



Slinfold Parish Council

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Minutes of the Slinfold Parish Council Meeting held on 22nd December 2022

1. Public Forum

There were no members of the public that wished to speak.

2. Receive apologies and note the reasons for absence

In attendance: Councillors Beer (Chair), Leyland, Slipper, Smith N, Smith P, Roberts (Vice-Chair).

Apologies from Councillors Casdagli, Griffiths, Sherwin-Smith and Stuart Richie which Councillors **RESOLVED** to accept.

Also in attendance: Samantha Bell (Deputy Clerk) and two members of the public.

3. Declaration of Interests and notification of change to members' interests

Councillor Paula Smith declared an interest in the planning application relating to Copper's development

4. Minutes – to approve as correct the minutes of the meeting of the Parish Council on 24th November 2022

Councillors **RESOLVED** to approve the minutes from the meeting on 24th November as a true and accurate record which the Chairman then signed and dated.

5. Reports from the District Councillors(s) and County Councillor

The Chairman referred to the latest report from WSCC about the ANPR at the Broadbridge Heath 'bus gate' which he said would be starting very soon and wished to advise people who may drive through the area, as some drivers went through the Co-Op car park (in a westwards direction) and out against the no entry signs, rather than through the bus-only lane. He added that he would like reassurance from WSCC that the ANPR will also cover this behaviour.

6. Local Plans – agree and approve matters relating to the following:

i) Consider and approve/ratify the recommendations made by the Planning Committee on the following applications:

Councillors **RESOLVED** to approve the recommendations from the planning committee applications (see appendices)

ii) Consider any other applications received since the publication of the agenda

There were no other applications.

iii) Review and approve the Planning Report

Councillors considered the planning report and **RESOLVED** to approve it.

iv) To receive an update on the Welwyn balancing pond

The Chairman reported that there had not been much progress as he was still waiting to hear back regarding the engineers' report. It was agreed to seek full clarification to understand what the specification must be for it to be adopted by Southern Water.

7. **Finance and Establishment**

Monthly Payments – approve the accounts/subscriptions for December 2022.

- **Approval of the supporting documentation for the payments**
- **Agree the on-line authoriser for the BACS payments**
- Authorisation of payments by full Council and Finance Chairman
- Councillors reviewed the schedule of payments for December and **RESOLVED** to approve it. Although the Chairman was not sure whether the stamps for the parish magazine had already been paid. Councillor Roberts said he would chase the signatories for Co-op bank.

To consider adopting a budget and precept request for 2023-24

The Chairman presented the draft budget and precept request for 2023-24 of £66,220 which was a 5% increase from the previous year. He advised this equated to an increase of 2.5% per band D property of £68.23. After consideration, Councillors **RESOLVED** to approve the budget and precept request of £66,220.

To consider paying an end-of-year bonus to the Council's Environment Officers

The Councillors agreed that the officers had worked through the year, especially after the pandemic, and **RESOLVED** to award a bonus of £75.00.

8. **Gigabit Broadband Scheme**

Councillor Leyland advised the scheme required 200 signatures, but they had only managed to acquire 120, and the team who was working on the scheme planned to start afresh and push again for more signatures in the new year and added that he would speak to the football and tennis clubs to increase the numbers. There was also some confusion regarding which postcodes were included so a Q&A's section would be added as some households had not been included.

9. **Announcements and Documents for Circulation**

To receive important updates from the Chairman

There were none.

To receive important updates from the Clerk

There were none.

10. **Receive updates from Committees and those on Outside Bodies**

Councillor Slipper reported on the progress of the Cosy Café which took place at the village hall every Wednesdays from 1-5pm and provided a space for residents to have a hot drink and something to eat whilst staying warm. Horsham District Council had provided a grant of £500 starting from January to the end of March. Councillor Slipper also reported on the Christmas events which were a great success and well attended by residents and the prizes from the events would be delivered around the village soon.

Councillor Leyland reported on the Town and Parish Forum for Gatwick Noise Management Board Executive Committee, for which he was a representative, and believed would be useful in the months to come. He advised that meetings were running every 3 months and would provide an update on any Gatwick developments.

11. **Items for next agenda**

- Recruitment for New Parish Councillors (4 posts) Clerk to contact HDC regarding the recent position
- Budget for Cosy Café
- Community First Responders who were volunteers to raise money for the charity whether Slinfold would consider a donation through CIL funding. Councillor N Smith

to find if they cover Slinfold as they were based in Southwater.

12. **Elect new Chairman and Vice-Chairman**

Councillor Roberts advised that he was standing down as Vice Chairman and proposed Councillor Nigel Smith as the new Vice Chairman which Councillors **RESOLVED** to approve. The Chairman advised the Council that he was standing down and proposed Councillor Roberts as the new Chairman which Councillors **RESOLVED** to approve. Councillor Roberts then thanked Councillor Beer for his trust in nominating him for Chairman and felt a tremendous gratitude to him for the last 3 years as he had learned a lot in that time and was able to see how the Parish Council had developed into a strong team under his leadership. He added that he had only put his name forward for Chair to continue the way meetings were and run and thanked Councillor Beer.

13. **Date of next meeting**

26th January 2023.

Description	Type	Ref No	Payee	Particulars	£gross	VAT
Bin collection	BACS	2077846	HDC	Dog/litter bins 3 months	£261.82	£20.67
Locum clerk	BACS	20258	Mulberry & Co	Locum clerk November	£1,440.00	£240.00
Bin collection	BACS	20783795	HDC	Bin collection Cherrytree	£16.60	
Tree maintenance	BACS	290	J Carter Tree Services	Six acres goat willows	£675.00	
Grass cutting	BACS	815	Grasstex	Grass cutting Cherrytree/ KGV	£442.80	£73.80
Xmas show and tree	BACS		Jane Slipper	Xmas show and tree	£435.18	
Parish magazine	BACS		Nic Lewis	Stamps for parish magazine	£210.00	
Streetlights	BACS		SSE	Streetlights 2 months	£621.08	
Salaries	BACS		Tim Harrison	T Harrison Salary December	£185.30	
Salaries	BACS		John Pilkington	J Pilkington Salary December	£189.74	
Salaries	BACS		Samantha Bell	Salary December	£776.88	
Salaries	BACS		Mike Simpson	Salary December	£1,208.32	
Salaries	BACS		Samantha Bell	November Salary	£261.45	
Salaries	DD		Samantha Bell	Pension December	£72.83	
Salaries	DD		Samantha Bell	Pension November	£23.53	
Printer	BACS		CF Corporate	Printer hire	£81.04	£13.51
				TOTALS	£6,901.57	£347.98

December 2022 payment schedule

Reference	Address of Application		Decision
DC/22/2107	Holmbush Manor Farm Hayes Lane Slinfold West Sussex RH13 0SL	Removal of existing agricultural building, change of use to residential and erection of 2 no dwellings.	Objection
DISC/22/0335	12 Hayes Lane Slinfold RH13 0SQ	Approval of details reserved by condition 7 to approve application DC/19/2232	No objection
DISC/22/0339	Crosby Farm Lyons Road Slinfold West Sussex RH13 0RX	Approval of details reserved by condition 19 (Suds verification) to approve application DC/21/0498 (Full application for 24 dwellings, demolition of existing and erection of replacement cricket pavilion with associated storage and car park)	No objection pending on the phase 2 report
DC/22/2197	The Cobblers Hayes Lane Slinfold West Sussex RH13 0SA		Objection - Concerned about the proposed material changes as in the colour of the bricks through to the tiles. Application also mentions no roof solar panels which was

			agreed previously so this needs to be queried. Also concerns regarding the Scout Hut.
DC/22/2281	Bramble Hill Farm Five Oaks Road Slinfold West Sussex		2 no objections and Paula objected encroaching on farmland. 20 commercial units on site. Running a business park or a farm? Massive storage of hay as why barn is so huge. Request more information on why another building is needed.