430.00	1,645.37	382.64%	(Office & website)
Community shed subscriptions	0.00	175.00		
Total - Running the Council	46,480.00	17,407.23	37.45%	
2.00 Community Services				
KGV Inspections and Maintenance	830.00	213.60	25.73%	
Community Events	1,900.00	1,968.35	103.60%	
Youth Services	6,480.00	1,026.16	15.84%	
Streetlights and Maintenance	4,970.00	3,573.34	71.90%	
General Services e.g. Drainage	900.00	2,226.40	247.38%	Hayes Lane and Defib
Bins/Litter Equip	1,640.00	750.08	45.74%	
Grass/Hedge Cutting/Maintenance	2,890.00	3,274.94	113.32%	2500 S106 Tree works (Six Acres Reserve)
Newsletters/Promotions	2,600.00	1,871.35	71.98%	
Community Improvement Projects	1,620.00	1,420.57	87.69%	350 K105 Six Acres Clearance (Six Acres Reserve)
Grants	1,500.00	34.85	2.32%	7,077.40 I50-Maintenance Grant FC: I97-FC pipework:X51&X76- store electrics:Y83-Gatwick
Total - Community Services	25,330.00	16,359.64	64.59%	
Total Expenditure	71,810.00	33,766.87	47.02%	9927.4
3.00 Income				
Precept	66,220.00	33,110.00	50.00%	
Rent and Interest	2,100.00	250.00	11.90%	
Other	0.00	750.00		
Shed subs		175.00		
Misc				
CIL	0.00	34664.16		
HDC Grants (Cleansing& Coronation)	0.00	1,947.46		
Cherrytree Insurance and maintenance	0.00	595.39		
VAT Reclaim	0.00	1,041.73		
Total - Income	68,320.00	72,533.74	106.17%	
Receipts/Expenditure	-3,490.00	38,766.87		