



Slinfold Parish Council

Cherrytree Farm, Hayes Lane, West Sussex RH14
 OSQ Email: clerk@slinfold-pc.gov.uk

Reporting to the Clerk

Regularly keep the centre and all entrances to the village clean and tidy to include litter picking and sweeping of pavements and verges (side streets on a rota)

Weekly inspection and testing of equipment in play areas, taking remedial action where necessary and reporting faults

Reporting footpath and highway issues (e.g. potholes, overgrown hedges) to the Clerk or appropriate authority

Carry out maintenance as required but may include tasks such as general repair to play equipment, lawn-mowing, painting and hedge-cutting

Drain, leaf and snow clearing as required

20 hours per month

£15 per hour

PERSON SPECIFICATION		
ENVIRONMENT OFFICER	Essential	Desirable
1. Educational qualifications: <ul style="list-style-type: none"> Satisfactory level of general education to include Maths and English 		√
2. Skills, knowledge and general requirements: <ul style="list-style-type: none"> Given the nature of the job, a very good level of fitness is required. The candidate must also be prepared to work in all weathers; Able to work on own initiative, carry out procedural guidelines and instructions; Able to produce hand-written reports for the Clerk and access to broadband and mobile phone/tablet with the ability to use to communicate with Clerk and authorities; Pleasant and professional manner; Be able to drive and hold a current UK driving license with no more than 6 penalty points; Ability to store and transport general maintenance equipment (e.g. lawn mower, leaf blower, hedge-trimmer garden and DIY tools). Equipment will be provided; Must adhere to Health & Safety Requirements of the role. 	√ √ √ √ √ √	√
3. Previous experience: <ul style="list-style-type: none"> Good team worker Good communicator Good Handyman/General Maintenance skills 	√ √ √	