



# Slinfold Parish Council

Cherrytree Farm, Hayes Lane, RH13 0SQ

Telephone 07894 858048 email: [clerk@slinfold-pc.gov.uk](mailto:clerk@slinfold-pc.gov.uk)

You are duly summoned to the meeting of Slinfold Parish Council on Thursday 27<sup>th</sup> July 2023 at Slinfold Village Hall commencing at 7:30pm

Members of the public are welcome to join this meeting and speak for a maximum of five minutes about an item on the agenda during the Public Session at the discretion of the Chair.

Mike Simpson

Clerk to the Council  
21<sup>st</sup> July 2023

## AGENDA

- 1. Attendance and Apologies for Absence**  
To accept apologies for absence
- 2. To Receive Declarations of Interest, Notification of Changes to Members' Interests and consider any requests for a dispensation.**  
To receive any declarations of interests from Members in respect to items on the agenda.
- 3. Public Session (Members of the Public may speak for up to five minutes at the discretion of the Chair)** To note any comments.
- 4. Minutes from the previous meeting on 29<sup>th</sup> June 2023**  
To review and approve
- 5. Chairman's Report**
- 6. Councillor Reports**  
To receive reports from the District and County Councillors
- 7. Planning Applications**
  - (a) To consider the applications in the planning report (see appendices)
  - (b) To comment on any planning appeals
  - (c) To consider any planning applications received since the publication of the agenda
- 8. Finance & Administration**
  - (a) To review the schedule of payments and bank reconciliations since the last meeting on 29<sup>th</sup> June 2023
  - (b) To review the latest variance report for budget vs actual expenditure
  - (c) To consider a grant application from Slinfold Primary School
  - (d) To receive and update on advertising for Environment Officers
  - (e) To consider contributing to CAGNE's legal challenge to Gatwick Airport's application regarding a Development Consent Order for a second runway
- 9. Grounds and Buildings Maintenance**
  - (a) To receive an update on works to Slinfold football club
  - (b) To receive an update on Slinfold Stores
  - (c) To receive an update on Six Acres playground

- (d) To receive an update on the parish tree survey
- (e) To receive an update on the grounds maintenance schedule

**11. Cosy Café**

To receive an update

**12. Parish Magazine**

To discuss any contributions for the parish magazine

**13. Committees and those on Outside Bodies**

To receive an update

**14. Items for the next agenda**

To discuss

**15. Next meeting date**

28<sup>th</sup> September 2023

**COOP****Bank Reconciliation 18<sup>th</sup> July 2023**

<b>Bank balance 18th July 2023</b>	71,916.75
<b>Add outstanding receipts</b>	0.00
<b>Less outstanding payments</b>	0.00
	71,916.75

**Cashbook**

Opening balance April 2022	27,060.78
Receipts	72,358.74
Payments	-27,502.77
<b>Total</b>	<b>71,916.75</b>

**Schedule of payments since 29<sup>th</sup> June 2023**

Date	Payee	Details	Amount	VAT
06.07.23	Slinfold Village Hall	Hall hire youth club1749	£168.00	
06.07.23	Slinfold Village Hall	Cosy Café Hall Hire 1738	£290.00	
06.07.23	Inca Creative	Newsletter printing	£825.00	
06.07.23	HMRC	PAYE 1st Quarter	£1,694.44	
18.07.23	HDC	Bin collection	£27.00	
27.07.23	Grasstex	Grounds maintenance	£1,973.00	£394.60
27.07.23	Jane Slipper	Cosy café May/June	£120.76	
27.07.23	Andy Winyard	Shop extractor fan	£230.00	£46.00
27.07.23	WSALC	Annual subscription	£500.27	
28.07.23	Mike Simpson	July salary	£1,138.36	
28.07.23	Sam Bell	July salary	£701.48	
28.07.23	T Harrison	July salary	£206.75	
28.07.23	J Pilkington	July salary	£225.87	
28.07.23	Mike Simpson	Home office	£15.00	
28.07.23	LGPS	M Simpson July	£393.22	
28.07.23	NEST	S Bell July	£72.83	
		<b>Total</b>	<b>£8,581.98</b>	<b>£440.60</b>

Planning Reference	Location	Description
DISC/23/0147	Dedisham Farm Guildford Road Slinfold West Sussex RH13 0RA	Approval of details reserved by condition 3 (finished floor levels and external ground levels) to planning permission DC/22/1947 (agricultural barn, storage tank and infrastructure)
DISC/23/0146	New Barn School Rapkyns Care Village Guildford Road Broadbridge Heath Horsham West Sussex RH12 3PQ	Approval of details reserved by conditions 3 (foul water disposal),4 (surface water drainage) and 7 (materials and finishes) to planning permission DC/21/2350 (primary and secondary school buildings, new playing fields, car parking)
DC/23/0540	7 Greenfield Road Slinfold West Sussex RH13 0SF	Creation of new access to the rear.
DC/23/1346	19 Streetfield Road Slinfold West Sussex RH13 0SE	Surgery to 1x Oak
DC/23/1283	Friendly Cottage Park Road Slinfold West Sussex	Demolition of existing attached garage, and erection of replacement attached garage with storage space above. Erection of a two storey rear extension and associated alterations to the roof including provision of 4no roof lights and PV Solar panels.
DC/23/1402	Five Oaks Farm Haven Road Five Oaks West Sussex	Removal of Condition 2 of previously approved application DC/11/0090 (Installation of a solar farm with a power capacity of up to 5MWp, comprising the installation of photovoltaic panels, associated boundary fencing, security and CCTV cameras, landscape planting, site access and associated electrical infrastructure - including 4 No. inverter units and a transformer compound) Relating to the extension of planning permission.

Cost Centre	Budget	Actual	Variance	Transfer from Reserves
<b>1.00 Running the Council</b>				
Audit	650.00	198.00	30.46%	
Legal/Consultancy less recoveries	140.00	0.00	0.00%	
Subscriptions	100.00	0.00	0.00%	
Clerk and Environment Officers	40,140.00	9,469.79	23.59%	
Cllr Expenses	150.00	0.00	0.00%	
Insurance	2,800.00	0.00	0.00%	
Recruitment and Training	350.00	0.00	0.00%	
Administration	860.00	0.00	0.00%	
Home Office	0.00	30.00		
Hall Hire	860.00	41.00	4.77%	
Office & IT	430.00	1,613.74	375.29%	
<b>Total - Running the Council</b>	<b>46,480.00</b>	<b>11,352.53</b>	<b>24.42%</b>	
<b>2.00 Community Services</b>				
KGV Inspections and Maintenance	830.00	0.00	0.00%	
Community Events	1,900.00	1,928.35	101.49%	
Youth Services	6,480.00	439.50	6.78%	
Streetlights and Maintenance	4,970.00	3,573.34	71.90%	
General Services e.g. Drainage	900.00	1,114.80	123.87%	700.8 Hayes Lane Drainage/ Defib service/Defib case
Bins/Litter Equip	1,640.00	394.24	24.04%	
Grass/Hedge Cutting/Maintenance	2,890.00	0.00	0.00%	
Newsletters/Promotions	2,600.00	1,871.35	71.98%	
Community Improvement Projects	1,620.00	979.81	60.48%	
S106 Contributions/Donations	1,500.00	445.65	29.71%	4,702.40 CIL Maintenance Grant Football club and slinfold electrics
<b>Total - Community Services</b>	<b>25,330.00</b>	<b>10,747.04</b>	<b>42.43%</b>	
<b>Total Expenditure</b>	<b>71,810.00</b>	<b>22,099.57</b>	<b>30.78%</b>	<b>5403.2</b>
<b>3.00 Income</b>				
Precept	66,220.00	33,110.00	50.00%	
Rent and Interest	2,100.00	0.00	0.00%	
Other	0.00	750.00		
Shed subs				
Misc				
CIL	0.00	34664.16		
HDC Grants (Cleansing& Coronation)	0.00	1,947.46		
Cherrytree Insurance and maintenance	0.00	595.39		
VAT Reclaim	0.00	1,041.73		
<b>Total - Income</b>	<b>68,320.00</b>	<b>72,108.74</b>	<b>105.55%</b>	
Receipts/Expenditure	-3,490.00	50,009.17		

# SLINFOLD PARISH COUNCIL

## Application for Grant for Voluntary Organisations

**Please note that this application will not be considered unless it is accompanied by a copy of the latest set of annual accounts showing the organisations income, expenditure and level of balances. If the organisation does not prepare annual accounts, copies of the bank statements covering the previous six months must be enclosed.**

1.	Name of Organisation	Slinfold CE Primary and Pre School
2.	Name, Address and Status of Contact	Iain Campbell Headteacher Slinfold CE Primary and Pre-school The Street Slinfold RH13 0RR
3.	Telephone Number of Contact	01403 790253
4.	Is the Organisation a Registered Charity?	No
5.	Amount of grant requested	£8,918
5.	For what purpose or project is the grant requested?	The grant will help install a security fence around the school site that adheres to recommendation made by the Parish Council and the Conservation office within Horsham District Council. Most importantly, it will provide essential site security for both children absconding and others gaining access to the school site. Please see below for further information.
6.	What will be the total cost of the above project?	£62,065
7.	If the total cost of the project is more than the grant, how will the residue be financed?	£53,147 will be reimbursed by West Sussex County Council on completion of the works.
8.	Have you applied for grant for the same project to another organisation?  If so, which organisation and how much?	No
9.	Who will benefit from the project?	130 pupils aged 4 to 11 will benefit along with 50 pupils within the pre-school. 31 members of staff will benefit from the project. In addition to this, the community of Slinfold will benefit from having a school that is safe and secure and meets the requirements of Keeping Children Safe in Education 2022 (statutory guidance). Without such safety measures, the school (under leadership and management) would be classified as inadequate, the lowest grading. This would be a result of the school being aware of safety issues and yet have not having put suitable measures in place to protect the welfare

		of pupils and staff. A school rated good or outstanding, in future inspections, would be a corner stone that the community can be proud of. The school grounds are also used for the Women's Institute and Table Tennis club which serves the local community, there safety is also a key consideration.
10.	Approximately how many of those who will benefit are parishioners?	From the immediate school community – 100 to 130.

Please use a separate sheet of paper to submit any other information which you feel will support this application and return to the Clerk at [clerk@slinfold-pc.gov.uk](mailto:clerk@slinfold-pc.gov.uk)

**Signed**...Iain Campbell

.Date 13<sup>th</sup> June 2023

**Further supporting information:**

Incidents relating to site security:

Since July 2022 we have had multiple incidents in regards to school security. This includes:

- 1 pupil leaving the school site by climbing the 5 bar gate
- 1 pupil attempting to leave the school site at least 7 times from multiple exit points including the carpark fence, 5 bar gate, fence along the field.
- 1 pupil absconding classroom on a daily basis attempting to leave site via the 5 bar gate and the school field fence.
- 1 pupil absconding class on a daily basis
- 1 pupil absconding class and climbing the rear fence twice
- 2 parents accessing the school site via the 5 bar gate not in line with visiting protocol
- 1 external contractor jumping the 5 bar gate to access the school site contrary to the safety arrangements with the company

School demographics:

The school currently has 25.7% of the school population on the SEND register, this is almost double the national average. The school currently has 5.5% soon to be 9.4% of the school population with education health and care plans, this is double the national average.

The school has consulted with the immediate neighbours and the following changes have been made. The proposed fencing around the nature area (back of the school) has been removed from the plans. All other neighbours that the school managed to speak to understood the need to implement such changes in the face of a changing picture in education.

The school has adapted its plans following suggestions from the Parish Council (PC) at the end of March. The original proposal was shared with the PC who provided essential feedback and views on the school's proposal. The school has listened to the feedback and have following adaptations have been agreed with the contractors:

Height – 2 metres to 1.8 metres

Colour – Black to dark Green

Style – Mesh fence on the front elevation changed to bow top fence.

With the additional changes in the material and presentation of the fence there will be a substantial difference of £8,918 which we are seeking in this grant.

The school has been provided with two options, they include: Mesh fence (like the current school main gate) or Bow top fence (a softer up and over style fence)

The school has shared the following plans with the conservation office and they are in agreement, like with the Parish Council in March, for a mesh fence around the rear of the school in dark green. Along the front elevation the proposal is for a 1.8m high bow top fence in dark green.

Additionally, the school will undertake a planting regime along the field section. The fence proposed will be set back from the existing fence, behind the oak trees. Along the space in front of the new fence, the school aims to plant further bushes and shrubs in order to soften its appearance and encourage further wildlife to the area.