



Slinfold Parish Council

Email: clerk@slinfold-pc.gov.uk

www.slinfold-pc.gov.uk

Minutes of the Parish Council Meeting Thursday 27th October 2022 7:30pm Village Hall (Parish Room)

155/22 Public Forum

There were no members of the public present.

156/22 Receive apologies and note the reasons for absence

In attendance: Councillors Casdagli, Beer (Chair), Griffiths, Roberts, Sherwin-Smith, Smith Nigel and Smith Paula

Apologies: Councillors Leyland and Slipper which the Council **RESOLVED** to accept.

Also in attendance: Mike Simpson (Clerk).

157/22 Declaration of Interests and notification of change to members' interests

There were none.

158/22 Minutes – to approve the minutes of the meeting of the Parish Council on September 29th 2022

Councillors **RESOLVED** to approve the minutes from the meeting on September 29th 2022 as a true and accurate record.

159/22 Clerk's Report

The clerk advised that, following the Highways and Byways and Recreation and Environment committee meetings earlier in the month, there were several ongoing maintenance issues such as repairing two gates at the King George V playground; cutting trees back at Six Acres; erecting dog fouling signs at Cherrytree Farm and purchasing a dog bin for Six Acres. He also advised that the Recreation and Environment Committee had agreed expenditure of £1,000 to host a senior film and afternoon tea; purchase a new Father Christmas outfit as well as a Christmas tree and lights, which would be turned on for the 8th December. He added that the Finance Committee would be meeting soon to discuss the budget for 2023-24.

160/22 Reports from the District Councillor(s) and County Councillor

There were no reports.

161/22 Local Plans – agree and approve matters relating to the following:

(i) Consider and approve/ratify the recommendations made by the Planning Committee on the following applications:

Reference	Address of application		Decision
DC/22/1777	Slinfold Church of England School The Street Slinfold Horsham	Fell 1x Cherry, 2x Ash, and Surgery to 1x Scots Pine, and 2x Oak (Works to Trees in a Conservation Area)	No objection
DC/22/1841	Whitebreads Farm Stane Street Slinfold West Sussex	Extension to hardstanding and change of use of land for storage of scaffolding (retrospective)	<p style="text-align: center;">Object for the following reasons:</p> <ul style="list-style-type: none"> • The planning statement attached to the application refers to the removal of 'grassland' when their own 2018 Google image clearly shows trees on the site. These have been ripped out and the site cleared to enable the hardstanding for storage purposes. • The applicant must have been aware that they needed planning consent for this development. What is to stop further encroachment onto neighbouring farmland when additional storage land is required, with a retrospective application for consent. • At 611 sqm the new yard more than doubles the size of the original car park which was 430 sqm. • The site is visible from the footpath and completely unscreened, thanks to the tree removal. • If HDC are minded to approve it perhaps a specific reference to the site area sqm in addition to a clear plan should be included in the Decision Notice to ensure that the yard stays the size it is and doesn't creep further into the fields to the north and east.
DISC/22/0295	The Cobblers Hayes Lane Slinfold West Sussex	Approval of details reserved by conditions 5 (Construction Management Plan), 8 (contamination) and 12 (Biodiversity Enhancement Strategy) to approved application DC/20/2578 (demolition of existing and construction of 12No. flats with associated car park and landscaping (full) and replacement scout hut (outline))	<p style="text-align: center;">Object for the following reasons:</p> <p>Construction Environment Management Plan</p> <p>3.1 - No noise should be permitted outside of the agreed hours</p> <p>13 - The Workers Travel Plan indicates access from Soldiers Field Lane which is a copy and paste error from another site.</p> <p>13.6 - The Access Routes and Major Highways shows Findon Village and the A24 which is again a copy and paste error from another site.</p> <p>13.2 - Parking of contractors and visitors vehicles. Site operatives and contractors will be able to park on site in the designated area as shown on drawing 3330/DS/0001. This has not been provided.</p> <p>13.2 All vehicles should be parked on-site. None are to be parked in Hayes Lane or surrounding roads.</p> <p>13.8 Access. Annex E shows traffic coming in from Stane St or Hayes Lane. Access for traffic should only be permitted via Lyons Road, and not Stane St via the village or Hayes Lane. Construction traffic should not be routed through the village as this would cause an unacceptable increase in noise and air pollution to the surrounding properties.</p> <p>The proposals show no indication of any floodlighting, if this is proposed, as per the Planning Condition.</p>

Councillors considered the recommendations from the Planning Committee and **RESOLVED** to approve it.

(ii) Consider any other applications received since the publication of the agenda DC/22/1938 Barn Cottage The Street Slinfold Horsham West Sussex RH13 0RS

Proposal: Surgery to 1x Hazel (Works to Trees in a Conservation Area)

Councillors **RESOLVED** to have no objection to this application.

(iii) Review and approve the Planning Report

Councillors considered the planning report and **RESOLVED** to approve it.

162/22 Finance and Establishment

(i) Monthly Payments – approve the accounts/subscriptions for October 2022

- **Approval of the supporting documentation for the payments**
- **Agree the on-line authoriser for the BACS payments**
- **Authorisation of payments by full Council and Finance Chairman**

Councillors reviewed the schedule and **RESOLVED** to approve it, subject to removing payment 61 for SOS, and it was **AGREED** that Councillor Sherwin-Smith would authorise the payments.

(ii) Update on recruitment of new Clerk / Assistant Clerk

The Chair informed Councillors that an offer for the Deputy Clerk role had been made for 15 hours per week and accepted. An offer for the Clerk role had been made for 20 hours per week to the current locum, the details of which were being finalised.

(iii) To consider a key person claim on the Council's insurance

Following the death of the previous clerk, the Chair advised that he had spoken to the Council's insurance providers about what was necessary for a key person loss claim. He was informed that a medical history and evidence of financial loss was necessary. Councillors **AGREED** that the Council had not had any loss so there was no need to pursue the claim.

(iv) To confirm the notice of conclusion of audit 2021-22

The Chair informed Councillors that the External Auditor had signed off the Council's accounts for 2021-22 and a notice had been placed on the website. The only comment related to the notice of electors' rights which the Council was unable to advertise during the correct period.

163/22 WSCC proposed Traffic Order and Calming Measures for Slinfold

(i) To decide if the Council supports the proposals

After consideration of the public responses, Councillors **RESOLVED** to support the proposals.

(ii) To decide if the Council will adopt the proposed lighting

Councillors **AGREED** that any light emitted should be restricted to the buildout only and that an example of how it would look should be requested from WSCC.

(ii) To consider any advice the Council has about the proposed buildouts west of the school

Whilst concerns were raised about the increased build-up of traffic during pick up and collection times, Councillors did not believe the location of the buildouts would cause a significant increase in traffic during these times. It was expected that vehicles waiting to collect children would continue to park along the northern side of The Street as at present, and the Council did not envisage this causing any more obstruction than currently.

164/22 Announcements and Documents for Circulation

(i) To receive important announcements from the Chairman

The Chairman advised that most Councillors had no objection to the football club erecting ball stopping nets if they were removed at the end of the season and the trees for the Queen's Green Canopy were ready to be delivered. He said the drainage works on Hayes Lane was carried out prior and during COVID but the pipes were only 150mm when they should have been 225mm which had almost halved the cross-sectional area and therefore the Parish Council was not happy to pay. WSCC had spoken to the contractors and advised they were able to change the specification if they needed to but this should have been relayed to the Parish Council. The Chair also informed Councillors that, along with Councillor Sherwin-Smith and the Clerk, he was meeting representatives from Vanderbilt to discuss signing a S104 agreement for pipework under the kickabout at Six Acres which would discharge into the balancing pond. However, he was unsure whether signing the agreement would release Vanderbilt from its indemnity if the balancing pond flooded as it was not currently adopted by Southern Water. Councillors agreed that building a new pond fit for purpose, which could be adopted by Southern Water, was more favourable than the current situation. The Chair also advised that the growing development of skips off Hayes Lane had been reported to HDC enforcement.

(ii) To receive important announcements from the Clerk

There were none.

165/22 Receive updates from Committees and those on Outside Bodies

Councillor Roberts advised that, during the last Highways and Byways Committee meeting on 5th October, they had been able to start progressing some issues that had stalled as well as look to future projects.

166/22: Items for the next agenda

Councillor Slipper had informed the Chair that the new Headteacher from Slinfold Primary School would like to attend the next meeting and it was **AGREED** to invite him.

167/22: Date of next meeting(s) – to be agreed, recommendations are:

Councillors considered the following meeting dates and **AGREED** to adopt them.

Thursday	24 th Nov 22	PARISH COUNCIL	7:30PM	Parish Room, SVH
Thursday	22 nd Dec 22	PARISH COUNCIL	7:30PM	Parish Room, SVH
Thursday	26 th Jan 23 (provisional)	PARISH COUNCIL	7:30PM	Parish Room, SVH
Thursday	23 rd Feb 23 (provisional)	PARISH COUNCIL	7:30PM	Parish Room, SVH
Thursday	30 th Mar 23 (provisional)	PARISH COUNCIL	7:30PM	Parish Room, SVH
Thursday	27 th Apr 23 (provisional)	PARISH COUNCIL	7:30PM	Parish Room, SVH
Thursday	25 th May 23 (provisional)	PARISH COUNCIL	7:30PM	Parish Room, SVH
Thursday	29 th June 23 (provisional)	PARISH COUNCIL	7:30PM	Parish Room, SVH
Thursday	27 th Jul 23 (provisional)	PARISH COUNCIL	7:30PM	Parish Room, SVH
Thursday	28 th Sep 23 (provisional)	PARISH COUNCIL	7:30PM	Parish Room, SVH
Thursday	26 th Oct 23	PARISH COUNCIL	7:30PM	Parish Room, SVH

	(provisional)			
Thursday	30 th Nov 23 (provisional)	PARISH COUNCIL	7:30PM	Parish Room, SVH
Thursday	21 st or 28th Dec 23 (provisional)	PARISH COUNCIL	7:30PM	Parish Room, SVH

The meeting ended at 8.30pm