



Slinfold Parish Council

Cherry Tree Farm, Hayes Lane, RH13 0SQ

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Minutes from the Slinfold Parish Council Meeting 27th April 2023

1. Attendance and Apologies for Absence.

To accept any apologies

In attendance: Councillors Pyle, Slipper, N Smith (Vice Chairman), Walker, P Smith, Casdagli,

Apologies: Councillor Leyland, Roberts (Chair), Sherwin-Smith which Councillors RESOLVED to accept.

Also in attendance: Samantha Bell (Deputy Clerk), Patricia Youtan (District Councillor), Stuart Richie (District Councillor) and 1 member of the public.

2. To Receive Declarations of Interest, Notification of Changes to Members' Interests and consider any requests for a dispensation.

There were none.

3. Approval of the Minutes of the Parish Council meeting held on 23rd February 2023

Councillors RESOLVED to approve the minutes of the meeting held on 30th March 2023 as a true and accurate record. N Smith (Chair) signed the minutes.

4. Public Session (Members of the Public may speak for up to five minutes at the discretion of the Chair)

One member of the public attended to discuss the difficulty in accessing the bridge recently installed across the path by Six Acres leading to the Downs Link and whether the Parish Council could investigate this to make the access easier. It was also raised about no disabled access to the Full Council meetings. Councillor Slipper said this would be considered for the future meetings to look at other meeting venues that include disabled access.

The member of public left the meeting.

5. County Councillor reports

Councillor Youtan (District Councillor) also attended to discuss the recent planning application on Lyons Road. Councillors acknowledged this and advised an appeal had been submitted written by Councillor Leyland on behalf of Parish Council. Councillor Youtan advised she would attend the hearing.

Councillor Youtan left the meeting.

6. District Councillor reports

Councillor Richie (District Councillor) advised he had not stood for election this year. He said he had been in post for 11 years and gave a brief overview of his contributions. He discussed the CIL funding which Slinfold were entitled to which the Clerk said she would look investigate. Councillors thanked Stuart Richie for his hard work and wished him well.

Councillor Richie left the meeting.

7. Chair's announcements

There were none.

8. Council action plan

Councillor N Smith (Vice Chair) advised along with himself, Councillor Roberts (Chair) and Mike Simpson (Clerk) had recently got together to discuss action points which reflected this agenda.

9. Planning applications

(a) To consider the following applications and planning report

DC/23/0598	Barn Cottage The Street Slinfold West Sussex RH13 0RS	Surgery to 1x Ornamental Hawthorn and 1x Field Maple (Works to Trees in a Conservation Area)	No objection
DC/23/0493	Breckenridge 6 Mitchell Gardens Slinfold West Sussex RH13 0TY	Surgery to 1 x Oak (TPO/0759)	No objection
DC/23/0407	Land To Rear of 5 Greenfield Road Slinfold RH13 0SF	Erection of two-storey building providing 2no dwellings with associated car parking and landscaping	No objection
DC/23/0341	Lyons Farm House Lyons Road Slinfold West Sussex RH13 0TD	Restoration of internal Inglenook fireplace and associated works (Householder Application)	No objection
DC/23/0342	Lyons Farm House Lyons Road Slinfold West Sussex RH13 0TD	Restoration of internal Inglenook fireplace and associated works (Listed Building Consent)	No objection
DC/23/0578	Lower Broadbridge Farm Billingshurst Road Broadbridge Heath West Sussex RH12 3LR	Variation of conditions 5 and 6 of previously approved application DC/20/2126 (Change of use of the land and buildings for the blending, screening, storage and distribution of landscape materials (Class Sui Generis). Extension of an earth bund along the northern	No objection

		boundary and erection of 2.2m high wall to the western boundary) to allow for the removal of the hopper and in relation to the noise levels on site.	
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Councillors **RESOLVED** to approve the planning report.

(b) To consider any other planning applications since the agenda was published.

There were none.

(c) To discuss Lyons Road Planning Appeal DC/21/2481-Appeal Reference APP/Z3825/W/23/3315111

Councillors agreed that this had already been responded to by Councillor Leyland who had submitted a letter.

10. Finances

Councillor Slipper advised when clarifying the list, she realised there were two payments put through for the streetlights. The payment had been duplicated but was agreed this could cover the next month as this is a monthly payment. Councillors **RESOLVED** to approve the payment schedule.

11. Grounds and Maintenance

(a) To receive an update on works to Slinfold football club

Councillor N Smith advised he had met with the football club, Community Shed, Mike (Clerk) and contractors to discuss the plans going forward for the disabled loo access and the revamp of the patio area. The plan proposed was a footpath round to the left of the football club and to put the door where the current window was as well as increase the size of the patio to allow a disabled ramp to be erected for the Community Shed access and for the football club access. The quote was nearly at £20,000 for everything which had risen considerably since the last quotation whereupon Councillors **AGREED** to get more quotes due to the amount of cost involved.

(b) To receive an update on Slinfold Stores

The clerk had managed to get two quotes for the electrics in Slinfold Stores, one for £2,700 and another quote up to £6,000, which included upgrading the fuse board, updating emergency lightings and installing new alarms. Councillor Pyle believed there were two items missing from the quote. Therefore, it was **RESOLVED** to proceed with the quote for £2,700 but round it up to £3,000 to account for the missing items.

(c) To receive an update on the Six Acres balancing pond

Mike (Clerk) had managed to find the solicitor who had been dealing with the balancing pond previously in order to make this adoptable. Councillor N Smith contacted the solicitor and was discussed section 104 notice needed to be signed in order to be adoptable. No one is willing to adopt the pond so was **AGREED** to ask the solicitor to continue the work towards making the pond adoptable.

(d) To receive an update on Hayes Lane drains

Councillor Slipper advised on behalf of Councillor Leyland that the company Conways were working on the drain along Hayes Lane between Cherry Tree Farm and West Way on Thursday 4th May. This had been put on Facebook to advise people of the works.

(e) To receive an update on the Scout hut

Councillor N Smith had recently walked around the hut and saw the place needs upgrading as the Scout hut has not been replaced in the last 37 years. The Parish Council agreed to

donate money towards the new hut. Councillor N Smith will be meeting with Peter Busby to discuss this further.

(f) To discuss installing new play equipment at Six Acres playground

Councillor Slipper advised she was obtaining quotes for the renovation of the toddler play area whereupon Councillors **AGREED** to split the cost of the works into two sections, one for resurfacing works and one for the equipment, and obtain individual quotes.

(g) To discuss a replacement bench on the Downs Link

Councillor Slipper reported on behalf of Councillor Sherwin-Smith regarding a replacement bench along Hayes Lane footpath by Christ Hospital as there used to be a bench previously. Councillor Sherwin-Smith has been working hard for this replacement. It was suggested the seat be placed in memory of former Clerk, Mary but has been agreed already to have this at Cherry Tree Farm. Action is to find the owner of the land before agreeing to a replacement. Councillor N Smith made a suggestion to have this as a Kings Coronation bench.

(h) To consider the parish tree survey

A recent survey was done on the trees around the parish by a professional tree surgeon. It was **AGREED** by all to cover only the higher risk jobs.

12. Website and broadband

(a) To receive an update on the Gigabit Broadband Scheme

Councillor Leyland is covering this job. There are only 45 signatures needed in order for the scheme to be put into the village. They are currently having a stall on Village Day and would like to make a presentation. They have offered to make a £750 donation toward the running of the day. Councillor Casdagli proposed, and Councillor P Smith seconded. Action for Deputy Clerk to write a letter to explain what the Parish Council would use the funds for as money will not be released until they accept.

(b) To receive an update on the Council's website

There was none.

13. Youth services

To consider the contract for 2023-24

All Councillors **AGREED** to approve the contract. It was mentioned the details needed to be changed to Mike's as they are still in Mary's name and address.

14. Cosy Café

To receive an update

Councillor Slipper advised the café was going well and very successful. They have now managed to set up a weekly rota of volunteers to run the sessions. More volunteers were needed to help set up the café from midday.

15. Gatwick FASI-S

To discuss a response

Councillor Leyland had agreed to attend the Gatwick meetings and was discussed last meeting he would accept the invitations.

16. Village Fete/King's Coronation

To receive an update

The Village Day was fast approaching but everything was sorted for the day. A volunteer to run the candy floss machine is needed. Councillor Casdagli offered to do this.

17. Parish Magazine

To discuss any contributions for the parish magazine

To advise Mandy to include the success of Cosy Café and ask for more volunteers. Mike and Chair to add monthly updates on the what the Parish Council is doing.

18. Committees and those on Outside Bodies

To receive an update

Committee formal meeting date to be arranged soon and possibly discuss the replacement of the bench.

19. Items for the next agenda

To discuss

Quotes on Six Acres play area, quotes for the Football club works.

20. Meeting Dates

(a) To discuss a date for the Annual Parish Meeting

It was AGREED for this to be held on 25th May.

Meeting closed at 8.40pm