



Slinfold Parish Council

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Minutes of the Parish Council Meeting Thursday 30th September 7:30pm Village Hall (Parish Room)

140/22 Public forum

There were no members of the public present.

141/22 Receive apologies and note the reasons for absence

In attendance: Councillors Casdagli, Beer (Chairman), Leyland, Sherwin-Smith, Slipper, Smith, P and Smith N.

Apologies: Councillors Griffiths and Roberts which Councillors **RESOLVED** to accept.

Also in attendance: Mike Simpson (Clerk) and three members of the public.

142/22 Declaration of Interests and notification of change to members' interests

Councillor Beer declared a personal interest in Nowhurst Business Park.

143/22 Minutes – to approve as correct the minutes of the meeting of the 28th July 2022:

The minutes from the previous meeting held on 28th July 2022 were circulated in advance which Councillors **RESOLVED** to approve as a true and accurate record.

144/22 Clerks Report

The Clerk updated Councillors that the fallen tree over the Public Footpath (1466) near Six Acres had now been cleared and that new bin liners were being sourced as the existing ones had become too sharp. He also informed the Council that a new three-year insurance policy had been devised by Hiscox, which included cover for the new community shed for an additional £30.67 per annum, but otherwise was mainly unchanged from the existing schedule.

145/22 Reports from the District Councillor(s) and County Councillor

- i) **Receive reports**
County Councillor Christian Mitchell provided a written report (see appendices)
- ii) **Questions to Councillors**
There were none.

146/22 Local Plans – agree and approve matters relating to the following:

- i) **Consider and approve/ratify the recommendations made by the Planning Committee on the following applications:**
Councillor Leyland advised that responses to planning applications from August had been submitted under delegated authority and there were four from September to approve. After consideration, Councillors **RESOLVED** to approve the planning report.

Reference	Address of application		
DC/22/1636	Lower Broadbridge Farm Billingshurst Road Broadbridge Heath Horsham West Sussex RH12 3LR	Variation of Condition 5 and 6 of previously approved application DC/20/2126 (Change of use of the land and buildings for the blending, screening, storage and distribution of landscape materials (Class Sui Generis). Extension of an earth bund along the northern boundary and erection of 2.2m high wall to the western boundary) Relating to noise management.	No objection

Reference	Address of application		
DC/22/1642	Dedisham Farm Guildford Road Slinfold West Sussex	Prior notification for the excavations and engineering works associated with the replacement of collapsed, failed field drainage.	No objection
DC/22/1658	Rivendell Rowhook Hill Rowhook Horsham West Sussex RH12 3PU	Erection of a single storey front extension.	No objection
DC/22/1684	Suncot Spring Lane Slinfold Horsham West Sussex RH13 ORT	Erection of a first floor extension to western elevation.	No objection

DC/22/126 9	The Old Cart Shed Old House Farm The Street Slinfold Horsham West Sussex	Surgery to 2x Willow and 5x Poplar (Works to Trees in a Conservation Area).	No Objection
DC/22/136 7	Huntingrove Place Park Street Lane Slinfold Horsham West Sussex RH13 ORB	Change of use of land to form additional residential curtilage and construction of tennis court with fencing for private use.	No Objection
DISC/22/01 97	Clemsfold Farm Guildford Road Clemsfold West Sussex	Approval of details reserved by condition 6a and 6b to approved application DC/19/2250	No Objection
DC/22/142 6	Huckle Cottage Oakleigh Five Oaks Road Slinfold Horsham West Sussex RH13 ORL	Demolition of existing rear lean-to shed. Erection of a front porch and erection of single storey side and rear extensions (Lawful Development Certificate - Proposed).	No Objection
DC/22/146 1	Chewton The Street Slinfold Horsham West Sussex RH13 ORR	Demolition of existing single storey rear extension and erection of a two-storey rear and side extension with internal alterations (Householder Application).	No Objection
DC/22/146 2	Chewton The Street Slinfold Horsham West Sussex RH13 ORR	Demolition of existing single storey rear extension and erection of a two-storey rear and side extension with internal alterations (Listed Building Consent).	No Objection
DC/22/143 9	Oak House 7 Mitchell Gardens Slinfold Horsham West Sussex RH13 OTY	Surgery to 2x Oak	Objection More information required re ownership of the trees and permission/TPOs
DC/22/126 8	Black Barn Stane Street Slinfold Horsham West Sussex RH13 ORE	Retention of outbuilding to be used ancillary to the use of the main dwelling.	No Objection
DISC/22/02 13	Bakers Hill Farmhouse Stane Street Slinfold Horsham West Sussex RH13 ORE	Approval of details reserved by condition 3d to approved application DC/16/1606	No Objection

DISC/22/02 13	Bakers Hill Farmhouse Stane Street Slinfold Horsham West Sussex RH13 ORE	Approval of details reserved by condition 3d to approved application DC/16/1606	No Objection
DC/22/126 8	Black Barn Stane Street Slinfold Horsham West Sussex RH13 ORE	Retention of outbuilding to be used ancillary to the use of the main dwelling.	No Objection
DC/22/104 3	Millstones Stane Street Slinfold Horsham West Sussex RH13 ORE	Demolition of existing dwelling and erection of a replacement two-storey detached dwelling.	No Objection
DC/22/141 3	Chewton The Street Slinfold Horsham West Sussex RH13 ORR	Construction of new driveway and associated landscaping and alterations (Householder Application).	Objection Whilst the Parish Council sympathises with the parking issues, loss of the front garden would be to the detriment of the Listed Building and the conservation area
DC/22/141 4	Chewton The Street Slinfold Horsham West Sussex RH13 ORR	Construction of new driveway and associated landscaping and alterations (Listed Building Consent).	Objection Whilst the Parish Council sympathises with the parking issues, loss of the front garden would be to the detriment of the Listed Building and the conservation area

- ii) **Consider any other applications received since the publication of the agenda**
There were none.
- iii) **Review and approve the Planning Report**
Councillors considered the planning report and **RESOLVED** to approve it.
- iv) **To receive an update on any progress regarding the Cobblers development**
Councillor Leyland informed the Council that planning was complete except for a few conditions which were currently being considered by Saxon Weald and that he had emailed them for update but had not received a reply.
- v) **To receive an update on naming the Crosby Farm Estate**
Councillor Leyland advised that there were still issues about drainage currently being considered by Horsham District Council and an amendment to the roof tiles had been withdrawn which left one to remove some roof lights. The Chairman advised that, following the suggestion of Councillor Sherwin-Smith, he had suggested naming the estate Rowfold which Antler liked and consequently wrote to the District Council in support of the recommendation. The Chairman also informed Councillors that the water neutrality statement for Nowhurst Business Park had been resubmitted to Natural England and believed that, if approved by them, Horsham District Council would probably support the outline application but without 24-hour operation. The matter may come to the 6th December HDC Planning Committee. There was no update to provide on the colour of the roof at Bridge House and the Chairman would

ask Taylor Wimpy about the progress of the application east of Hayes Lane.

147/22 Finance and Establishment

i) **Monthly Payments – approve the accounts/subscriptions for September 2022.**

- **Approval of the supporting documentation for the payments.**
- **Agree the on-line authoriser for the BACS payments.**
- **Authorisation of payments by full Council and Finance Chairman.**

Councillors **RESOLVED** to approve the payment schedule for September 2022 and it was **AGREED** that Councillor Sherwin-Smith would authorise the payments. A discussion then ensued about the youth services contract as the Chairman stated that no report had been received from them for a while, which was a condition of the contract, and they were also obliged to provide a report on the tuck box account as the Council should have input on collection and investment.

ii) **To consider a new 3-year insurance policy from Hiscox**

Councillors considered the new policy schedule for 2022-25 which they **RESOLVED** to approve at £2,747.80 per annum.

iii) **To consider a grant application from a resident**

Councillors considered a grant application from a resident who has been selected for the next World Scout Jamboree which would be taking place in South Korea next year. She was looking to raise £4,000 to fund the trip not only for herself but to help others from poorer countries to attend. She explained that there would be over 49,000 young people attending and the main theme of the Jamboree was sustainability for the future. She had managed to raise £1,200 herself from making reusable face masks during lockdown and was hoping to raise further funds from a village quiz night in the autumn and therefore was hoping the Parish Council would grant a donation towards covering the costs of hiring the village hall as well as food and prizes. Councillors considered the application and were very impressed with the Jamboree and the amount that had already been raised and therefore **RESOLVED** to grant £500 towards the quiz night.

iv) **Update on recruitment of new Clerk / Assistant Clerk**

The clerk informed Councillors that no applications had been received for either vacancy despite being advertised and circulated to West Sussex, Surrey and East Sussex. Councillors agreed that more money may have to be offered so the terms of employment should be more flexible. Councillor Casdagli reminded the Council that there were three residents who could potentially fill the Deputy Clerk role and it was suggested that the current locum clerk could help train them to become clerk whereupon it was **AGREED** to organise interviews for the role of Deputy Clerk.

148/22 To receive an update on Gigabit Broadband scheme

Representatives from F&W provided a presentation on the Government's Gigabit Broadband scheme which was created to provide communities with internet speeds of less than 50mbps with fibre to the premises. F&W explained that they wished to build a FTTP infrastructure in Slinfold but they needed about 230 residents and 5 businesses to sign up for a voucher to confirm the project and that once the vouchers were redeemed then a connection must be provided in 12 months which would be provided by a choice of three Internet Service Providers (ISP). A market would be taking place in the village on 15th October at which the ISPs would be in attendance. The Chairman stated that the parish reaches further than the village and some people live in more remote areas and questioned whether they would also benefit to which the answer was probably not as it would not be affordable for the company. The Chairman also suggested that people would be hesitant to click on email links due to spam to which F&W responded stating it was a limitation of the process but they would explain to residents that it was necessary. The Chairman also advised that residents should be informed that connection would rely on postcode and not every household will benefit.

149/22 To receive an update on the parish traffic management consultation

Councillor Leyland advised that the Traffic Regulation Order consultation was still open until next week and he was still pursuing the speed indicator signs and had been in contact with WSCC about possible locations, all of which would be on streetlamps except for one. Councillor Nigel Smith said he was in favour as he did not like the appearance, and they also came with an environmental cost due to the required energy to light them.

The Chair said he had spoken to Stephen Douglas at WSCC about how the Parish Council feels that it had been misled regarding the traffic scheme with build-outs in Lyons Road. Mr Douglas was not able amend the present plans and suggested that the Council speaks with its County Councillor.

150/22 Announcements and Documents for Circulation

i) **To receive important announcements from the Chairman**

The Chairman informed the Council that he and Councillor Sherwin-Smith had cut the ribbon for the official opening of the Slinfold Community Shed (aka Hilary's Huts) and that there was a climate change event hosted by HDC on 24th October if anyone was interested in attending. He added that the football club had asked if they could erect some ball stop nets behind the goals which were 65ft long and 20ft high which would be there until the end of the season. There was also an issue between the football and tennis clubs about the electricity payment for the gate and who should pay more to reflect usage. Councillor Sherwin-Smith said the tennis club used it more and suggested it could be split three ways with the Parish Council. Councillor Casdagli suggested that the Council could take responsibility for the payment and issue the invoices. The Chairman added that the Community Shed would need to be included in future payments and would speak to the treasurer. The Chairman informed Councillors that he would be stepping down at some point before Christmas.

ii) **To receive important announcements from the Clerk**

There were none.

151/22 Receive updates from Committees and those on Outside Bodies

There were none.

152/22 Articles for the Slinfold Magazine & PC News

i) **Agree editor for the winter edition of PC News**

The Chairman advised that as the former clerk used to provide the content, someone else would need to do so if the Council wanted anything included in the winter edition. Councillor Slipper said she may know a resident who could help and would speak to her.

153/22 Items for the next agenda

No items were raised.

154/22 Date of next meeting(s) – to be agreed, recommendations are:

Thursday	27 th Oct 22	PARISH COUNCIL	7:30pm	Parish Room, SVH
Thursday	24 th Nov 22	PARISH COUNCIL	7:30PM	Parish Room, SVH
Thursday	22 nd Dec 22 Provisional	PARISH COUNCIL	7:30pm	Parish Room, SVH

The meeting ended at 9.15pm

Report to Slinfold Parish Council

Cnty Cllr Christian Mitchell
Thursday, 29 September 2022, 7:30pm

Proclamation of the Accession of the new King

The County Proclamation of His Majesty King Charles III took place on Sunday, 11 September 2022 at 1:00pm, on the steps of County Hall in Chichester.

The county of West Sussex was created by the Local Government Act of 1972 and came into being in 1974. Previously, Royal Proclamations had been made in Lewes so this was the first occasion a Proclamation had been made on the steps of County Hall Chichester; a historic event indeed.

I attended along with local dignitaries including West Sussex County Council's Chairman Pete Bradbury, Vice Chairman Sujan Wickremaratchi and Leader Paul Marshall; the local Mayors and Chairs of the District and Borough councils; Sussex Police Deputy Chief Constable David McLaren and Police Commissioner Katy Bourne; West Sussex Chief Fire Officer Sabrina Cohen-Hatton; the Bishop of Chichester, Rt Revd Dr Martin Warner; the Bishop of Arundel and Brighton, Rt Revd Richard Moth; Resident Judge representative, Her Honour Judge Henson KC; Commanding Officer of Regiments linked to the County, Lt Col David Butt; West Sussex Members of Parliament including Jeremy Quin, MP.

TRO/HON8044/RC - Slinfold Village Traffic Management (20mph speed limit) ORDER 2022; Lyons Road, Park Street and The Street Traffic Calming Measures

This is very good news with permission having been granted to advertise a proposed Traffic Order ("TRO") the effect of which will be to:

1. introduce a 20mph speed limit on lengths of Clapgate Lane, Greenfield Road, Hayes Lane, Lowfield Road, Lyons Close, Lyons Road, Mitchell Gardens, Park Street, Six Acres, Spring Lane, The Street, Streetfield Road, Tannery Close, The Grattons and West Way, Slinfold; and
2. to install illuminated build-outs on Lyons Road 33 metres west of Mitchell Gardens, Lyons Road 75 metres east of Mitchell Gardens, The Street 190 metres north-east of Park Street and Park Street 190 metres west of The Street.

As part of the legal process WSCC is required under the Road Traffic Regulation Act, Highways (Traffic Calming Regulations) 1999 and Highways Act 1980 to undertake a formal consultation.

This link below enables residents to view:

- plans showing the extent of the proposed 20mph speed limit and location of the build-outs
- statement of Reasons for proposing to make the Order and introduce the traffic calming
- public Notice outlining the proposal that will be advertised in the West Sussex County Times
- draft order

<https://www.westsussex.gov.uk/roads-and-travel/traffic-regulation-orders/live-consultations-for-traffic-regulation-orders/horsham-north-live-tro-consultations/>

If a resident in the usual way wishes to express support or raise an objection about any part of the proposal please e-mail tro.consultation@westsussex.gov.uk, or write to TRO Team, West Sussex County Council, The Grange, Tower Street, Chichester, PO19 1RH quoting reference TRO/HON8044/RC

The statutory consultation period ends on 6 October 2022 and any comments residents wish WSCC to take into consideration should be received before this date.

A24 Horsham to Dorking corridor feasibility study Steering Group

Following discussion between WSCC and SCC officers, a decision was taken to postpone the next A24 Horsham-Dorking Steering Group scheduled for 19 July 2022 until the autumn as it was felt that there was not too much more that could be meaningfully discussed at the moment following the stakeholder engagement exercise that has recently concluded.

The intention is to now to work to commission a consultant for stage 2 of the study and to undertake some initial high level sketches and testing as appropriate of the potential options that as discussed in the initial Steering Group in April 2022 and which was also discussed with stakeholders in May 2022. This will inform a more detailed Steering Group discussion and views on the pros and cons of different options which we plan to schedule in the autumn. This will then be used to feedback to inform and develop up the final feasibility design options for the study, ahead of further engagement with key stakeholders.

Business of the County Council

Full Council last met on Friday, 15 July 2022:

<https://westsussex.moderngov.co.uk/ieListDocuments.aspx?CIId=136&MIId=3091&Ver=4>

The next full Council is on Friday, 14 October 2022 at 10:30am:

<https://westsussex.moderngov.co.uk/ieListDocuments.aspx?CIId=136&MIId=3092&Ver=4>

The Police and Crime Commissioner Panel

The Police and Crime Commissioner Panel last met on Friday, 23 September 2022:

<https://sussexpcp.gov.uk/meetings/previous-meetings/2022-meetings/>

The next meeting is on Friday, 27 January 2023 at 10:30am:

<https://sussexpcp.gov.uk/meetings/forthcoming-meetings/>

ENDS

September 2022 payment schedule Slinfold Parish Council

Description	Ref	Cheque BACS	Ref No	Payee	Particulars	£gross	VAT
Bins	45	BACS	20688784	Horsham District Council	Dog & litter bins quarterly	£261.82	£20.67
Bins	46	BACS	20694806	Horsham District Council	Cherry Tree bin	£24.90	£0.00
Plants	47	BACS		A Roberts	Trees for Six acres entrance	£38.97	£6.50
PC News	48	BACS	2045	Eyelevel	Design & print 820 copies PC News	£1,494.00	£249.00
Clerk	49	BACS	19796	Mulberry & Co	Locum Clerk August 2022	£296.00	£49.33
Village Hall	50	BACS	INV0001576	Slinfold Village Hall	SPC meeting August 25th	£21.00	£0.00
Salaries	51	BACS		T Harrison	EO salary August	£185.30	£0.00
Salaries	52	BACS		J Pilkington	EO salary August	£198.74	£0.00
Streetlights	53	BACS	27317100166	Southern Electric	Streetlights August	£304.69	£14.42
Parish Room	54	BACS	59	Slinfold Football Club	Use of parish room 2020-21	£300.00	£0.00
IT	55	BACS	MI/0559955	CF Corporate	Rental of printer	£81.04	£13.51
Youth club provision	56	BACS	1282	4 the Youth Ltd	Youth club services April -December	£3,893.40	
Insurance	57	BACS		Gallagher	Insurance 3 year contract	£2,747.80	
					TOTALS	£9,847.66	£353.43